

# PUBLIC NOTICES

## NOTICE TO CALL FOR BID

Town of Elk Mountain Volunteer Fire Department is requesting sealed bids for one (1) new Side By Side UTV 2020 or newer with the following minimum specifications:

### 1 – New Side by Side (SXS)

#### Specifics:

- Color - Any
- 30" MSA Wheel tire combo
- Rancher front bumper
- Roof light rack
- LED Light bar
- 3" lift kit
- Rear cargo spot light
- Grill lights
- Applicable power cables
- Must be Heavy duty (HD) model
- 82 HP MOTOR

- Power steering
- Towing capacity 2500 lbs
- Payload Capacity 1700 lbs
- 4500 lb winch
- All weather cab

Bid must include labor to install lift kit and accessories. Delivery of completed vehicles within sixty (60) days of acceptance of bid unless otherwise agreed.

Bids are due on or before February 8<sup>th</sup>, 2021 at 3:00 p.m. and will be opened at that time at Town Hall. Bid envelopes shall clearly be marked as "Vehicle Bid". - Mail all bids to Town of Elk Mountain, P.O. Box 17, Elk Mountain, WY 82324 or via FedEx or UPS or hand deliver to the Town Hall at 206 Bridge ST, Elk Mountain, WY 82324.

The bids will be officially opened on the due date and time at the Town Clerk's Office, and a bid accepted at the Town

Council's regular meeting February 8<sup>th</sup> 2021. Bids shall be valid for at least thirty (30) days from the due date. Questions about these specifications shall be addressed to Fire Chief Brian O'Connor at (307)399-1281.

The Town of Elk Mountain Council reserves the right to reject any and all bids or to accept any bid which, in its sole and absolute judgment, shall under all circumstances best serve the Town's interest. No bids will be considered which are received after the scheduled time, and any bid so received after the scheduled time will be returned to the bidder unopened. The Town of Elk Mountain Council reserves the right to waive any and all formalities of any bid.

**Legal #7880**  
**Published in**  
**The Saratoga Sun**  
**January 20 and 27, 2021**

## MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL HELD JANUARY 5, 2021 AT 7:00 P.M. IN THE COUNCIL CHAMBERS OF THE SARATOGA TOWN HALL

Mayor Pro Tem Robert Keel called the meeting to order at 7:00 p.m.

Members present were Mayor Pro Tem Bob Keel, Councilman Jon Nelson, Councilwoman D'Ron Campbell, and Councilwoman Judy Welton.

**APPROVAL OF THE AGENDA:** Mayor Pro Tem Keel asked to add an item number 4 under Town Hall to discuss the UPRSWDD updated letter agreement between the Town and the UPRSWDD. Councilman Nelson would like to add an item number 5 under Town Hall to discuss the RFP for new town attorneys. Councilman Nelson would also like to add a number 6 under Town Hall to discuss WAM-CAT membership. Councilman Nelson would like to add an Executive Session after the New Business on the agenda. Councilman Nelson made a motion to approve the agenda as amended, Councilwoman Welton seconded, and the motion carried.

### APPROVAL OF THE MINUTES :

Councilwoman Welton made a motion to approve the minutes of the December 15, 2020 meeting.

Councilwoman Campbell seconded with a correction in spelling, and the motion carried.

**OATHS OF OFFICE:** By Mayor Pro Tem Bob Keel: Mayor Pro Tem Bob Keel thanked Councilwoman Welton and Councilwoman Campbell for their service. Councilwoman Welton and Councilwoman Campbell thanked the town for the opportunity to be on the Council. Mayor Pro Tem Keel gave Councilman James and Councilman Spaulding their oath of office. The new council members were seated and thanked the town for the opportunity to serve on the council.

**ADJUSTED ROLL CALL:** Councilwoman Welton and Councilwoman Campbell left their positions and Councilman James and Councilman Spaulding were seated.

**APPROVAL OF THE BILLS:** Mayor Pro Tem Bob Keel read the Accounts Payable, payroll and transmittal bills as follows: Net Payroll 12/22/2020 \$32,013.75; Transmittals 12/22/2020 \$18,761.93; Accounts Payable 1/05/2021 \$154,700.71; Net Payroll 1/05/2021 \$47,938.74; Transmittals 1/05/2021 \$23,036.18

Councilman Nelson made a motion to pay the net payroll for 12/22/2020 in the amount of \$32,013.75, Councilman James seconded, the motion carried

Councilman Nelson made a motion to pay the Transmittals for 12/22/2020 in the amount of \$18,761.93, Councilman Spaulding seconded, the motion carried.

