

# PUBLIC NOTICES

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, November 7, 2023 @ 2:00 p.m.  
Carbon Building- Courthouse Annex,  
215 W. Buffalo Street, Second Floor, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 7, 2023, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, and Commissioners John Johnson. Commissioner John Espy was absent. Chairman Jones called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Chairman Jones removed Road & Bridge from the agenda. Commissioner Johnson moved to approve the agenda as amended. Commissioner Moore seconded and the motion passed unanimously.

**VOUCHERS**

Commissioner Moore moved to approve payment to Sunrise Sanitation for \$75.00. Commissioner Johnson seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts. Commissioner Moore moved to approve the report of expenditures in the amount of \$1,151,408.44 for an aggregate total today of \$1,151,483.44. Commissioner Johnson seconded and the motion passed unanimously.

Abels, Duane E. - County Health Officer \$1,633.33; Advanced Network Mgmt., Inc. - Upgraded MS 365 For Cyber Security \$103,284.00; Albrechtson, Mary Kay - Bailiff Jury Trial \$150.00; APCO International Inc. - Licensing Service Fees \$900.00; APEX Communications - Radio Equipment \$30,813.85; Asia Motos Inc. - Sheriff-Explorer White 07021 & 12465 \$77,720.00; AT&T Mobility - CCSO MDT Service \$1,341.74; Avfuel Corporation - Aviation Fuel & Late Payment Fee \$16,772.23; Axis Forensic Toxicology, Inc. - Lab Services \$282.00; B&M Suppliers - Gloves \$539.94; Bank of Montreal - Mastercard - Misc. Charges \$52,959.83; Black Hills Energy - Gas Services \$8,787.76; Blue Knight Security LLC - Inmate Transport \$4,925.00; Bomgaars Supply - Misc. Tools and Supplies \$153.12; Buchanan, Karen - Mileage \$88.00; Carbon County Comet - Vaccine & Flu Clinic Ad \$140.00; Carbon Co. Economic Development - Semi Annual Outside Agency Payment \$7,500.00; Carbon County Fair Board - Monthly Outside Agency Payment \$2,833.33; Carbon County Library - Monthly Outside Agency Payment \$31,170.16; Carbon County Museum - Monthly Outside Agency Payment \$20,833.33; Carbon County Senior Services - Monthly Outside Agency Payment \$19,583.33; Carbon Power & Light Inc. - Electric Services \$1,748.64; Casper Winnelson Co - Misc. Supplies \$2,041.50; CIDNET - Jail Data \$1,500.00; Cloud Peak Pest Control - Museum & Senior Center Pest Control \$550.00; CNA Surety - Fernandez Treasurer Bond \$100.00; Coal Creek Law - Legal Services \$40.00; Communication Technologies - Radio Programming \$357.50; Core Legal, LLC - Legal Services \$735.00; Cowboy Chemical - Power Wash/Spot Rinse \$238.65; Dallin Motors Inc. - Blower Motor Service-Unit 288 \$648.16; Denison, Cody Edward - Jury Trial Witness/Mileage \$119.10; Dirty Boyz Sanitation, Inc. - Carbon Building Trash Services \$1,530.00; Dixon, Town of - Water Services \$308.00; DOI/BLM - Rock Springs - Right of Way Renewal Fee \$146.00; Dominion Energy - Gas Services \$213.62; Drummond Refrigeration LLC - Dryer Hose- Crisis Center \$48.00; Elevated Safety Solutions - Random Drug and Alcohol Test \$102.00; Elk Mountain, Town of - R&B Water Services \$69.50; Encampment, Town of - R&B Water Services \$102.00; Engineering Associates - CR203 Chip Seal Project & Bridge Evaluation & Deck Replacement \$9,227.05; Erickson & Roberts - Legal Services \$2,801.22; Fitbeam LLC - Fiber and Internet \$5,170.00; FBI-LEDA - Sheriff Deputy Schooling \$795.00; FedEx - Freight Charges \$174.00; FFF Enterprises, Inc. - Vaccine Medicine \$2,186.24; France, Tara - Court Reporter \$1,159.00; Fremont County Coroner's Office - Autopsy Fees \$1,925.00; Further - Health Reimb., Medical FSA &Part. Fees \$1,817.06; Galls/Quartermaster - Misc. CCSO Supplies \$1,752.21; Gibson, Katherine - Jury Trial Witness \$30.00; Gibson, Richard J. - Jury Trial Witness/Mileage \$114.70; Grainger - Misc. Supplies \$859.34; Graphic Business Solutions, LLC - Name Plate \$20.95; Greater WY Big Bros/Sisters - Salary, Taxes, Benefits & Utilities \$989.11; Hays, Patricia - Mileage \$50.60; High Plains Power - Electric Services \$394.37; Holcomb, Nancy - Mileage \$2.48; Honnen Equipment - Air Filter/Fuel Breather/Filter Kit \$567.64; Hughes, Chris - Mileage \$17.60; Iacovetto, Karon - Janitorial Services \$8,230.00; Iron J Towing - Small Wrecker Towing Service \$930.00; Jurado, Libby D. - Pcs/Bottle Fast Test Papers \$16.95; K2 Towers III, LLC - Tower Rent \$2,251.02; Kaluzny, Emily - October Personal Phone Usage \$30.00; Kilburn Tire Company - 4 Tires, Mounting