

**CARBON COUNTY SCHOOL DISTRICT No. 2 AND WYOMING SCHOOL FACILITIES DEPARTMENT**

**NOTICE TO COMMISSIONING CONSULTANTS**

**REQUEST FOR PROPOSALS**

Notice is hereby given that the Carbon County School District No.2, (P.O.Box 1530) 315 North 1st, Saratoga, Wyoming, and the Wyoming School Facilities Department has issued a Request for Proposals ("RFP") from firms/individuals for commissioning services in connection with Hanna Elementary School ("the Project").

The Project will be constructed utilizing the DESIGN-BID-BUILD, delivery model. The total potential construction costs for the Project is \$5,434,159. The scope of project will be available with the RFP materials discussed below.

The RFP materials, the contract documents, and other important information will be available for download by visiting the SFD website: [http://www.wyoming.gov/loc/03302010\\_1/Pages/default.aspx](http://www.wyoming.gov/loc/03302010_1/Pages/default.aspx)

**Steps:**

- Step One – Click on the "Projects" link and choose "Upcoming Projects" from the drop-down menu
- Step Two – Under Hanna Elementary School, select "Click Here to Learn More"
- Step Three – Click on the link under "Download Procurement Documents"
- Step Four – Click on Hanna Elementary School under the Professional / Technical Services tab on the left side of the page.
- Step Five – Click on "Download Project PDF" and enter information.

All submitted RFP'S shall be sealed and must be received at the Carbon County School District No.2 Administrative Offices located at 315 North 1st, Saratoga, Wyoming, at 10:00 o'clock a.m. on March 20 (Wed.), 2013. RFP'S may be delivered in person, via United States Mail or parcel service; letters of interest will not be received by facsimile transmission, e-mail, or any other electronic or telephonic means. Only RFP'S that have been received by the Carbon County School District No. 2 Administrative Offices, at the address, time and date listed above, will be considered.

Carbon County School District No. 2 reserves the right to reject any and all RFP'S received that are not deemed to be in the best interests of the school district. The School District further reserves the right to cancel or amend the RFP materials and Contract Documents at any time and will notify all persons requesting proposal documents accordingly.

**Legal #6092**  
**Published in the Saratoga Sun**  
**Feb. 20 and 27, Mar. 6 and 13, 2013**

**MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL HELD FEBRUARY 5, 2013, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE SARATOGA TOWN HALL**

Mayor John Zeiger called the meeting to order.

The Pledge of Allegiance was recited. Members present were Councilman Mike McWain, Councilwoman Steve Wilcoxson, Councilwoman Susan Howe and Councilwoman Judy Welton.

**APPROVAL OF AGENDA:** Councilwoman Welton made a motion to approve the agenda as presented, seconded by Councilman Wilcoxson. The motion carried unanimously.

**APPROVAL OF THE MINUTES:** Councilman McWain made a motion to approve the minutes of the January 15, 2103 regular meeting, seconded by Councilman McWain. The motion carried unanimously.

**APPROVAL OF THE BILLS:** Councilwoman Welton read the following bills for approval: Accounts Payable: \$62,796.39; Payroll and FICA for 1/28/2013 in the amount of \$59,086.48; and manual checks in the amount of \$44,308.81 for January liabilities, for a total of \$166,191.68.

Councilwoman Welton made a motion to pay the bills in the amount of \$106,895.17, seconded by Councilman Wilcoxson.

Clerk Suzie Cox addressed the council for clarification of the Sage Engineering invoice included in the bills and asked that the council also approve the reimbursement requests for federal and state funding with permission for the Mayor to sign each request.

Councilman Wilcoxson made a motion to approve the Reimbursement Request for Federal Funds in the amount of \$5,870.00 for the Airport Master Plan project with permission for Mayor to sign, seconded by Councilwoman Welton. The motion passed unanimously.

Mayor Zeiger presented a Reimbursement Request for State Funds in the amount of \$700.00 for the Airport Master Plan project and requested approval with permission for the Mayor to sign it.