Councilman Nelson made a motion to pay the 1/05/2021 accounts payable in the amount of \$154,700.71, Councilman James seconded, and the motion carried.

Councilman Nelson made a motion to pay the 1/05/2021 net payroll in the amount of \$47,938.74. Councilman James seconded, and the motion carried.

Councilman Nelson made a motion to pay the 1/05/2021 transmittals in the amount of \$23,036.18, Councilman Spaulding seconded, and the motion carried.

Councilman James made a motion for permission to transfer funds of \$3,400.00 from the General Fund to the Tyler Pickett Park WYO-star account. Councilman Spaulding seconded; the motion carried.

### MAYORAL APPOINTMENT:

Councilman Nelson made a motion to nominate Creed James for the position of Mayor of the Town of Saratoga, Ben Spaulding seconded, and the motion carried. Mayor Pro Tem Keel asked that the council be polled. Councilman Nelson- aye, Councilman Spaulding-aye and Mayor Pro Tem Keel- aye. Councilman Mayor Pro Tem Keel gave Councilman James the oath of office. Councilman Nelson thanked Councilman Keel for his time as Mayor Pro Tem and Councilman Keel thanked the Council for their work in helping him. Councilman Keel offered to resign his office of Mayor Pro Tem so that Mayor James could choose his own Mayor Pro Tem.

**CORRESPONDENCE:** No Correspondence to present.

### COUNCIL COMMENTS:

Councilman Spaulding proposed to go back to the old start time for council meetings of 6 pm in order to have more time at home with his children. Councilman Spaulding made a motion to go back to the start time for council meetings of 6 pm as it had been. Councilman Nelson seconded the motion. There was a discussion about why the meeting time had been changed 7:00 pm to help Councilman Keel to be able to make it to the meetings because of work conflicts at the hospital. Councilman Keel advised that he still must work late on some meeting nights. Councilman Keel stated that the time has already been changed to 7 pm and asked the council have consideration for him. Mayor James stated that he would also like to see the start time go back to 6 pm but asked to have the motion tabled until there is a 5<sup>th</sup> member of the council to get their input. Councilman Nelson and Councilman Spaulding agreed with tabling the motion until there is a 5<sup>th</sup> council member.

Councilman Keel made a motion to officially declare a vacancy in the position of Mayor James council seat and ask for letters of interest. Letters of interest will need to be received no later than January 15, 2021 so a councilperson can be chosen at the next council meeting on January 19, 2021. Councilman Nelson seconded and the motion carried. Council was polled, Councilman Nelson-aye, Councilman Spaulding- aye, Councilman Keel- aye and Mayor James- aye.

Councilman Spaulding wanted to advise of a correction to the agenda under the Recreation Department meeting. The meeting time should be January 11, 2021 at 6:30 pm followed by the Youth Basketball meeting at 7:00 pm

### ITEMS FROM THE PUBLIC:

Josh Wood from the Saratoga Sun gave each of the council members a pamphlet from the WPA with information about the Wyoming Public Documents and Open Meetings Act.

### REPORTS FROM DEPARTMENTS:

**Town Hall:** Designated Depository: Councilman Nelson made a motion to accept RNB State Bank, Bank of Commerce and Bank of the West the towns Designated Depository, Councilman Spaulding seconded, the motion carried.

**Designated Official Newspaper:** Councilman Nelson asked if the town is required to have 2 newspapers, and whether it would save money to put notices in one newspaper. Josh Wood advised that historically the council

meeting minutes have been published in the Saratoga Sun and advertisements were published in the Rawlins Daily Times and Saratoga Sun. Councilman Nelson stated that if there was just one newspaper designated it would not preclude the town from publishing in other newspapers if a farther reaching advertising were needed. Councilman Nelson made a motion to designate the Saratoga Sun the Designated Official Newspaper for the Town of Saratoga, Councilman Keel seconded, the motion carried. Mayor James requested that the council be polled: Councilman Nelson- aye, Councilman Spaulding- aye, Councilman Keel- aye and Mayor James-aye.

**Special Event Permit – Saratoga Museum – 2021 Frozen Fore Open Ice Golf Tournament:** Kimberly Givens spoke on behalf of the Saratoga Museum requesting the permit. Kimberly stated that most of the events recently had to be cancelled due to COVID concerns and she and Margaret Weber came up with the idea for the tournament. The event will take place on February 13, 2021 from 9am to 2 pm with the cost to be determined. Kimberly advised that because the museum is a 501.3c they cannot continue with the event after this year, but the Carbon Count Economic Development would take it over if it is successful and they want to continue with the event. All insurance was provided. Councilman Nelson made a motion to give permission pending signatures of all department heads, Councilman Spaulding seconded, and the motion carried.