and Balancing \$17,289.29; Kinetic Leasing - John Deere Motor Grader Lease Pymt. \$60,426.00; Kostovny, Mark - Mileage \$92.40; LN Curtis & Sons - eDraulic Bank Charger & Battery Charger \$2,387.77; Lehr, Casey - K9 Decal/Stickers \$80.49; Lifetime Benefit Solutions, Inc. - Cobra Fee \$25.00; M Towing and Fleet Services - Towing Services \$1,800.00; M. Gonzales Trucking, Inc. - Tire Repair \$29.89; Magpul Industries Corp. - Ambidextrous Slings \$449.20; McKesson Medical-Surgical - Jail-Gauze & Property Bags \$161.92; MHCC - Medical Services & EMT Class & Book \$643.00; Merseal Law, LLC - Legal Services \$5,795.00; Mike's Lock & Key - Courthouse Call Out - Garage Key \$67.00; Miller, Ken - Mileage \$50.60; Moss, Barbara - Mileage \$66.00; Mountain Alarm - CC Youth Crisis Center Alarm Monitoring \$47.90; Mountain West Motors - Latch \$57.99; Myers, Adelaide - Mileage \$48.51; NAPA - Saratoga - Misc. Auto Parts \$977.20; Nation, Leslie H. - Mileage \$44.00; Nat'l Ctr. for Public Lands Counties - FY 23&24 Voluntary Assessment \$87,894.00; NMS Labs - Lab Fees \$699.00; Norco, Inc. - Cylinder Rent \$1,173.19; Offender Watch - Sex Offender Notification \$92.40; Office of State Lands & Invest. - Annual Royalty Fee \$40.00; Olde Trading Post - September Fuel \$9.00; O'Reilly Auto Parts - Misc. Auto Parts and Supplies \$475.42; Parker, Elizabeth - Mileage \$14.63; Perkins Oil Co. - Diesel Exhaust Fluid \$329.18; Personnel Evaluation, Inc. - Pre-Employment Evals \$25.00; Perue Printing - Blank Cards & Vehicle Inventory Forms \$300.00; R.P. Lumber Company, Inc. - Misc. Supplies \$1,136.85; Rawlins Automotive - Misc. Auto Parts and Supplies \$3,189.89; Rawlins Carbon Co. Airport Board - Outside Agency Payment \$20,000.00; Rawlins Hardware - 5405 - Misc. Supplies \$27.15; Rawlins, City of - Water Services \$3,743.10; Rocky Mountain Power - Electric Services \$21,795.54; Rocky's Quik Stop - Diesel \$1,694.31; Rodabaugh, Sherry - Bailiff For Jury Trial \$150.00; Saratoga Sun - Substantial Completion Ad \$194.25; Schaeffer Mfg. Co. - Oil/Lube \$4,747.70; Shippy, April - Interpreter Services \$100.00; Shively Hardware - Misc. Parts and Supplies \$546.34; Slow & Steady Law Office, PLLC - Legal Services \$17,570.00; Spaulding, Dawnette - Mileage \$524.00; Spyglass - Annual Spy Care Fee \$3,150.00; Stag Arms LLC - 020 Tactical Pistols-Sheriff Office \$43,098.20; Stage Stop General Store - Raid/Gorilla Tape/Paper Towels \$24.37; Staples Advantage - Misc. Office Supplies \$420.81; State of Wyoming A & I - Storage \$17.53; State of Wyoming DCI - Sex Off. Fees & State Mainframe Acc. \$67.30; Stericycle, Inc. - Safe Budget Subscription \$48.44; Stinker Stores Inc. - Fuel \$10,035.14; Strode Forensics, PLLC - Autopsy Fee \$1,320.00; Summit Food Service - Jail Meals \$13,286.00; Sunrise Sanitation Service, LLC - Trash Services \$75.00; Sustainable Security Solutions Inc. - Replacement Mogul Cut Key Keycode \$405.00; Swanson Services Corporation - Jail Commissary Credit \$2,133.48; The Cowboy Couture - 13 Cups & Screen Printing \$682.50; The Masters Touch, LLC - DMV Postcards & Mailing Tax Statements \$1,707.56; Thos. Y. Pickett & Co., Inc. - 5th Installment - 2024 Valuation Contract \$9,000.00; Tin Boy Garage - Oil Filter/Air Filters \$151.96; Tractor Supply Credit Plan - Rope w/ Eyes-Shipping Charge \$730.98; Triple X Contracting, Inc. - Sc Trash Services \$130.00; Trudiligence, LLC - Ee Background Checks \$89.98; Tyler Technologies, Inc. - Maint. for Acct. Software Web Hosting \$12,307.85; Uinta County Public Health - Educational Calendars \$250.00; United Tactical Systems, LLC - Sheriff Office Ammunition \$998.00; University of WY Extension - FY 24 1st Qtr. Salary \$6,263.25; UPRSWDD - Trash Services \$190.00; Valley Oil Company - Fuel \$2,264.98; WACERS - 2023-24 Membership Dues \$100.00; Webster, Matthew S. - Mileage

\$110.55; Wex Bank - Fuel \$3,473.29; Wilson, Karon - Mileage \$48.84; Wohl, Judith - Mileage \$66.00; Wreck-A-Mend - Install Decals \$480.00; WY Behavioral Institute - Admin Emergency Detentions \$4,476.00; WY Dept. of Health - Grants, Nurses Salaries & TANF \$40,245.80; WY Dept. of Transportation - Brush Creek Bridge Replacement \$1,505.14; WY Machinery Company - Black Adhesive \$278,753.59; WY Rents, LLC - Lanyard & Air Compressor \$563.75; WY Retirement System - October Volunteer Fire Retirement \$918.75; WY Secretary of State - Notary Application Fee \$60.00; WY Cleaning & Solutions LLC - Cust. Svs. & Fl. Waxing at Jeffery Ctr. \$11,333.33; Y2 Consultants, LLC - Land Use Plan Amendments \$8,969.50

