

# PUBLIC NOTICES

**MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL HELD FEBRUARY 17, 2021 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE SARATOGA TOWN HALL**

Mayor Pro Tem Ben Spaulding called the meeting to order at 6:00 p.m. Members present were: Councilman Jon Nelson, and Councilwoman D’Ron Campbell by phone. Members absent were: Mayor James and Councilman Keel

**APPROVAL OF THE AGENDA:** Councilman Nelson made a motion to approve the amended agenda of the February 17, 2021 Saratoga Council Meeting Councilwoman Campbell advised a correction of the day of the next meeting should be Tuesday not Wednesday, Councilwoman Campbell seconded, the motion carried

**APPROVAL OF THE MINUTES:** Councilman Nelson made a motion to approve the minutes of the February 2, 2021 meeting, Councilwoman Campbell seconded, the motion carried

**APPROVAL OF THE BILLS:** Mayor Pro Tem Spaulding read the Accounts Payable, payroll and transmittal bills as follows: *Accounts Payable 2/17/2021 \$109,791.86* *Net Payroll 2/17/2021 \$31,332.34* *Transmittals 2/17/2021 \$53,222.65*

Councilwoman Campbell made a motion to pay the accounts payable for 2/17/2021 in the amount of \$109,791.86, Councilman Nelson asked if this would be the last of the bills for Childress Accounting, Treasurer Flohr stated that it should be and that these bills included the bills from Childress Assistant Kelly. Councilman Nelson seconded; the motion carried. Richard Hodges asked if these bills are still from when Childress Accounting was working for the town or is Childress Accounting still working for the town. Mayor Pro Tem Spaulding advised that Childress Accounting is no longer working for the town but there were bills from when Childress Accounting was working for the town that are still being paid.

Councilman Nelson made a motion to pay the net payroll for 2/17/2021 in the amount of \$32,620.49, Councilwoman Campbell seconded, the motion carried

Councilman Nelson made a motion to pay the 2/17/2021 transmittals in the amount of \$53,222.65, Councilwoman Campbell seconded, the motion carried.

**CORRESPONDENCE:** Nothing to present  
**COUNCIL COMMENTS:** No comments

**ITEMS FROM THE PUBLIC:** Craig Kopasz with Engineering and Associates representing the Platte Valley Healthcare Project-Town Utility Easement for the Critical Access Hospital stated that the hospital’s attorneys as well as the previous town attorney had discussed this but there was some added language specifically being the easement is non-exclusive because there will be other utilities going into that same location. Mayor Pro Tem Spaulding asked when they will be breaking ground, Mr. Kopasz advised he has heard March 15, but they have not issued a notice to proceed yet for the water line project that the Joint Powers Board is doing. Councilman Nelson asked what the next step on the easement is, Councilman Nelson also stated that it needs to be run by the new legal counsel before being approved at the next meeting.

**REPORTS FROM DEPARTMENTS:**

**Town Hall:** Update on Clerk: Mayor Pro Tem Spaulding stated that there have been advertisements out for the job and there have been 2 applicants.

Purchase of direct deposit module for Caselle Mayor Pro Tem Spaulding advised that the total investment after the software, training and set-up is \$2,410.00. Councilwoman Campbell made a motion to get direct deposit for the town employees for a cost of \$2,410.00, Councilman Nelson seconded, motion carried. Councilman Nelson wanted to know if there had been any feedback that direct deposit will be utilized by more than 3 or 4 employees. Councilwoman Campbell stated that the employees sounded receptive to direct deposit at the meet and greet the other day.

Contract with Pam Paulson to help with financials: Mayor Pro Tem Spaulding advised that Pam Paulson has a contract to work 10 hours per week but lately it has been more than that but there have been some issues with Caselle. Mayor Pro Tem Spaulding stated that he thinks after the issues with Caselle are worked out and a new clerk has been hired and trained that the hours Ms. Paulson will have to work should be less. She is not abusing the hours she is getting what she needs done and then leaving town hall. Councilman Nelson agrees. Mayor Pro Tem Spaulding advised that Ms. Paulson is doing a good job of letting the council know any problems she is finding and the hours she is working.