**UPWDD Letter update:** Councilman Keel advised that Randy Rayermer requested some additional wording to the document to include: Your acknowledgment on this letter recognizes that the UPRSWDD has made a motion at a regular meeting of the Board accepting this amount as full and final payment by the Town of Saratoga and waiving all future claims, excluding future invoicing from the UPRSWDD to the Town of Saratoga and any claims associated to future invoicing. Councilman Keel made a motion to approve the letter with permission for the Mayor to sign, Councilman Nelson seconded, the motion carried.

**RFP for New Town Attorney:** There were 6 responses to the RFP, Councilman Nelson requested to shorten the list of candidates before doing interviews if possible After discussion it was decided to interview Attorneys Pence & MacMillan LLC, Sundahl, Powers, Kapp & Martin, LLC and also Overstreet, Homar & Kuker Attorneys at Law in a workshop set for Monday January 18, 2021 at 6:00 pm. Interviews could either be in person or by Zoom meeting and make a decision at the next council meeting. Councilman Keel wanted it noted that this is an appointment by the Mayor. WAM-CAT membership: Councilman Nelson stated that he found out that the town is not a member of the Wyoming Association for Municipal Clerks and Treasurers and after talking to other municipalities he thought a membership would be beneficial. The membership is \$65.00 a year per member. Councilman Nelson made a motion that The Town of Saratoga rejoin WAM-CAT, Councilman Keel seconded, the motion carried. Mayor James asked the council to be polled: Councilman Nelson-aye, Councilman Spaulding-aye, Councilman Keel-aye, Mayor James-aye.

The mayor stated that he did not think that the previous council had advertised or put out a job description for the Clerks position. Councilman Keel advised that there is a job description but does not know how updated it is and stated that the description could be sent out as a starting point to get the Clerk position advertising started. Councilman Keel advised he could email a copy of the job description to the new council members. Mayor James stated that, an RFP and a job description needs to be sent out for advertising immediately. Councilman Spaulding made a motion to put out an RFP for clerk with a job description. Councilman Nelson seconded; the motion carried. Mayor James asked the council to be polled: Councilman Nelson-aye, Councilman Spaulding-aye, Councilman Keel-aye, Mayor James-aye.

**Police Department:** nothing to report.

**Fire Department:** Mayor James advised that after the new council member is seated, they will assign the new board assignments and that being on Fire Department he will be the council representative for the Fire Department. reported that the fire department had their food drive and it was very successful. They had over 40 families in need of food this year and had a great turn out from the community of food donations. Tomorrow night January 6<sup>th</sup> the Fire Department will be having their elections and for the first time in a couple of years they have full department of 32 members.

**Recreation Dept:** Mayor James read a letter of interest for the Recreation Board from Sammy Baysinger. There is one open position for an out of town limits member to the board. Mayor James stated that he has worked with Sammy and he highly recommends. Councilman Keel made a motion to appoint Sammy Baysinger to the Recreation Board, Councilman Spaulding seconded the motion, the motion carried.

### Director Lisa Burton reviewed her written report:

Gym remains open from 8 a.m. – 1 p.m. Monday – Friday, for members to walk. Screening participants and sanitizing as necessary. Participants wear masks to enter the facility. Weight Room is now open from 5 a.m. – 1 p.m. Monday through Friday. limited to 2 people at a time and having patrons sanitize equipment they use. Reviewed current class schedule. This week classes are offered for free.

County 6 Dance and Tumbling classes continue. Advertising for teams for a new round of Co-ed Volleyball, which will start January 20<sup>th</sup>.

Completed and submitted the Tree City USA report to the Dept. of Forestry.

Continued to work on the equipment inventory. The next Recreation Commission meeting is scheduled for Monday, January 11<sup>th</sup> at 6:30 p.m. and will be followed by a second youth basketball planning meeting at 7:00 p.m. Approximate date for the youth basketball program to begin is February 22<sup>nd</sup>.

**DPW:** DPW Director Jon Winter provided the council with a written report as follows:

**Streets:** Received load (32 ton) of ice melt 12/17/20. Pick-ups (2) on order, estimated ship date from plant 1/18/21, hope to have by end of January. Will have the final check amount for approval in the 1/19 packet. Snow removal, sanding, plowing, pulling gutters and clearing sidewalks. Cleaned up snow piles around Town after snow event.