**CONSENT AGENDA**

Commissioner Johnson moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the October 17, 2023, regular meeting minutes; bonds for Izabela Tysver, Treasurer for the Town of Sinclair in the amount of \$50,000.00, Rebekah A. Slater, Clerk/Treasurer for the Town of Sinclair in the amount of \$50,000.00, H.D. Criswell, Treasurer for the Baggs Solid Waste Disposal District in the amount of \$10,000.00, Quade Palm, Board Supervisor/Treasurer in the amount of \$10,000.00 and a bond continuation for Lori Smith, Treasurer for Carbon County Museum Board in the amount of \$1,000.00; monthly receipts from the Planning and Development Department in the amount of \$10,225.00, Clerk of District Court in the amount of \$2,738.00 and Carbon County Clerk's Office in the amount of \$17,695.75. Commissioner Moore seconded and the motion passed unanimously.

**COMMUNITY ENGAGEMENT CONSULTANT FOR GAMBLING PREVENTION**

Commissioner Moore moved to approve the Chairman's signature on the letter to the Wyoming Department of Health requesting funding in the amount of \$15,238.62 for the prevention and treatment of problematic gambling behavior in accordance with W.S. §9-24-104. Commissioner Johnson seconded and the motion passed unanimously.

**ELECTED OFFICIALS & DEPARTMENT HEADS**

**Emergency Management**

Commissioner Johnson moved to approve the Chairman's signature on the Grant Award Agreement (23-EMPG-CAR-GCF23) between WY Office of Homeland Security and Carbon County for Emergency Manager salary in the amount of \$63,509.00 and for a term of October 1, 2022, through September 30, 2024; a Grant Award Agreement (23-SHSP-CAR-CO-INT) between WY Office of Homeland Security and Carbon County for Salamander, Konexus (AlertSense), Orion Mobile, TrafficCloud software licenses in the amount of \$25,760.00 and for a term of September 1, 2023, through August 31, 2025; a Salamander Contract that is for badging and accountability for a term of one year beginning December 1, 2023 through November 30, 2024 and in the amount of \$11,510.00; the All Traffic Solutions contract that is for variable message board management for a term of one year beginning December 1, 2023 through November 30, 2024 and in the amount of \$2,850.00; and the Konexus (AlertSense) that is for mass notifications for a term of one year beginning December 1, 2023 through November 30, 2024 and in the amount of \$10,150.00, with all of these being fully funded from the SHSP grant. Commissioner Moore seconded and the motion passed unanimously.

**Sheriff**

Commissioner Moore moved to approve and authorize the Chairman's signature on the Highway Safety Program Federal Fiscal Year 2024 Sub-Award Agreement between the Wyoming Department of Transportation Highway Safety Program and Carbon County Sheriff's Department for Impaired Driving High Visibility Enforcement Overtime in the amount of \$2,973.88 and for a term of October 1, 2023, through January 28, 2025. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Johnson moved to approve and authorize the Chairman's signature on the Highway Safety Program Federal Fiscal Year 2024 Sub-Award Agreement between the Wyoming Department of Transportation Highway Safety Program and Carbon County Sheriff's Department for Occupant Protection High Visibility Enforcement Overtime in the amount of \$5,273.57 and for a term of October 1, 2023, through January 28, 2025. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Moore moved to approve and authorize the Chairman's signature on the Memorandum of Understanding between Carbon County Sheriff's Office and the Town of Saratoga for emergency dispatch services contingent on legal and Town of Saratoga approval. The MOU is for a term of 60 days and is eligible to be extended up to 90 days and in the amount of \$75.00 per hour. Commissioner Johnson seconded and the motion passed unanimously.

**Building and Grounds**

Commissioner Johnson moved to waive the procurement policy as only quotes were received rather than sealed bids and to approve the lower quote received from Zumbrennen Electric Inc. for LED upgrades to the Museum, Senior Center, Maintenance Shop, and the 3rd floor of the Carbon Building in the amount of \$31,012.19, not including any incentives. Commissioner Moore seconded and the motion passed unanimously.

**Planning and Development**

Commissioner Moore moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File 2023-14 - Carlene Sjoden, Randal and Donna Sjoden and Z.C. Case File # 2023-15 - Stephen C. Skordas and Linda M. Skordas and schedule a public hearing for December 5, 2023, at 11:30 a.m. at the Carbon Building - Courthouse Annex in Rawlins, Wyoming. Commissioner Johnson seconded and the motion passed unanimously.

**Clerk**

Commissioner Johnson moved to adopt the amended Carbon County Volunteer Policy effective December 1, 2023, and approve Resolution No. 2023-31, A resolution to approve and adopt the Carbon County, Wyoming Volunteer Handbook (2023). Commissioner Moore seconded and the motion passed unanimously.

Commissioner Moore moved to approve and authorize the Chairman's signature on the Blue Cross Blue Shield of WY 2023-2024 Section 204 Agreement. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Johnson moved to hire Merchant McIntyre Associates to assist the county with obtaining Federal funds for a term of three months and for approximately \$24,000.00 total contingent upon attorney review. Commissioner Moore seconded and the motion passed unanimously.