Audit: Mayor Pro Tem Spaulding advised that Mayor James has reached out about the audit but has not heard anything back. Nothing more to update.

**Police Department:** Nothing to report. Councilman Nelson asked if Chief Lehr had gotten the list of firearms from Sgt.

Christen, Chief Lehr advised no he has not yet.

**Fire Department:** Nothing  
**Recreation Dept:** Director Lisa Burton reviewed her written report: Gym is open from 5 a.m. – 1 p.m. Monday – Friday, for members to walk. Screening participants and sanitizing as necessary. Participants wear masks to enter the facility. Weight Room is now open from 5 a.m. – 1 p.m. Monday through Friday. limited to 2 people at a time and having patrons sanitize equipment they use.

Current class schedule at the gym offers Low Impact Fitness, Morning Mashup and cycling. Adhering to sanitizing and social distancing procedures. Participants wear masks to enter the facility and sanitize the equipment they use. Weekly schedule now includes County 6/Tumbling and 4-H Shooting Sports.

Co-ed Volleyball pool play continues through February 22<sup>nd</sup> after which bracket play will start on the 24th.

Youth Basketball registration is now closed. There were 92 youths from Saratoga and Encampment that have registered. A parents meeting will be held on February 18<sup>th</sup>, skills assessments with be February 22-24, and a coaches/ referee meeting will be on the 23<sup>rd</sup>.

Completed funding requests for the CCSD #2 Recreation Grant process. The requests included the following:

- \$6,000 for Open Gym Supervisors
- \$5,500 for Pool Chemicals and Employee Training
- \$2,500 towards Missoula Children’s Theatre Residency
- \$900 for equipment for youth basketball, flag football and Co-ed volleyball

Councilman Nelson Made a motion to approve the applications for the CCSD #2 Recreation grant, Councilwoman Campbell seconded, the motion carried

*The Recreation Commissions next meeting is scheduled for Monday, March 1, 2021 at 5:30 p.m.*

Councilman Spaulding added that the Recreation board is still 2 people short, both places are for in town residents.

**DPW:** DPW Director Jon Winter provided the council with a written report as follows:

**Streets:** New Pickups (2), one is in Wheatland, second pickup is still at the factory, Bob Ruwart is investigating why it is still at the factory and when the Town can expect it to take possession. Dawn at Bob Ruwart stated that there is another 2500 upgraded pickup at the lot the Town could get if they can not get the factory one delivered on time. Snow removal, sanding, plowing, pulling gutter and clearing sidewalks. Cleaned up snow piles around town after snow events. Will be making another order of ice melt tomorrow that will be the fourth load of the season. Helped water & sewer crew with water valve repairs. Loaded snow from Town piles for Skijoring event.

Dump/Plow/Sander Truck requests for bids in paper 2/20 & 2/27 will close on 3/1. Was originally submitted to the Rawlins paper on 2/5 for publication on 2/10 & 2/17 with a deadline of submittal of bids on 2/19. It did not get in the paper on 2/10 and the paper stated that it was to late to get it into the paper on 2/17. Councilman Nelson advised since this truck was budgeted for, they should just pay for it out right and not lease it.

Request for permission to move forward with repair of backhoe as per 2/1/21 quote from Wyoming Machinery (11,557.00). Jon Winter stated that if there are things that need to be put in place to prevent this in the future the crew would be willing to do that and also have a meeting with Councilman Nelson to discuss it but regardless the backhoe needs to be fixed. Councilman Nelson made a motion to repair the backhoe at a cost of \$11,457.14, Councilwoman Campbell seconded, the motion carried. Mayor Pro Tem Spaulding stated that there should be an inspection check list for the equipment that the Town uses. Mayor Pro Tem Spaulding stated that there should be a monthly inspection for have CAT come out and do an inspection on the equipment. Councilwoman Campbell stated that the Town Employees used to have great logs they kept and used to be proactive and not reactive with the equipment and they need to get back to that. Councilman Nelson also wants to make sure that they are using the right tool for the job.

**Water & Sewer:** The generator was moved out to the building at wellfield building #3, all building general electrical work (lights, outlets, breaker) is complete, the current task for the completing the generator building is the ventilation system and the generator exhaust system. Jon Winter was told the first drawdown request was approved on Monday 2/15 and should expect the check within a couple of days.