Developing SOP's for routine (start with seldom done) tasks. A request from the skijoring people if we could use the Towns

loader to load snow from piles for their track at Buck Springs. **Water & Sewer:** Generator moved out to building at Wellfield building #3, received wiring permit from Wyoming Fire Prevention and Electrical Safety Division for project, check posted in your council packet (\$544.11) for wiring permit, will start on Monday with the generator tie in.

Discussed BOD issues with Rick Allen and Herb Fancher with Biolynces, discussed potential causes and actions we could undertake to further isolate the cause of elevated BOD values. They are sending us some equipment to perform in-house COD tests, we will run full spectrum (influent to effluent) BOD values this week. State lab does not perform COD tests. Councilman Nelson asked if you could go back up through the system and find a point source for the problem. Jon Winter stated you probably could.

Had a pressure relief valve fail on a clean water line (from site well) in the dry well on Saturday, identified on daily rounds on Sunday, which caused water to accumulate on the floor of the dry well. The water (3'-4') did not impact the operation of the three lift pumps, and there was no wastewater release. The dry well was pumped dry and the crew replaced the two small sump pumps (1/3 Hp) in the dry well and valve.

Councilman Spaulding asked if there was an indicator there that would let you know that there is water leaking. Jon Winter advised no because they have never had water there before. Councilman Nelson stated that he thinks there should be a flood sensor in there and back in 2018 Councilman Nelson noticed that a lot of the equipment was in disrepair and that should be looked into but they can talk about it more at the Joint Powers board Meeting.

**Weed & Pest:** Submitted annual EIMG Report (12/24/20) to Wyoming Department of Ag.

**Hot Pool/Good Times Park:** Had another case of broken glass bottle at the Hot Pool this morning, will order four signs that read "ABSOLUTELY NO GLASS OF ANY KIND IN POOL AREA OR CHANGING ROOMS. VIOLATORS COULD BE FINED UP TO \$750 AS PER TOWN ORDINANCE 12.16.030.3B." Councilman Nelson asked the chief to help watch for glass at the hot pools. Mayor James asked if there was a possibility of putting rubber matting around the pool, Jon Winter stated that it would be hard to keep the matting from not moving. Councilman Spaulding asked if an officer could go down there not in a uniform to maybe catch the people with glass.

**Parks:** Nothing to report

*Next Water and Sewer Joint Powers board meeting January 13, 2021 6:00 pm at the PVCC.*

### REPORTS FROM BOARDS AND COMMISSIONS:

**Joint Powers Boards:** Community Center Joint Powers Board: The next meeting is January 11, 2021 at 4:30 pm

**Water and Sewer Joint Powers Board:** The next meeting is January 13, 2021 at 6:00 p.m. at the Community Center  
**Planning Commission:** Councilman Keel presented an email the council received from Tom Westring regarding the lack of a recording secretary, Councilman Nelson thought there might be a possibility to get the previous recording secretary to fill in for the next meeting. Tom Westring's email also mentioned the problem of a lack of membership on the board. Mayor James asked if they were continuing to advertise the vacancies on the Planning Commission in the Saratoga Sun. Josh Wood stated they run it once unless they are directed to run until further notice. Mayor James stated that he will go to the Planning Commission Meetings until someone is appointed.

*The next meeting is January 12, 2021 at 5:30 p.m.*

**Saratoga Airport Advisory Board:** Councilman Nelson noted that the board got an independent fee estimate which is part of the grant writing process for the design and engineering on the airport projects for the FAA. They did get the fee estimate back from the independent party, both the engineer's proposal and the independent fee proposal were submitted to the FAA and will be discussed at the next meeting.

*The next meeting will be held on Wednesday, February 10, 2021 at 3:30 pm at the Community Center.*

**SCWEMS Board:** nothing to report

**NEW BUSINESS:** No new business

**OLD BUSINESS:** No old business

### EXECUTIVE SESSION:

Councilman Keel made a motion to move into executive session at 8:25 pm to consider information considered confidential by law, in accordance with W.S. 16-4-405 (a) (ii) (iii) Councilman Nelson seconded, the motion carried  
 Councilman Keel made a motion to come out of executive session at 9:35 pm and approve the minutes from the executive session, it was noted that no action was taken Councilman Spaulding seconded the motion, the motion carried.

Councilman Keel made a motion to seal the minutes of the executive session, Councilman Nelson seconded the motion, the motion carried.