**Attorney**

Commissioner Johnson moved to approve Amendment One to Real Property Lease No. 8-09790 between Carbon County and State of Wyoming, Department of Administration and Information General Services Division that amends the rent and payment table to reflect a mutually beneficial no charge amount. Commissioner Johnson seconded and the motion passed unanimously.

**Commissioners**

Commissioner Johnson moved to approve the appointments of Amanda Shahady, Sarah Barber, Darcy Kaiser and Joe Parrie to the Land Use Plan Update Steering Committee. Commissioner Moore seconded and the motion passed unanimously.

**EXECUTIVE SESSION**

Commissioner Johnson moved to go into executive session at 10:24 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Johnson moved to come out of executive session at 11:05 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

**Public Hearing - Z.C. Case File #2023-08 - Hal S. Alcorn and Kirby Berger**

Chairman Jones opened a public hearing at 11:41 a.m. to hear Planning & Zoning Z.C. Case File No. 2023-08, Hal S. Alcorn and Kirby Berger's request for a Zone Change from Residential (RD-3.89) to Residential (RD-2.84) for Lot 1A, Two Dot Acres Minor

Subdivision Replat. The RD Zone is to provide land for residential development that is typically single family detached and located within Town Expansion Areas and within or nearby Rural Centers. Residential single-family zones are intended to be located in areas planned for residential development that are easily accessible and infrastructure already exists or is readily available and is located approximately 2 miles south of Saratoga off Carbon County Road #387 (South Spring Lake Road) on the north side. Kristy Rowan, Interim County Planning Director presented the case file. Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 11:46 a.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2023-32, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-08, Hal S. Alcorn and Kirby Berger's request for a Zone Change from Residential (RD-3.89) to Residential (RD-2.84) for Lot 1A, Two Dot Acres Minor Subdivision Replat that is located approximately 2 miles south of Saratoga off Carbon County Road #387 (South Spring Lake Road) on the north side. Commissioner Moore seconded and the motion passed unanimously.

**Public Hearing - Z.C. Case File #2023-09 - Hal S. Alcorn and Kirby Berger**

Chairman Jones opened a public hearing at 11:46 a.m. to hear Planning & Zoning Z.C. Case File No. 2023-09, Hal S. Alcorn and Kirby Berger's request for a Zone Change from Rural Residential Agricultural (RRA-6.98) to Rural Residential Agriculture (RRA-8.03) for Lot 2A, Two Dot Acres Minor Subdivision Replat. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large lot development that allow both agricultural and residential uses intermingled and is located approximately 2 miles south of Saratoga off Carbon County Road #387 (South Spring Lake Road) on the north side. Kristy Rowan, Interim County Planning Director presented the case file. Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 11:50 a.m.

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2023-33, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-09, Hal S. Alcorn and Kirby Berger's request for a Zone Change from Rural Residential Agricultural (RRA-6.98) to Rural Residential Agriculture (RRA-8.03) for Lot 2A, Two Dot Acres Minor Subdivision Replat and is located approximately 2 miles south of Saratoga off Carbon County Road #387 (South Spring Lake Road) on the north side. Commissioner Johnson seconded and the motion passed unanimously.

**Public Hearing - REPLAT SUB Case #2023-01 Hal S. Alcorn and Kirby Berger - Two Dot Acres Minor Sub**

Chairman Jones opened a public hearing at 11:51 a.m. to hear Planning & Zoning Replat Sub Case File No. 2023-01, Hal S. Alcorn and Kirby Berger's request for a Replat of the "Two Dot Acres Minor Subdivision Replat" located in a portion of Section 25, T17N, R84W. The purpose of the replat is to adjust the boundary line between Lots 1A and 2A. The applicants and landowners are also applying for zone changes - see above. Kristy Rowan, Interim County Planning Director presented the case file. Chairman Jones called for comments for or against the case. Chairman Jones noted the Clerk just e-mailed the Saratoga Encampment Rawlins Conservation District comments received today. There being no other comments, Chairman Jones closed the hearing at 11:57 a.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to authorize the Chairman's signature on the plat regarding Replat Sub Case File No. 2023-01, Hal S. Alcorn and Kirby Berger's request for a Replat of the "Two Dot Acres Minor Subdivision Replat" located in a portion of Section 25, T17N, R84W. Commissioner Moore seconded and the motion passed unanimously.

**Public Hearing - Z.C. Case File #2023-10 - Banjo Sheep Company, LLC**

Chairman Jones opened a public hearing at 11:59 a.m. to hear Planning & Zoning Z.C. Case File No. 2023-10, Banjo Sheep Company, LLC's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA) for Lots 1-5 located in the proposed Viewpoint Minor Subdivision encompassing approximately 25 acres. RRA-5 (Lot 1); RRA-5 (Lot 2); RRA-5 (Lot 3); RRA-5 (Lot 4); RRA-5 (Lot 5). The RRA Zone is intended to be applied in areas of the County which are particularly suited to large lot development that allow both agricultural and residential uses intermingled. and is located approximately 1/2 mile north of Dixon off Carbon County Road #503 on the west side. Kristy Rowan, Interim County Planning Director presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 12:06 p.m.

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2023-34, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-10, Banjo Sheep Company, LLC's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA) for Lots 1-5 located in the proposed Viewpoint Minor Subdivision encompassing approximately 25 acres and is located approximately 1/2 mile north of Dixon off Carbon County Road #503 on the west side. Commissioner Johnson seconded and asked if the WY Game & Fish comments should be included in the motion. Commissioner Moore amended his motion to include WY Game & Fish comments and authorize any commissioner to sign the new resolution. Commissioner Johnson seconded this amendment. The motion passed unanimously.