Began the lagoon drywell freshwater piping upgrades. Jon Winter and Chuck McVey talked to representatives from HDR consulting on the BOD issues at the lagoons, will be submitting BOD and CBOD samples to Energy Labs. Like that of the other professionals they have talked to, they could not identify a cause for the higher BOD’s. Hopefully more detailed water chemistry will give them an idea of a direction to fixing the issue.

**Hot Pool/Good Times Park**

**Parks:** Put up four “This property is protected by video

surveillance” signs around the hot pool.

**Weed & Pest:** Attended a Mosquito Management annual training virtual class last week.

Started to work on the Emergency Insect Management Grant and Carbon County Weed & Pest information for funding submittals. Jon Winter stated that there will not be a lot of funding from the Emergency Insect Management Grant this year.

**REPORTS FROM BOARDS AND COMMISSIONS:**

**Joint Powers Boards:**

**Community Center Joint Powers Board:** *The next meeting is March 8, 2021 at 4:30 pm*

**Water and Sewer Joint Powers Board:** Councilman Nelson stated the board discussed a potential sewer extension and an update on the hospital project and the delinquent accounts.

Richard Hodges asked if water users could get an allowance on their bill when they must leave the water run to keep the sewer lines from freezing. Councilman Nelson stated that the sewer line to your house is the owner’s responsibility. Mr. Hodges advised that this winter it has taken 3 jugs of liquifier to keep his sewer system from freezing. Mr. Hodges advised that Starting in the fall Encampment does not charge users for excess water usage, would that be something that the new council would consider. Mayor Pro Tem Spaulding stated that it would have to be discussed with a full council.

*The next meeting is March 10, 2021 at 6:00 p.m. at the PVCC*

**Planning Commission:**

Councilwoman Campbell stated that Jimmy Campbells property had a problem with permits and that it will have to go before the Planning Commission again and before the Town Council for a Recreational Vehicle Park Permit.

Councilwoman Campbell advised that Octagon Construction zoning could not be approved because they did not post their signage for 15 days and they did not get the signatures from the area neighbors that they needed. That will be coming back to the Planning Commission and the Town Council.

Councilman Nelson stated about the Campbell’s RV park permit that the procedure to get the permit is they will need to have full plans and specs, DEQ approval, electrical wiring permits for the development submitted. Councilwoman Campbell advised they do have all of the documentation needed. Councilman Nelson stated that they must have the Attorney’s review them. The Special Use Permit can be done with the Planning Commission, but the RV Park Permit must be approved by the Town Council. Councilman Nelson stated that the Council needs to be ready to act on the permit at the next meeting and the Council Members need to review the documents at Town Hall.

*Next meeting in Tuesday March 9, 2021 at 5:30 p.m.*

**Saratoga Airport Advisory Board:** Councilwoman Campbell made a motion to have Mayor Pro Tem Spaulding sign the Apron Expansion Application, Councilman Nelson seconded, the motion carried

Councilwoman Campbell made a motion to have Mayor Pro Tem Spaulding sign the Engineering Amendment for the Apron Expansion, Councilman Nelson seconded, the motion carried.

Councilwoman Campbell made a motion to have the Mayor Pro Tem Spaulding sign the Engineering Amendment for the Parking Area Project, Councilman Nelson seconded, the motion carried.

Councilwoman Campbell made a motion to have Mayor Pro Tem Spaulding sign the Application for the Treated Water Main Work, Councilman Nelson seconded, the motion carried.

Councilwoman Campbell stated that the Water & Sewer Joint Powers Board reached a consensus that funding proposed for the sewer main extension is not currently feasible, it was approximately \$160,000.00. The engineer for the airport will be reworking some of the schedules.

*Next quarterly meeting is scheduled for March 10, 2021 at 3:30 p.m. at the PVCC*

**SCWEMS Board:** No one present from SCWEMS

**NEW BUSINESS:** No new business

**OLD BUSINESS:** No old business

**ADJOURNMENT:** There being no additional business to come before the council, Councilman Nelson made a motion to adjourn at 6:39 p.m., Councilwoman Campbell seconded, and the motion carried.