Councilman Nelson made a motion that the council allow Councilman Nelson and Councilman Spaulding to contact the IT company (Pine Cove) and Caselle and go through some of the email accounts and accesses and credentials to the network and the accounting system and clean up the outstanding accounts and create a tabulation of what email accounts are active and who has access to what and report back to the council, Councilman Keel seconded the motion and the motion carried.

Councilman Nelson made a motion to formalize an agreement with Suzie Cox to assist the town council and staff and established through a contract agreement at an hourly rate of \$50 an hour Councilman Keel requested that it was amended to allow Mayor James make the agreement, Councilman Nelson accepted that, Councilman Keel seconded the motion, the motion carried

**Adjournment:** There being no additional business to come before the meeting, Councilman Spaulding made a motion to adjourn at 9:38 p.m., Councilman Nelson seconded, and the motion carried.

*The next regular meeting of the Saratoga Town Council will be held on January 19, 2021 at 7:00 p.m. in the Council Chambers of the Saratoga Town Hall.*

s- Mayor Creed James  
 -s- Brenda Mistelske, Assistant Clerk

**Legal #7884**  
**Published in**  
**The Saratoga Sun**  
**January 27, 2021**



# PUBLIC NOTICES

**OFFICIAL MINUTES OF THE BOARD OF CARBON COUNTY COMMISSIONERS REGULAR MEETING  
Tuesday, January 5, 2021  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 5, 2021 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

**Nomination of Chairman**

Commissioner Espy moved to appoint Commissioner Johnson as Chairman and Commissioner Jones to Vice Chairman. Commissioner Barkhurst seconded, and the motion carried unanimously.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$322,707.72. Commissioner Barkhurst seconded, and the motion carried unanimously.

Acme Electric Company, LLC- Misc. Electrician Services \$3,204.83; Alisco, American Linen Division - Shop Supplies \$56.90; Ameri-Tech Equipment Company - Sand Spreader \$6,862.00; APG Media Of the Rockies - Absentee Ballots \$112.25; Arrow Electric, Inc. - Install Network Drops Circuit Court \$2,364.18; Ayala, Megan - Mileage \$42.00; Baggs, Town Of - Nov Rent \$150.00; Balestrieri, Michelle - Postage Fees Reimbursement \$142.95; Bank of Montreal - Mastercard - Misc. Charges \$37,743.24; Barkhurst Collision Center - Body Work for Sheriff Vehicle \$5,963.51; Bartlett Oilfield Service, Inc - Hanna Senior Center Vac Truck Sewer Clog \$2,171.00; Bi Inc. - Monthly Electronic Monitoring Svcs. \$2,496.00; Blakeman Propane - Heating Services \$3,724.33; Bob Barker Company, Inc. - Inmate Supplies \$1,520.39; Bomgaars Supply - Misc. Supplies \$84.74; Brake Supply Company, Inc. - End Dump Snowplow Lights \$261.64; Candy Mountain - Water \$229.50; Carbon County Law Library - Membership Dues \$200.00; Carbon County Public Health - Lab Testing Sheriffs Employees \$164.00; Carbon County Senior Services - Jan Qtr. Payment \$50,000.00; CareRight Technologies, LLC - Monthly Recurring Bed Fee \$171.60; Casper Winnelson Co - Misc. Parts \$62.07; CDW Government, Inc. - 6ft Cable /Ups/ Printer Stand \$1,856.03; CenturyLink Asset Accounting-Bart - 50-Pr Copper Entrance Cable/50-Pr Inside Term. \$5,463.00; Charter Communications - Jail Tv Subscription \$120.34; Communication Technologies - Mounted Gun Rack \$8,364.00; Cowboy Chemical - Jail Laundry Supplies \$311.00; Daily Times - Newspaper Subscription \$1,228.80; Dallin Motors Inc - Exhaust Leak/Seat Covers \$871.00; Dixon, Town Of - Water Services \$308.00; Elk Mountain Conoco - Fuel \$266.04; Encartele - Jail Data Cards \$1,500.00; Engineering Associates - Project 20117 Seminole Rd 351 \$1,621.80; Engstrom, James D. DDS - Inmate Dental Services \$2,500.00; Entenmann - Rovin Co - Badge/Engraving \$204.00; Erickson & Roberts - Legal Services \$10.00; Fatbeam LLC - Fiber \$1,636.42; France, Tara - Transcription Services \$495.00; Further - HRA Reimbursement \$1,749.71; Galls/Quartermaster - Deputy Uniforms \$551.46; GlaxoSmithKline Pharmaceuticals - Vaccines \$978.56; Goodwin, Mandy - Mileage \$25.80; Grainger - Misc. Parts \$338.50; Graphic Business Solutions, LLC - Name Plate \$420.35; Hahn Construction - Install Doors Windows and Molding \$2,350.00; High Plains Power - Electric Services \$478.48; Iron J Towing - Large Wrecker \$710.00; Johnston, Ranae - Mileage/Planner \$85.58; Kilburn Tire Company - Tires \$3,616.73; King Soopers Customer Charges - Meeting Supplies \$35.24; L N Curtis & Sons - Bullard Battery \$170.07; LexisNexis Matthew Bender Inc - Wy Court Rules 2020 \$120.43; Long Building Technologies, Inc. - Jail Cameras and Doors \$30,447.00; Lujan, Michael - Search and Rescue Breakfast Burritos Reimb. \$150.00; Medicine Bow, Town Of - Water Services \$200.00; Memorial Hospital of Carbon County - Employee Lab Fees \$197.38; Motorola Solutions - Renewal \$7,136.00; Muhamet, William - Soberlink/House Arrest Monitor Deposit Refund \$820.00; My Office Etc. - Misc. Office Supplies \$186.32; Nationwide - Notary Bond Renewal \$50.00; Natrona County Sheriff's Office - Juvenile Housing \$5,850.00; Norco, Inc. - Cylinder Rental \$884.32; Offender Watch - Sex Offender Notification \$73.15; O'Reilly Auto Parts - Misc. Parts \$120.69; Perkins