**Public Hearing - MIN SUB Case #2023-04 - Banjo Sheep Company, LLC - Viewpoint Minor Subdivision**

Chairman Jones opened a public hearing at 12:10 p.m. to hear Planning & Zoning MIN Sub Case File No. 2023-04, Banjo Sheep Company, LLC's Minor Subdivision request to create five (5) lots (Lot 1 = 5 Acres; Lot 2 = 5 Acres; Lot 3 = 5 Acres; Lot 4 = 5 Acres; Lot 5 = 5 Acres) and is located approximately ½ mile north of Dixon off Carbon County Road #503 on the west side. The applicant is also applying for a zone change request (see above Z.C. Case #2023-10) to comply with the Carbon County Zoning Resolution of 2015, as amended. Kristy Rowan, Interim County Planning Director presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 12:15 p.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to authorize the Chairman's signature on the plat regarding MIN SUB Case File No. 2023-04, Banjo Sheep Company, LLC's Minor Subdivision request to create five (5) lots (Lot 1 = 5 Acres; Lot 2 = 5 Acres; Lot 3 = 5 Acres; Lot 4 = 5 Acres; Lot 5 = 5 Acres) and is located approximately ½ mile north of Dixon off Carbon County Road #503 on the west side. Commissioner Moore seconded and the motion passed unanimously.

**Public Hearing - Z.C. Case #2023-11 - Michele and Timothy Farnsworth**

Chairman Jones opened a public hearing at 12:16 p.m. to hear Planning & Zoning Z.C. Case File No. 2023-11, Michele and Timothy Farnsworth's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-35.94) on approximately 35.94 acres. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses and is located approximately 5 miles west of Encampment off WY HWY 70. Kristy Rowan, Interim County Planning Director presented the case file. Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 12:22 p.m.

# PUBLIC NOTICES

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2023-35, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-11, Michele and Timothy Farnsworth's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-35.94) on approximately 35.94 acres and is located approximately 5 miles west of Encampment off WY HWY 70. Commissioner Johnson seconded and the motion passed unanimously.

**Public Hearing - Z.C. Case #2023-12 - Powell Properties LLC**

Chairman Jones opened a public hearing at 12:22 p.m. to hear Planning & Zoning Z.C. Case File No. 2023-12, Powell Properties LLC's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-39.1) on approximately 39.1 acres. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses and is located approximately 5 miles west of Encampment off WY HWY 70. Kristy Rowan, Interim County Planning Director presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 12:29 p.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2023-36, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-12, Powell Properties LLC's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-39.1) on approximately 39.1 acres and is located approximately 5 miles west of Encampment off WY HWY 70. Commissioner Moore seconded and Chairman Jones clarified no building permit was issued for this property and Kristy clarified there were building permits for other properties. Doug Boyd stated the existing house does have a building permit and there is a foundation permit issued for another. Mr. Boyd stated

Mr. Powell realized he had previously jumped the gun and wanted to do this procedure appropriately before proceeding with this parcel. The motion passed unanimously.

**Public Hearing - Z.C. Case #2023-13 - Alan Peryam**

Chairman Jones opened a public hearing at 12:32 p.m. to hear Planning & Zoning Z.C. Case File No. 2023-13, Alan Peryam's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agricultural (RRA-2.72) on approximately 2.72 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large lot development that allow both agricultural and residential uses intermingled and is located approximately 2 miles north of Encampment off WY HWY 230 on the east side. Kristy Rowan, Interim County Planning Director presented the case file.

Chairman Jones called for comments for or against the case. There being no comments, Chairman Jones closed the hearing at 12:38 p.m.

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2023-37, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2023-13, Alan Peryam's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agricultural (RRA-2.72) on approximately 2.72 acres and is located approximately 2 miles north of Encampment off WY HWY 230 on the east side. Commissioner Johnson seconded and asked Kylie Waldrup to clear up the WYDOT easement. Ms. Waldrup reported there are two highway permit access points, one on the small and another on the larger southern parcel. On the existing highway permit, her client did not realize they would have to change to residential on that parcel and they are currently negotiating with WYDOT, hoping to appeal and utilize the existing highway permit. Either way, as far as access there will be private access through his existing parcel or WYDOT access. Ms. Waldrup clarified the applicant is not required to have access for this zone change but would need access for a building permit. The motion passed unanimously.

**EXECUTIVE SESSION**

Commissioner Johnson moved to go into executive session at 12:44

p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Johnson moved to come out of executive session at 1:43 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

**Commissioners**

Commissioner Moore moved to authorize the Chairman to sign an offer of employment. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Johnson moved to authorize the closure of the Courthouse for training March 5, 2024, with the exact times to be determined. Commissioner Moore seconded and the motion passed unanimously.

**ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 1:50 p.m. Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, December 5, 2023, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 21st day of November 2023  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING  
-s- Sue Jones, Chairman

**Legal #8762**  
**Published in**  
**The Saratoga Sun**  
**November 30, 2023**

**TOWN COUNCIL REGULAR MEETING**  
**NOVEMBER 07, 2023 at 6:00 AM**  
**Saratoga Town Hall,**  
**110 E Spring Ave, Saratoga, WY 82331**  
**MINUTES**

**CALL TO ORDER**

1) Opening Ceremony  
2) Roll Call: Mayor Chuck Davis, Councilman Cooley, Councilwoman Beck, Councilman Jerry Fluty, Councilman Jacob Fluty  
All members of Council present

**APPROVAL OF THE AGENDA**

Motion to approve November 7 meeting agenda by Councilman Jerry Fluty, second by Councilman Jacob Fluty, motion carried.