*The next regular meeting of the Saratoga Town Council will be held on Tuesday, March 2, 2021 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.*

-s- Mayor Pro Tem Spaulding  
-s- Brenda Mistelske, Assistant Clerk

**Legal #7909  
Published in  
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March 10, 2021**

**NOTICE OF INTENDED ADOPTION OF AMENDMENTS TO THE RULES AND REGULATIONS GOVERNING THE LICENSING OF LIQUOR AND MALT BEVERAGES SALES, CARBON COUNTY, WYOMING**

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Carbon County, Wyoming, intends to adopt Amendments to the Rules and Regulations Governing the Licensing of Liquor and Malt Beverage Sales for Carbon County. The new rules will amend and supersede all rules previously adopted and filed concerning these topics.

These rules will be adopted as authorized by the Wyoming Administrative Procedures Act, W.S. §16-3-101-115 [LexisNexis 2019], and under the provisions of Title 12 (twelve) of the Wyoming. The new rules will comply with legislative and/or regulation changes.

The Board of Commissioners of Carbon County, Wyoming, will consider the proposed rules at the meeting of the Board of County Commissioners, to be held at 10:50 a.m. on the 4<sup>th</sup> day of May, 2021 in the Carbon County Commissioners Room located at the Carbon County Courthouse, 415 West Pine Street, Rawlins, Wyoming.

A copy of the proposed amendment to the rules is available for inspection at the Carbon County Clerk’s Office, Carbon

County Courthouse, PO Box 6, 415 West Pine Street, Rawlins, Wyoming or at [www.carbonwy.com](http://www.carbonwy.com). All interested persons may submit comments or objections, in writing, to the Board of Commissioners of Carbon County, Wyoming, at any time prior to the meeting date set forth in this Notice. Those comments or objections should be sent or delivered to the Carbon County Clerk’s Office, Attention: Gwynn Bartlett, Carbon County Courthouse, PO Box 6, 415 West Pine Street, Rawlins, Wyoming 82301. All interested persons may also appear at the meeting where such rules are to be considered and may submit any data, views, arguments, comments or objections as they may have, orally or in writing. The Board of Commissioners of Carbon County, Wyoming, may take action on final adoption of the proposed rules at any time at or after the time and date of the meeting set forth herein. The proposed rule changes meet minimum substantive state statutory/regulatory requirements. DATED this 4<sup>th</sup> day of March, 2021.

-s- Gwynn Bartlett, Carbon County Clerk

**Legal #7911  
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**Town of Saratoga  
Cash Requirements  
02/02/2021-02/03/2021**

GOV OFFICE LLC	\$660.00
CASELLE INC	\$2,160.00
ENERGY LABORATORIES, INC	\$408.00
HACH COMPANY	\$163.24
BLACK HILLS ENERGY	\$1,589.09
PERUE PRINTING	\$341.95
SARATOGA SUN, INC	\$2,192.75
VALERIE L. LARSCHEID	\$66.35
SUSAN R. MARICH	\$73.80
NATASHA N. SMITH	\$82.35
RICHARD RIDEOUT, P.C. ATTORNEY	\$717.64
CENTURYLINK	\$156.60
PITNEY BOWES - RESERVE	\$600.00
PINE COVE CONSULTING LLC	\$1,420.20
CAPITAL BUSINESS SYSTEMS INC	\$727.64
SARATOGA JET CENTER	\$8,070.00
3 P’S PLATTE VALLEY PORTA POT & SEPTIC	\$550.00
CAPITAL BUSINESS SYSTEMS INC	\$171.00
MEGAN JAMES	\$80.00
UPRSWDD	\$1,154.00
ALEXANDER EVERMAN DOROTHY	\$750.00
SUNDAHL POWERS KAPP & MARTIN	\$1,280.46
<b>TOTALS</b>	<b>\$23,414.83</b>

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# PUBLIC NOTICES

**OFFICIAL MINUTES OF THE BOARD OF CARBON COUNTY COMMISSIONERS REGULAR MEETING  
Tuesday, February 16, 2021  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 16, 2021 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.  
**ADDITIONS / CORRECTIONS**

Chairman Johnson added a potential action item under Commissioners for the Natural Resource Management Plan.