Conoco - Fuel \$34.64; Perkins Oil Co - Fuel \$406.58; Personnel Evaluation, Inc. - Deputies Testing \$60.00; Phillips 66-Conoco-76 - Fuel \$180.57; Quill Corporation - Misc. Office Supplies \$2,096.24; R.P Lumber Company, Inc. - Misc. Parts \$148.19; Rawlins Automotive - Misc. Parts \$2,357.98; Ricoh USA Inc - It Copiers \$225.04; Ricoh USA, Inc - It Copiers \$5,850.99; Rocky Mountain Air Solutions - Medical Oxygen Cylinder \$150.00; Saratoga Auto Parts, Inc. - Misc. Parts \$410.72; Schilling & Winn Pc - Legal Services \$2,568.45; Shepard's - Fuel \$1,328.83; Shively Hardware - Misc. Parts \$130.96; Slow and Steady Law Office, Plc. - Legal Services \$4,910.00; South Central Wy Ems - Jan Qtr. Payment \$11,250.00; Spaulding, Dawnette - Mileage \$34.50; Spyglass - Annual Fee \$3,150.00; St Amour, Cheryl - Daily Deposit Refund \$102.00; Staples Advantage - Misc. Office Supplies \$84.56; Stinker Stores, Inc. - Fuel \$4,586.60; Summit Food Service - Jail Meals \$13,932.54; Super Vacuum Manufacturing Co. Inc - Reflective Stripe \$140.70; Swanson Services Corporation - Jail Commissary /Credit \$1,976.76; T.W. Enterprises, Inc. - Annual Oil/ Filter Changes \$4,418.17; Terminix - Pest Control \$210.00; Tin Boy Garage - Tire/Tube \$212.25; T-Mobile - Phone Services \$400.02; T-O Engineers - Project 190035 \$7,147.50; Trapp, Larry W - Mileage \$150.80; True Value of Rawlins - Misc. Parts \$371.91; University of Wy Extension - Support Person Salary Match \$17,035.50; UPRSWDD - Trash Services \$190.00; Us Bank - Misc. Charges \$2,298.75; Valley Oil Company - Fuel \$807.66; Voiance Language Services LLC - Over the Phone Interpretation \$9.00; W.S. Darley - Misc. Parts \$659.41; Western States Fire Protection Co - Annual Sprinkler System \$210.00; Western Truck Repair - Air Cylinder \$714.46; Wilkerson, James A Iv M.D. - Autopsy \$1,300.00; Wilson, Margaret - Patches \$72.00; WLC Engineering - Carbon Building Inspection & Materials Testing \$1,649.00; Wy Behavioral Institute - Adult Unit \$1,754.02; Wy Dept Of Transportation - Titles \$240.40; Wy Machinery Company - Misc. Parts \$4,885.98; Wy Retirement System - Vol Fire Pension \$675.00;Wy Secretary of State - Notary Renewal Fees \$90.00; Wy State Forestry - Blown Engine \$5,726.98; Wyoming Trader - Social Media Marketing \$500.00; Y2 Consultants, LLC - Natural Resource Management Plan \$12,609.73; Yocum, Leo - Mileage \$24.00

**CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the December 15, 2020 regular meeting minutes, December 21, 2020 special meeting minutes, monthly receipts from Planning and Development in the amount of \$3,750.00, a bond for Samuel Flohr, Treasurer for the Town of Saratoga in the amount of \$50,000.00, a bond for Georgia Miller, Treasurer for Carbon County School District #2 in the amount of \$50,000.00, a bond for Clint Weber, Treasurer for the Baggs Cemetery District in the amount of \$5,000.00 and a bond for Alethea Foster, Clerk/ Treasurer for the Town of Baggs in the amount of \$50,000.00. Commissioner Moore seconded, and the motion carried unanimously.