**APPROVAL OF THE MINUTES**

3) Minutes October 17, 2023  
Motion to approve Oct 17, 2023, minutes by councilman Jerry Fluty, second by Councilman Jacob Fluty, motion carried.

**APPROVAL OF THE BILLS**

Motion to approve bills by Councilman Jerry Fluty, second by Councilman Mike Cooley, motion carried.

4) Deposits - \$310,134.25  
5) Accounts Payable - \$49,565  
6) Payroll - \$34,118.89  
7) Transmittals - \$15,840.33

**CORRESPONDENCE**

8) Festival of Trees Gala - Platte Valley Community Center

**ITEMS FROM THE PUBLIC**

9) Special Event Application - Kiwanis Ice Skating Party  
Motion to approve Special Event Application for Kiwanis Ice Skating Party by Councilman Jacob Fluty, second by Councilman Jerry Fluty, motion carried.

Resident Richard Hodges voiced his concern with the height and accessibility of the step to the entrance at 313 E Bridge.

**COUNCIL COMMENTS**

**REPORTS FROM DEPARTMENTS**

**Town Hall**

10) National Apprenticeship Proclamation  
Motion to approve November 13th - 19th National Apprenticeship Week by Councilman Mike Cooley, second by Councilman Jacob Fluty, motion carried.

11) Quality Code Publishing Invoice  
Motion to approve Quality Code Publishing Invoice in the amount of \$1,245.00 by Councilman Jerry Fluty, second by Councilman Mike Cooley, motion carried.

12) Wyoming Community Gas Grant Request  
Motion to approve splitting Community Gas Grant 5 ways in the Rec Department, Woods Field, Swimming Pool, Drama Program, Sport Programs, and the Recreation Dept. by Councilman Jerry Fluty, second by Councilwoman Kathy Beck, motion carried.

13) Ordinance 868 - Final Reading  
Motion to approve final reading of Ordinance 868 - A Revision of Ordinance No. 0.24.020 by Councilman Mike Cooley, second by Councilman Jacob Fluty, motion carried.

14) Mtn West Technologies Franchise Agreement  
Motion to move forward with franchise agreement for Mountain West Technologies by Councilman Jerry Fluty, second by Councilman Mike Cooley, motion carried.

**Police Department**

15) MOU- Emergency Dispatch Service Assistance  
227 Calls of service, Oct 18 citations, 12 warnings. In Oct 1682 total calls and 61-911 calls. MOU - drafted by Sheriff Bakken is with the Town Attorney currently under review.  
Dispatchers will be switching to 8 hour shifts. Saratoga Police Dept will be responsible to pay CCSO \$75/hr. for county dispatcher to be onsite. The agreement will be for 60 days and will be able to extend if need to be. Will be hiring new dispatchers, there will be an added cost of training into the final amount. Filling staffing needs has been an issue. Josh Wood, offered his help with advertising in the Saratoga and also statewide. He will be meet with the Chief, in his weekly meeting. Councilwoman Beck would like to look at other possibilities for a combined communication center.  
Combined dispatch center will be in discussion, pros and cons will be discussed and taken into consideration. Nothing will be decided right now.

**Fire Department**

**Recreation Department**

16) New Hires  
Motion to approve the hiring of Sami Anderson, Jillian Jordan, and Carter Edwards, for Gym Supervisor positions at \$12.00/hr. by Councilman Mike Cooley, second by Councilman Jacob Fluty, motion carried.

17) Pay Increase for Existing Employees  
Motion to approve existing employee, Kelsey Muhamet and Sadie Bangs to \$12.00 By Councilman Mike Cooley, second by Councilman Jacob Fluty, motion carried.

18) Pond Hockey - Saratoga Lake January 5th-7th

19) Quote - PVCC Door Lock  
Quote for the lock on gym door at PVCC from Hooton Tech for \$2,660.00. Lock will allow members to have a key fob to use to get in the door. Cost of the fob will be factored into the cost of membership. Will further be discussing costs with PVCC and the Town Treasurer. 501c(3) is being researched for possible use for the Recreation Dept.

**Department of Public Works**

20) Never Forget Park Bid Package  
Motion to approve Bid Package by Councilman Jerry Fluty, second by Councilman Mike Cooley, motion carried.

21) Large Road Project  
Motion to approve Engineer for Greater Road Project by Councilman Jerry Fluty, second by Councilman Jacob Fluty, motion carried.

22) Justin Peterson Storm Drain Agreement  
Motion to approve Construction Agreement with Justin Peterson and the Town of Saratoga by Councilman Jerry Fluty, second by Councilman Mike Cooley, motion carried.

23) Street Barricade Kit

Motion to approve Street Barricade purchase from Traffic Safety Store for \$1927.80 minus the tax for a total of \$1846.92 by Councilman Jerry Fluty, second by Councilman Mike Cooley, motion carried.

**REPORTS FROM BOARDS AND COMMISSIONS**

**Community Center Joint Powers Board**  
Next meeting is November 13, 2023 at 4:30 PM at the PVCC

**Water and Sewer Joint Power Board**  
Next meeting is November 8, 2023, at 5:30 PM at the PVCC.

**Planning Commission**  
Next meeting is November 14, 2023, at 5:30 PM at the Town Hall Council Chambers.  
Tap study continues, workshop next week. Will start seeing what infrastructure projects will look like.