Councilwoman Welton made a motion to approve the Reimbursement Request for State Funds in the amount of \$392.00 for the Airport Master Plan project with permission for Mayor to sign it, seconded by Councilman McWain. The motion passed unanimously.

Clerk Cox added that the town's portion of the invoiced amount for the Master Plan is \$259.95.

The question was called and the motion to pay the bills carried unanimously.

**CORRESPONDENCE:** Mayor Zeiger noted that all correspondence and items from the public issues will be addressed at the February 19, 2013 meeting.

**BUSINESS:** Mayor Zeiger asked for council affirmation of his ap-

pointment of Joe Elder as Treasurer.

Councilwoman Welton made a motion to approve the appointment of Joe Elder as Town Treasurer, seconded by Councilman Wilcoxson. The motion carried unanimously.

Mr. Elder thanked the council for his appointment and added that most knew him as a reporter for the Saratoga Sun and that he was looking forward to working for the Town of Saratoga.

Mayor Zeiger read a bid submitted to the Fire Department from Robert Hewitt in the amount of \$2,457.00 for a 1994 GMC truck. Mayor Zeiger noted that it was the only bid received and stated that it was the recommendation of the fire department to accept the bid submitted by Mr. Hewitt.

Councilman Wilcoxson made a motion to accept the bid submitted by Mr. Hewitt in the amount of \$2,457.00 for a 1994 GMC truck, seconded by Councilman McWain. The motion carried unanimously.

**Adjournment:** Being no further business to come before the meeting Councilman Wilcoxson made a motion to adjourn, seconded by Councilwoman Welton.

The next regular meeting of the Saratoga Town Council will be held on March 5, 2013 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Mayor John Zeiger  
ATTEST: Suzie Cox, Clerk

**Legal #6095**  
**Published in the Saratoga Sun**  
**Feb. 27, 2013**

Vaisala, Inc.	618.00
Caterpillar Financial Services	1,446.16
Saratoga Museum	75.00
WYPDES	200.00
Paperman's Recycling Service	15.00
Richard Rideout, P.C. Attorney	5006.38

**Total \$80,510.44**

**Legal #6093**  
**Published in the Saratoga Sun**  
**Feb. 27, 2013**

**Town of Saratoga**  
**Manual Checks and Liabilities**  
**February 19, 2013**

Child Support Services	96.46
Child Support Services	134.77

**Total \$231.23**

Payroll for 2/11/2013	\$44,502.75
FICA for Above Payroll	\$11,058.05

**Total \$55,560.80**

**Legal #6094**  
**Published in the Saratoga Sun**  
**Feb. 27, 2013**

**Notice for Bid**

The Saratoga-Encampment-Rawlins Conservation District, a political subdivision of the State of Wyoming is requesting bids on one (1) new or used utility type tractor with the following specifications:

- Minimum 50 horsepower – maximum 70 horsepower
- Two or four wheel drive
- One or more hydraulic remotes on rear
- Standard drawbar and minimum of Category II three point hitch
- Fluid filled rear tires
- Quick attach loader with bucket capable of 1500# lift capacity
- 540/1000 pto
- Cold weather starting assist heater (block type preferred)
- Power steering
- Open station preferred

Mail bids to: SERCD, Po Box 633, Saratoga WY, 82331

Or deliver to 101 Cypress in Saratoga WY during normal business hours.

All bids must be received by 4:00 pm March 6<sup>th</sup> 2013. Bids will be opened after this time and arrangements made to inspect tractors. The SERCD reserves the right to reject any and all bids, or to accept any bid, which in its sole and absolute judgment, shall under all circumstances, best serve the interest of the SER Conservation District. No bids will be considered which are received after the scheduled closing time, and any bid so received shall be returned to the bidder unopened. SERCD reserves the right to waive any and all formalities of any bid. Please indicate "SEALED BID" on the lower left front corner of the envelope.

**Legal #6096**  
**Published in the Saratoga Sun**  
**Feb. 27 and Mar. 6, 2013**