**VOUCHERS**

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve February 2021 payroll and benefit expenses of \$921,614.73 and insurance claim and premium expenses of \$312,256.89, expenditures totaling \$354,588.07 for an aggregate total today of \$1,588,527.69. Commissioner Espy seconded and the motion carried unanimously.

Absolute Solutions - Network To R&B & EM \$19,495.52; Acme Electric Company, LLC - Install Led Retrofit Kits \$3,527.45; Albrechtson, Mary Kay - Circuit Court Bailiff \$75.00; AlSCO, American Linen Division - Shop Supplies \$56.90; Apex Communications - Maintenance Agreement \$4,033.88; API Systems Integrators - Duct Detectors \$330.99; Assis Assisted Care Facility - Charitable Relief \$15,749.49; Axis Forensic Toxicology, Inc. - Lab Services \$245.00; Ayala, Megan - Meals/Mileage \$273.21; B. Jackson Construction, Inc - Dixon Airport Runway Repair \$46,338.66; Baggis, Town Of - Water Service/Rent \$181.65; Balestrieri, Michelle - Postage/Phone Cord \$186.51; Bank of Montreal - Mastercard - Various Charges \$27,650.62; Bartlett, Gwynn - Fuel for County Vehicle \$38.17; Beach, Homer - Jan Plowing \$490.00; Bennett Law Group, Pc - Attorney Fees \$251.67; Best Western Cottontree - Room Charge \$96.00; Bi Inc. - Electronic Monitoring \$2,580.50; Blakeman Propane - Propane \$4,201.01; Bob Barker Company, Inc. - Jail Supplies \$1,639.66; Bomgaars Supply - Drill Bits \$15.47; Bond, Kyle - Deposit Refund \$828.50; Bowden, Kristin L - Printer Ink \$41.22; Boys & Girls Clubs of Carbon County - Charitable Relief \$888.00;

Carbon County Fair Board - SLIB Cares Act Reimbursement \$3,851.06; Carbon County Senior Services -Charitable Relief \$3,092.00; Carbon County Veterinary Hospital - Routine Health Exam \$57.50; Carbon Power & Light Inc - Electrical Services \$2,609.31; CareRight Technologies, LLC - January 2021 Monthly Bed Fee \$108.90; Casper Winnelson Co - Plumbing Supplies \$2,412.69; CDW Government, Inc. - Mouse/Keyboard/Printers/Phones \$3,152.83; Charter Communications - Cable Services \$120.32; Clark, Alice - Witness Fee/Mileage \$131.40; Cna Surety - Kristin Redding Bond \$100.00; Command Ballistics, Inc. - Ammunition \$2,068.17; County Clerks Assoc. Of Wyoming - 2021 CCAW Dues \$300.00; Cowboy Supply House - Cleaning Supplies \$3,281.74; Crays, Richard - Ammunition \$575.99; Daily Times - Subscriptions \$210.35; Dallin Motors Inc - Lamps/Wiring Harness/Tailgate \$153.16; Davenport, Desmond E - Mileage/Witness Fee \$150.00; Davis, Ashley - Meal Reimbursement \$58.47; Dennis Supply Company - Allied Motor \$234.00; Dirty Boyz Sanitation, Inc - Trash Service \$1,652.00; DOI/BLM - Rock Springs - 2021 Carbon Cemetery Lease \$250.00; Dominion Energy - Gas Service \$334.97; E & H Plumbing & Construction - Install Boiler & Piping \$6,000.00; Elevated Training Solutions - Lab Tests \$130.80; Elk Mountain, Town Of - Water Service \$65.50; Encampment, Town Of - Water Service \$97.00; Encartele - Jail Data \$1,500.00; Engstrom, James D. DDS - Dental Services \$2,500.00; Esri - GIS Software Maint \$2,700.00; E-Z Lift Garage Doors - Garage Door Parts \$1,455.00; Gale, Gwen - COVID-19 Vaccine Clinic \$33.50; Galls/Quartermaster - Sheriff Uniforms \$226.36; GCR Electronics, LLC - Rental