**Recreation Commission**  
Next meeting is December 4, 2023 at 6:00 PM at the Town Hall Council Chambers

**Saratoga Airport Advisory Board**  
Next meeting is November 13, 2023, at 3:30 PM at the Town Hall Council Chambers

Motion to approve Invoice for Cutting Edges in the amount of \$6048.28 by Councilman Jacob Fluty, second by Councilman Jerry Fluty, motion carried.

**South Central Wyoming Emergency Medical Services Board**  
Next meeting is November 20, 2023, at 6:00 PM in Saratoga, at the Ambulance Barn

**NEW BUSINESS**

**EXECUTIVE SESSION**

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)  
Exit executive session noting no action was taken and to seal the minutes at 08:12 PM  
Motion to move into Executive Session at 7:40 p.m. by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.  
Motion to reconvene regular meeting at 8:12 pm by Councilman Mike Cooley, second by Councilman Jerry Fluty, motion carried.

**FURTHER BUSINESS**

**ADJOURNMENT**

Motion to adjourn meeting at 8:16 p.m. by Councilman Mike Cooley, second by Councilman Jerry Fluty, motion carried.

THE NEXT TOWN COUNCIL MEETING WILL BE ON TUESDAY, November 21, 2022 AT 6:00 PM.

-s- Mayor Chuck Davis  
-s- Jenn Anderson, Town Clerk

**Legal #8764**  
**Published in**  
**The Saratoga Sun**  
**November 30, 2023**

**SPECIAL MEETING - WELL SERVICE CONTRACT**  
**NOVEMBER 15, 2023 at 9:00 AM**  
**Saratoga Town Hall,**  
**110 E Spring Ave, Saratoga, WY 82331**  
**MINUTES**

**CALL TO ORDER**

1) Opening Ceremony  
2) Roll Call: \_x\_Mayor Chuck Davis, \_x\_Councilman Cooley, \_\_Councilwoman Beck, \_\_Councilman Jerry Fluty, \_x\_Councilman Jacob Fluty

**APPROVAL OF THE AGENDA**

Motion to approve agenda by Councilman Mike Cooley, second by Councilman Jacob Fluty, motion carried.

**ITEMS FROM THE PUBLIC**

3) Variance Application VA-23-1  
Planning commission approved variance at meeting on Tuesday November 14, 2023 Motion to approve Variance Application VA-23-1 by Councilman Mike Cooley, second by Councilman Jacob Fluty, motion carried.

4) Well Service Contract with Watson Well Service  
Motion to approve contract with Watson Well Service for \$75,000 to clean out and pump test all municipal wells by Councilman Jacob Fluty, second by Councilman Mike Cooley, motion carried.

**NEW BUSINESS**

**ADJOURNMENT**

Motion to adjourn Special Meeting at 9:04 by Councilman Mike Cooley, second by Councilman Jacob Fluty, motion carried.

THE NEXT TOWN COUNCIL MEETING WILL BE ON TUESDAY, NOVEMBER 21 AT 6:00 PM.

-s- Mayor Chuck Davis  
-s- Jenn Anderson, Town Clerk

**Legal #8765**  
**Published in**  
**The Saratoga Sun**  
**November 30, 2023**

Town of Saratoga Cash Requirements 11-20-2023	
3 P's	\$220.00
BCN	\$83.35
Black Diamond Electric	\$100.00
Black Hills Energy	\$976.56
Carbon Power & Light	\$16,715.83
Daniels Plows	\$6,048.28
ECS Engineers	\$540.75
Emery Penner	\$100.57
Hach Company	\$432.75
NENA	\$147.00
Norco, Inc.	\$42.78
One Call of Wyoming	\$39.75
Shively Hardware (Fire Dept.)	\$23.99
Stinker Stores	\$4,825.68
Sundahl Powers Kapp & Martin	\$1,882.52
Wyoming Machinery Company	\$2,612.72
<b>TOTAL</b>	<b>\$34,792.53</b>
<b>Legal #8767</b> <b>Published in</b> <b>The Saratoga Sun</b> <b>November 30, 2023</b>	

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Town of Saratoga Manual Checks 11-21-23	
Accounts Payable	\$144,461.72
Payroll	\$40,868.96
Transmittals	\$44,122.02
<b>Legal #8766</b> <b>Published in</b> <b>The Saratoga Sun</b> <b>November 30, 2023</b>	

**CARBON COUNTY**  
**PLANNING AND ZONING COMMISSION**  
**PUBLIC LEGAL NOTICE**

Notice is hereby given that the Carbon County Planning & Zoning Commission will hold a public hearing on the following case file on Monday, January 8, 2024, at 10:00 A.M., Carbon Building, 3rd Floor-Room 332, located at 215 West Buffalo Street, Rawlins, Wyoming.

**Z.C. Case File #2024-01:** Request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-34.42) on approximately 34.42 acres. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses.

**Petitioners:** Zoran and Vesna Vrhovnik (Applicants and Land Owners)

**Rural Address:** 592A Pedro Mountain Ranch Road

**Parcel Identification Number:** 27830630001500

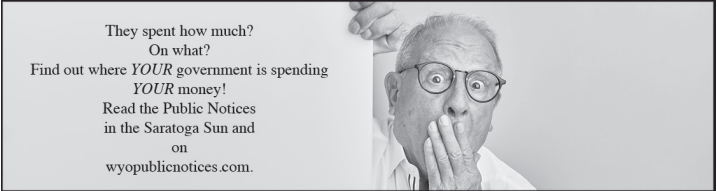
**General Site Location:** Approximately 3.5 miles west of Carbon County Road #291 (Hanna/Leo/Kortes Road) near Pathfinder Reservoir

**Legal Description (taken from Warranty Deed, Book 1396, Page 252):** SW1/4 SW1/4, Section 6, T27N, R83W, 6th P.M., Carbon County, Wyoming.