**ELECTED OFFICIALS & DEPARTMENT HEADS**

**Planning and Development**

**Certifications**

Commissioner Barkhurst moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File #2021-01 - James Phillips and Kathleen Martinez, C.U. Case #2020-05-Union Telephone Company-Bureau of Land Management and C.U. Case #2020-11-Union Telephone Company and City of Rawlins and schedule a public hearing for February 2, 2021 at 11:15 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Moore seconded and the motion carried unanimously.

**Treasurer**

Commissioner Moore moved to authorize the Chairman's signature on Resolution No. 2021-01 Carbon County Investment Policy and to designate Bank of Commerce and RNB State Bank as depositories for Carbon County for 2021 and the Investment Policy Compliance Letter. Commissioner Barkhurst seconded, and the motion carried unanimously.

**Clerk**

Commissioner Espy moved to reappoint the following individuals to the Carbon County Weed & Pest Control District: Stephanie Irvine Area I (Rawlins) for a 4-year term expiring January 2025, Shelly Dunmire Area III (Elk Mountain) for a 4-year term expiring January 2025, Ray Barkhurst Area IV (Saratoga) for a 4-year term expiring

January and to appoint Leigh Nation to the Carbon County Library Board to an unexpired 3-year term ending June 2021. Commissioner Moore seconded and Commissioner Barkhurst noted he would abstain on Mr. Barkhurst as he is his uncle. He had concerns with Stephanie Irvine's appointment as she is married to Reese Irvine, the Weed & Pest District Supervisor. Commissioner Espy reported that he spoke with Ms. Irvine and the board has protocols in place to deal with this however he would like to see those in writing. Attorney Davis reported her office addressed the matter when the two first started dating and the question is more if the board member is making decisions about his employment or pay and she agreed about requesting the protocols in writing. The motion laid on the table to determine if documents could be received by the end of the meeting. Commissioner Barkhurst clarified that he has no issue with the appointment if everything is kosher. Commissioner Espy moved to remove the motion from the table and to remove Stephanie Irvine for consideration from the motion. Commissioner Moore seconded and the motion carried unanimously. The amended motion carried unanimously with Commissioner Barkhurst abstaining on Ray Barkhurst's appointment.

Commissioner Jones moved to authorize the Chairman's signature on Lease Agreement between Carbon County Commissioners and State of Wyoming, Division of Criminal Investigation for a term of one year ending June 30, 2021 for any office suite located in a county owned or rented facility that is not less than 400 square feet. Commissioner Barkhurst seconded, and the motion carried unanimously.

**Attorney**

Commissioner Espy moved to authorize the Chairman's signature on Resolution 2021-02, Resolution for a Special Prosecutor. Commissioner Moore seconded and the motion carried unanimously.

**EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:32 a.m. with Clerk Bartlett, Ashley Mayfield Davis, and Kandis Fritz to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously. Commissioner Espy moved to come out of executive session at 11:09 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

**WYOMING DOWNS, LLC**

Jill Jarrad and Eric Nelson  
Commissioner Moore moved to authorize the Chairman's signature on Resolution 2021-03 A Resolution Approving Wyoming Downs, LLC to Conduct Pari Mutual Wagering on Live Horse Racing, Historic Horse Racing, and Simulcast Events within Carbon County, Wyoming. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Barkhurst who voted against.

**CITIZEN'S / COMMISSIONER'S DISCUSSION**

Commissioner Espy moved to correct Leigh Nation's appointment to the Library Board through June 2022 rather than June 2021. Commissioner Moore seconded and the motion carried unanimously.

**ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:50 a.m. Commissioner Moore seconded, and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, February 2, 2021 at 9:00 a.m. at the Carbon County Courthouse, in Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 19<sup>th</sup> day of January 2021.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman

**Legal #7885  
Published in  
The Saratoga Sun  
January 27, 2021**

**Town of Saratoga  
Cash Requirements  
1/19/2021-1/20/2021**

BUSINESS SOLUTIONS GROUP	\$620.87
CARBON POWER & LIGHT, INC	\$16,094.03
CASELLE INC.	\$963.00
ECONO SIGNS LLC	\$268.17
HACH COMPANY	\$478.99
MACHPERSON & THOMPSON, LLC.	\$2,535.90
MOTOROLA SOLUTIONS	\$4,692.48
ONE CALL OF WYOMING	\$131.25
PERUE PRINTING	\$599.40
RAWLINS DAILY TIMES	\$120.00
WLC, INC	\$4,009.50
APEX COMMUNICATIONS	\$1,805.04
SARATOGA AUTO PARTS	\$615.78
SHIVELY HARDWARE	\$1,356.07
UNION TELEPHONE	\$3,111.25
VALLEY OIL COMPANY	\$787.33
WAMCAT	\$130.00
BCN	\$95.98
WYOMING RETIREMENT SYSTEM	\$731.25
WWQ&PCA	\$60.00
KTGA/KBDY BIGFOOT 99	\$50.00
CARBON COUNTY LAND OFFICE	\$15.00
WYOMING MACHINERY COMPANY	\$12,580.78
THE COWBOY COUTURE	\$174.75
DBT TRANSPORTATIONS SVCS. LLC	\$1,786.68
3 P'S PLATTE VALLEY PORTA POT & SEPTIC	\$550.00
APG OF THE ROCKIES	\$149.00
STINKER STORES INC	\$1,404.82
UPRSWDD	\$1,144.00
ALEXANDER EVERMAN DOROTHY	\$625.00
PCN STRATEGIES INC	\$1,638.28
BOB RUWART MOTORS	\$52,800.00
<b>TOTALS</b>	<b>\$112,274.60</b>

**Legal #7883  
Published in  
The Saratoga Sun  
January 27, 2021**

**Town of Saratoga Manual Checks**

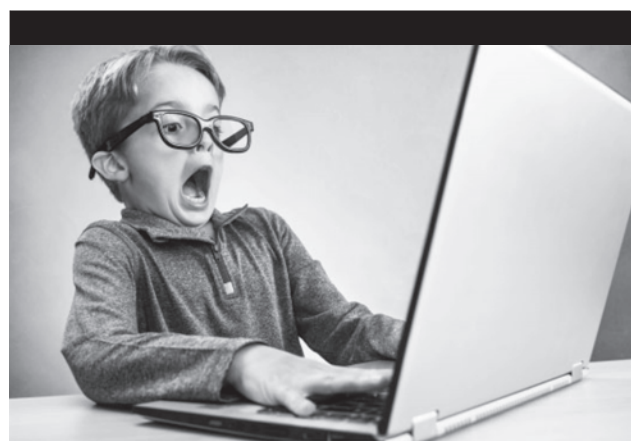
Accounts Payable 1/19/2021	\$112,274.60
Net Payroll 1/19/2021	\$30,973.65
Transmittals 1/05/2021	\$53,629.83

**Legal #7882  
Published in  
The Saratoga Sun  
January 27, 2021**

**NOTICE OF FINAL PAYMENT TO CONTRACTOR  
Town of Baggs Water Plant  
Filtration Rehabilitation Project**

Notice is hereby given that the Town of Baggs has accepted the work as substantially completed according to the plans, specifications, and rules set forth in the contract between the Town of Baggs and Westech Engineering, Inc., pursuant to the Water Plant Filtration Rehabilitation Project. Therefore, Westech Engineering, Inc. is entitled to final settlement. On the 8th day of March 2021, being the forty-first day after the first publication of this Notice, the Town of Baggs will pay to Westech Engineering, Inc. the full amount due under said contract. All persons having claims for labor and material furnished to or on behalf of the above stated Contractor shall present them to the Town of Baggs Town Council prior to the date specified above. Dated the 27th day of January 2021.

**Legal #7886  
Published in  
The Saratoga Sun  
January 27, February 3 and 9 2021**



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**SARATOGA PLANNING COMMISSION  
PUBLIC NOTICE**

There will be a public hearing at 5:30 p.m. on February 9 at Saratoga Town Hall regarding a zone amendment from RD 9000 to Retail Business at the location of Octagon Construction Property along the south side of Sierra Madre Avenue.

If recommended for approval by the Saratoga Planning Commission, a public hearing will be held at the February 16 Saratoga Town Council meeting.

**Legal #7887  
Published in  
The Saratoga Sun  
January 27, 2021**

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