Site Fees \$2,000.00; Gensco Aircraft Tires - Tires \$9,371.60; GlaxoSmithKline Pharmaceuticals - Vaccines \$601.83; Grainger - Switch/Screwdriver/Cartridges \$186.02; Graphic Business Solutions, LLC - Name Plate \$16.95; Greenwood Mapping, Inc - Parcel Mapping Dec 20 To Jan 21 \$2,043.75; Hagan, Walter - Circuit Court Bailiff \$150.00; Hanna, Town Of - Water Service \$272.76; Hanson, Ashten - COVID-19 Clinic \$50.00; Herman, Bobbie - Mileage \$27.00; Hernandez, Brenda - Court Interpreter \$50.00; High Country Behavioral Health - Charitable Relief \$12,000.00; Hilltop Conoco - Fuel \$51.90; Iacovetto, Karon - Cleaning Services \$16,065.00; IML Security Supply - Key Blanks \$96.50; Jack's Body & Fender Repair - Tow Charges \$312.00; Johnston, Ranae - COVID-19 Clinic/Mileage \$52.50; Kaisler, Todd - Mileage \$54.00; Kari, Dale - Mileage \$27.60; Kenco Security and Technology - Timer/Monitoring \$83.00; Kinetic Leasing - Lease Pymt 2018 Rams & 2018 Fords \$32,156.00; King Soopers Customer Charges - Charcoal \$21.18; Kiwanis International Inc. - Charitable Relief \$1,851.00; KTGA/KBDY - Tower Rent \$150.00; Medicine Bow, Town Of - Water Service \$200.00; Memorial Hospital of Carbon County - Lab Services \$197.38; Mercedes Transcription, Inc - Transcribed Reports \$61.60; Merseal Law, LLC - Legal Services \$2,850.00; Mid-American Research Chemical - Sealer/Thermal Lock \$603.55; Mike's Lock & Key - Install Panic Bars \$310.00; Motorola Solutions - Mobile Radio \$6,171.89; MPM Corp / Evergreen Disposal - Trash Service \$130.00; Murawski, Nicole - Witness Fee \$30.00; My Office Etc. - Masks \$29.12; Napa Auto Parts - Plow Bolts & Nuts/Edge \$722.68; Nationwide - Julie Willis Bond \$50.00; Natrona County Legal - Emergency Detentions \$585.00; Offender Watch - Offender Notification \$35.00; O'Reilly Auto Parts - Belt \$21.60; Parker, Elizabeth - COVID-19 Supplies \$45.26; Perkins Oil Co - Fuel \$101.67; Personnel Evaluation, Inc. - Schofield Evaluation \$20.00; Perue Printing - Envelopes/Letterhead/Cards \$504.00; Plus Electric Inc. - Repair Hoist \$85.66; QT Pod - Base Network Access & Support Agmt \$922.00; R.P. Lumber Company, Inc. - Building Supplies \$1,249.64; Rasmussen Furniture - Agitator/Belt \$26.79; Rawlins Automotive - Oil/Filters/Parts \$957.00; Rawlins, City Of - Water Services \$1,808.80; Ready, Justin - Mileage \$48.00; Ricoh USA Inc - IT Copiers \$3,721.20; Rocky Mountain Power - Electrical Services \$17,512.77; Rocky's Quick Stop - Fuel \$536.96; Rodabaugh, Sherry - Circuit Court Bailiff \$225.00; Rutherford, Jeremiah - Fuel For WLEA \$132.22; Saratoga Auto Glass - Windshield Replacement \$325.00; Saratoga Sun - Various Ads \$1,519.50; Saratoga, Town Of - Water Service \$46.75; Shepard Construction Inc - Wind Break Med Bow Shop \$1,260.00; Shepard's - Fuel \$222.40; Shively Hardware - Misc. Hardware/Tires \$142.49; Slow and Steady Law Office, PLLC - Attorney Fees \$8,540.00; Smith Psychological Services - Pre-Employment Evaluation \$400.00; Society of St. Vincent DePaul - Charitable Relief \$6,628.77; Spaulding, Dawnette - Mileage \$25.88; Specialized Pathology Consultants - Autopsy Services \$1,275.00; Staples Advantage - Office Supplies \$264.36; Stinker Stores, Inc. - Fuel \$5,602.15; Summit Food Service - Jail Meals \$5,992.24; Sunrise Sanitation Service, LLC. - Trash Service \$68.00; Swanson Services Corporation - Jail Commissary Supplies \$1,151.21; Thomson Reuters-West Pymt Ctr - West Information Charges \$802.17; T-Mobile - Cell Phone Service \$400.02; Tractor Supply Credit Plan - Welding Supplies \$203.12; Triple X Contracting, Inc. - Trash Services \$100.00; Trudiligence, LLC - Background Check Volunteers \$75.38; True Value of Rawlins - Mop Heads \$21.75; Us Bank - Various Charges \$2,113.39; Valley Oil Company - Fuel \$1,482.47; Voiance Language Services LLC - Interpretation \$18.75; Wee Folks Place - Charitable Relief \$22,260.00; Wex Bank - Fuel/Delivery Fee \$1,356.34; WLC Engineering - Inspection/Materials Testing \$3,168.50; Wy Dept Of Health - State Vehicle Rental \$80.00; Wy Dept Of Workforce Services-Unemployment - Zeiger Unemployment \$666.44; Wy Machinery Company - Parts \$701.11; Wy Public Health Laboratory - Lab Services \$530.00; Wy Rents, LLC - Genie Rental \$556.40; Wyoming Disposal Systems - Trash Service \$219.00; Yocum, Leo - Mileage \$24.00

**CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The

consent agenda includes the February 2, 2021 regular meeting minutes, monthly receipts from Clerk of District Court in the amount of \$3,504.61, and monthly receipts from Carbon County Clerk in the amount of \$17,095.00. Commissioner Moore seconded, and the motion carried unanimously.

**ELECTED OFFICIALS & DEPARTMENT HEADS**

**Clerk:** Commissioner Moore moved to authorize the Chairman's signature on a Contract for Funding agreement Between the Board of Carbon County Commissioners High Country Behavioral Health in the amount of \$12,000.00; St. Vincent DePaul - St. Joseph Conference in the amount of \$6,628.77; Kiwanis International Inc., c/o Platte Valley Kiwanis in the amount of \$1,851.00; Senior Services Inc. in the amount of \$3,092.00; Wee Folks Place in the amount of \$22,260.00; Assisted Care Facility in the amount of \$15,749.49; and Boys and Girls Club of Carbon County in the amount of \$888.00 and moved to authorized any Commissioner to sign the Certification to the State and to authorize any commissioner to sign any required reporting and other documents required as new applications come in. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to ratify the Chairman's signature on the WYDOT Aeronautics Amendment Form for Dixon Airport Repair Runway 6/24 and Certificate of State Grant-In Aid for 2021 NAVAID Maintenance for Dixon Airport. Commissioner Espy seconded, and the motion passed unanimously.

**Public Hearing:** Chairman Johnson opened a public hearing at 10:55 a.m. to hear public comments if any for a proposed resolution regarding a Road Management Policy for Carbon County and an oversize/overweight restriction policy. Chairman Johnson called for comments for or against and there were no more. There being no comments, Chairman Johnson closed the hearing at 11:20 a.m.

Commissioner Jones moved to approve Resolution No. 2021-07 A Resolution for the Adoption of a Road Management Policy for Carbon County and Resolution No. 2021-08 Right-of-Way Easement Activities - Rules and Regulations for Sizes, Weights and Permits. Commissioner Barkhurst seconded, and the motion carried unanimously.

**EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:28 a.m. with Clerk Bartlett, Jim Piche, Sheriff Roybal and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:54 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded, and the motion carried unanimously.

**ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:55a.m. Commissioner Barkhurst seconded, and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, March 16, 2021 at 9:00 a.m. at the Carbon County Courthouse, in Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2<sup>nd</sup> day of March 2021.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman

**Legal #7908  
Published in  
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March 10, 2021**

**Invitation to Bid  
Airport Improvements  
Saratoga Municipal Airport  
Saratoga, Wyoming**

Sealed Bids, entitled "Apron Expansion, Phase 1 Project" addressed to the Town of Saratoga, Wyoming, (hereafter referred to as the "Sponsor" or "Owner") P.O. Box 486, Saratoga, Wyoming, 82331 will be received until **2:00 p.m. local time, Wednesday, March 31, 2021**, at which time they will be publicly opened and read aloud. **A non-mandatory pre-bid conference will be held beginning at 10:00 a.m. local time on Tuesday, March 23, beginning at the Saratoga Town Hall.**

No bids will be received after the above specified hour and date, and bids which are not prepared and filed in accordance with proposal requirements and conditions of the specifications may be rejected. The Owner further reserves the right to reject any and all bids and to waive irregularities.