For additional information, please call the Carbon County Planning and Development Department, (307) 328-2651.

-s- Zoran and Vesna Vrhovnik (Applicants and Land Owners)

**Legal #8761**  
**Published in**  
**The Saratoga Sun**  
**November 30, 2023**



AROUND OUR AREA



The 27th Annual Platte Valley Helping Hands Free Community Thanksgiving Dinner was held at the PVCC on November 23. Volunteers, like Susan Dyer, served 173 people on location on by home delivery. Story on page A1.

A Carnival of a Time

Platte Valley Arts Council hosts carnival themed annual meeting, awards trophy for Hay Bale Contest



The Encampment Dirt Diggers pose for a photo with the traveling trophy for the Hay Bale Contest. This was the group's first year competing in the contest.



Buster Klein follows through on his throw at the bean bag toss station during the November 16 annual meeting of the Platte Valley Arts Council.



A variation of musical chairs was just one of the fun carnival-themed activities at the Grand Encampment Opera House on November 16.

**Carbon County School District #2**  
**October 2023 Bills List**  
**\$500.00 and over**

Abbey Environmental Management 2,787.91; Amazon Capital Services 3,417.00; Black Hills Energy 4,729.37; Black Art 749.71; Cambria Hotel Copper Mountain 743.56; Capital Business Systems Inc 7,353.76; Carbon County Sheriff Office 40,000.00; Carbon Power & Light Company 17,387.11; Cashwa Distributing 15,881.63; CEV Multimedia LLC 4,012.50; Chicago Knifeworks 1,411.39; C'mon Inn 739.99; Communication Is Everything LLC 12,825.00; Connect Speech Therapy LLC 28,639.93; Cowboy Couture 1,439.20; Cowboy Supply House 7,181.39; Crimmins, Frank 500.00; Days Inn Worland 642.00; Decker Equipment Inc 549.25; Diesel Laptops LLC 2,362.50; Elder Equipment Leasing Inc 657.86; Encampment High School Activity 6,843.27; Engineering Associates 3,376.20; Epic Sports 1,474.75; Follett Content Solutions LLC 878.03; Gopher 2,551.07; Grainger Inc., W. W. 4,962.17; Hebbert, Emily 1,637.22; HEMHS Activity Account 3,768.80; Herr, Matt 2,497.00; High Plains Power Inc 827.06; Holiday Inn Riverton 749.00; HUDL 549.00; Imprest Fund, JD Johnson 2,381.72; Imprest Fund, Eli Hobbs 2,582.53; Imprest Fund, Erickson Mike 1,752.29; Integrity Fundraising 922.60; JoEd Produce 1,411.35; Junior Library Guild 609.46; Krispy Kreme 1,167.50; Little America Hotels And Resorts Inc 3,105.00; Little Caesars Fundraising Program 2,360.00; Mecandless Truck Center LLC 873.80; Microtel Inn-Cheyenne 576.00; Midwest Bus Parts 1,182.76; National FFA Organization 835.00; Norco 1,429.86; North Park Propane LLC 2,600.40; Northwest Colorado Auto And Trucks Parts, Inc 3,299.79; Pacific Steel & Recycling 2,013.47; Pederson, Susan 700.00; Pepsi 572.73; Perkins Oil Company 7,653.60; PESI 635.98; Pine Cove Consulting LLC 3,650.00; Platte Valley Heating & Air LLC 4,090.00; Porter, Muirhead, Cornia & Howard 15,000.00; Quill Corporation 1,458.53; Region V BOCES 35,550.90; Rocky Mountain Power 6,527.80; Sam's Club 1,298.26; Saratoga Sandwich Shop 527.44; Saratoga Sun 630.00; Schaeffer's MFG 1,325.84; Scheuer, Mary 707.40; Scholastic Book Fairs 5,800.00; Shively Hardware 1,966.36; Sinclair Oil Corporation 1,647.84; SMHS Activity Acct 1,340.99; SMHS Booster Club 780.45; Staples Contract & Commercial LLC 2,818.40; Stinker Stores Inc for AR 7,230.61; Sunrise Sanitation Service Inc 1,106.00; Swank Movie Licensing USA 2,419.00; Sysco Food Services 19,367.76; Tiger Supplies dba Tiger Medical 2,763.00; Town Of Encampment 914.75; Town Of Hanna 623.91; Town Of Medicine Bow 505.50; Town Of Saratoga 2,467.19; Union Telephone Company 2,508.66; Universal Athletic Services 755.00; UPRSWDD Billing 892.00; Valley Foods 2,106.19; Valley Oil Company 4,773.26; Walmart 1,115.24; Wex Bank-Conoco Fleet 1,107.99; Williams, Briana 503.63; WYO Behavioral Institute 12,600.00; WYO Department Of Education 950.00; Wyoming Diesel Service 1,780.25; Wyoming FCCLA 1,890.00; Xesi Document Solutions 523.25


**Legal #8763**  
**Published in**  
**The Saratoga Sun**  
**November 30, 2023**








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THU		Cloudy	35° 18°
FRI		Cloudy	30° 19°
SAT		Windy	30° 17°
SUN		Windy	29° 18°
MON		Windy	37° 22°
TUE		Sunny	39° 21°
WED		Partly Sunny	44° 25°

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