**The work is generally described as:**

Pavement removal, grading, drainage, crushed base, bituminous plant mix and concrete paving, pavement marking, medium-intensity taxiway lighting, guidance sign installation, treated water main installation, apron lighting, and reclamation.

Plans and specifications are available by download from the Engineer's website, HYPERLINK "http://www.sagecivilengineering.com" [www.sagecivilengineering.com](http://www.sagecivilengineering.com) for a fee of \$20.00. Contract documents are also available for inspection at Saratoga Town Hall, and the office of Sage Civil Engineering, 2824 Big Horn Avenue, Cody, WY.

All bids must be accompanied by a Bid Bond in the amount equal to not less than five percent (5%) of the total bid amount for all schedules, payable to the order of the Town of Saratoga, Wyoming as liquidated damages in the event said successful bidder shall fail or refuse to execute the contract in accordance with the terms of his bid. After a contract is awarded, the successful bidder will be required to furnish a separate Performance Bond and a Payment Bond, each in the amount of one hundred percent (100%) of the contract amount.

The Town of Saratoga, Wyoming, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation

and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Buy American preference requirements found in 49 USC § 50101 shall be met by first tier contractors, who are responsible for ensuring that lower tier contractors and subcontractors are in compliance.

The trade restriction clause referenced in 49 CFR Part 30 applies to this project and must be included in all contracts and subcontracts.

Bidders must certify at the time they submit their proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction, and further agrees to comply with Title 2 CFR Part 1200 and Part 180, Subpart C by administering each lower tier subcontract that exceeds \$25,000 as a "covered transaction."

The Contractor will be required to comply with the wage and labor requirements and to pay minimum wages in accordance with the schedule of wage rates established by the United States Department of Labor as referenced in the Contract.

Bidders are required to submit a Certification of Non-Segregated Facilities prior to award of the proposed contract, including any subcontracts in excess of \$10,000.

The proposed contract is under and subject to Executive Order 11246 of September 24, 1965 as amended, to the equal opportunity clause and the Standard Federal Equal Employment Opportunity Construction Contract Specifications including the goals and timetables for minority and female participation.

Bidders must supply all the information required by the bid documents and specifications.

**NOTICE OF REQUIREMENT FOR AFFIRMATIVE ACTION to ENSURE EQUAL EMPLOYMENT OPPORTUNITY**

1. The Offeror's or Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth herein.

2. The goals and timetables for minority and female participation, expressed in percentage terms for the contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:

**Timetable: Until further notice**  
Goals for minority participation for each trade 3.3%  
Goals for female participation in each trade 69%  
These goals are applicable to all of the contractor's

construction work (whether or not it is Federal or federally-assisted) performed in the covered area. If the contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographical area where the work is actually performed. With regard to this second area, the contractor also is subject to the goals for both its federally involved and non-federally involved construction.

The Contractor's compliance with the Executive Order and the regulations in 41 CFR Part 60-4 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR 60-4.3(a), and its efforts to meet the goals. The hours of minority and female employment and training must be substantially uniform throughout the length of the contract, and in each trade, and the contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from Contractor to Contractor or from project to project for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, the Executive Order and the regulations in 41 CFR Part 60-4. Compliance with the goals will be measured against the total work hours performed.

3. The Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs (OFCCP) within 10 working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address, and telephone number of the subcontractor; employer identification number of the subcontractor; estimated dollar amount of the subcontract; estimated starting and completion dates of the subcontract; and the geographical area in which the subcontract is to be performed.

4. As used in this notice and in the contract resulting from this solicitation, the "covered area" is State of Wyoming, County of Carbon, Town of Saratoga.

BY ORDER OF THE TOWN OF SARATOGA, WYOMING

-s-Creed James - Mayor

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