



LEGALS

**OFFICIAL MINUTES OF THE BOARD OF CARBON COUNTY COMMISSIONERS REGULAR MEETING
Tuesday, October 20, 2020
Elk Mountain Fire Hall, Elk Mountain, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 20, 2020 at 2:00 p.m. at the Elk Mountain Fire Hall in Elk Mountain, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst. Chairman Johnson called the meeting to order at 2:05 p.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Jones moved to approve October 2020 payroll and benefit expenses of \$903,634.04 and insurance claim and premium expenses of \$152,520.31 and the main amount of invoices totaling \$264,996.75 for an aggregate total today of \$1,321,151.10. Commissioner Espy seconded and the motion carried unanimously.

Vendor Description Total

307 Professional Clean LLC, County Buildings Cleaning, \$10,485.00; Acme Electric Company, LLC, Electrician Services Power Outage at Courthouse, \$610.05; Advanced Heating, Inc., Ductless Air Conditioner for Murray St Bldg., \$6,364.00; Alisco, American Linen Division, Shop Supplies, \$56.90; American Planning Association, Membership Dues, \$372.00; Apex Communications, Maintenance Agreement, \$4,033.88; APG Media of the Rockies, Misc. Ads, \$114.00; API Systems Integrators, Monitoring Service, \$102.00; Asbestos & Technical Services, Inc., Asbestos Removal 215 W Buffalo St, \$41,876.00; Axis Forensic Toxicology, Inc., Lab Fees, \$958.00; Baggs, Town Of, Water Services, \$395.62; Balestrieri, Michelle, Mileage, \$48.30; Bank of Commerce, Checks, \$104.99; Bi Inc., Monthly Monitoring Services, \$1,872.00; Bob Barker Company, Inc., Blanket/Pens/Razors for Jail, \$959.18; Bomgaars Supply, Antifreeze/Drill bits/Cut Off Wheel, \$36.69; Bowlus, Jacqueline, Juror Meals, \$41.95; Bridger Fabrication, Welding Services, \$106.76; Brinkerhoff, Chelsea, Mileage and Meals, \$219.92; Burkhart, Cindy, Juror Meals, \$31.70; Carbon County Fair Board, Fair Ground Rental Fees, \$1,710.50; Carbon County Higher Education Center, Dispatch Shields, \$60.30; Carbon County Public Health, Employee Vaccines, \$349.00; Carbon County Treasurer, 812 Murray St Property Taxes, \$3,641.81; Cathedral Home for Children, 2020-2021 Funding for CCVCC, \$17,500.00; Charter Communications, TV Subscription, \$129.29; CNA Surety, V. Fernandez Surety Bond, \$100.00; Conoz, Manuel, Stained Doors, \$2,500.00; Cowboy Chemical, Jail Laundry Supplies, \$299.00; Crestline Specialties, Inc., Planner/Foil Imprint, \$462.09; Dirty Boyz Sanitation, Inc, Trash Services, \$3,304.00; E & H Plumbing & Construction, Murray St Plumbing Services, \$1,980.00; Election Systems & Software, LLC, Ballot Stock, \$242.07; Elk Mountain, Town Of, Water Services, \$67.00; Felton, Kit, Electronic Monitor Refund, \$820.00; GlaxoSmithKline Pharmaceuticals, Vaccines, \$1,454.22; Greater Wy Big Bros/Sisters, County Prevention Services, \$5,401.37; Greenwood Mapping, Inc, Parcel Mapping, \$2,362.50; Griffiths, Jennifer, Witness Fees, \$30.00; Hahn Construction, Murray St Labor for Framing Doors/Moldings, \$10,050.00; Herman, Bobbie, Mileage, \$27.00; Hernandez, Brenda, Interpreter Services, \$25.00; Hotsy Equipment of Wyoming, Inc, Med Bow Complex Washer/Hose/Hose Reel, \$7,577.50; IAAO, Membership Dues, \$220.00; Jack's Body & Fender Repair, Towing Services, \$760.00; Jeffrey Center Board, Jeffrey Center Rental Fees, \$1,900.00; Johnston, Ranae, Mileage, \$19.50; Jones Simkins, Audit Services, \$10,700.00; Kaisler, Todd, Mileage, \$40.80; Kilburn Tire Company, Valve Stem Repair/Tires, \$7,307.66; KNF Flex Pak Corporation, Coroner Transport Bag, \$1,097.80; KTGA/KBDY, Tower Rent, \$150.00; L N Curtis & Sons, Annual Maintenance, \$3,835.00; Laramie Fire Extinguisher, Yearly Inspection, \$200.50; Larimer County Coroner, Autopsy Fee, \$250.00; Lucero, Rita, Witness Fees/Meal Reimbursement, \$60.08; Lucero, Zachoray, Witness Fees, \$30.00; Martz, Ladessa, Mileage, \$41.80; McGraw, Joan, Mileage, \$24.00; McKesson Medical-Surgical, Gloves/Jail Meds, \$209.89; Memorial Hospital of Carbon County, Lab Fees, \$78.15; Mercedes Transcription, Inc, Transcription Lines, \$155.76; Merseal Law, LLC, Legal Services, \$2,100.00; MetroCount

USA Inc., Traffic Counters, \$3,472.00; Mountain West Motors, Seal/Boot/Oil/Filter, \$309.69; Natrona County Sheriff's Office, Juvenile Housed, \$5,850.00; Norco, Inc., Cylinder Rental, \$846.34; Offender Watch, Sex Offender Notifications, \$72.60; O'Reilly Auto Parts, Oil/Oil Filter, \$84.73; Perkins Conoco, Fuel, \$80.32; Perkins Oil Co, Fuel, \$1,225.43; Perue Printing, Mill Levy Sheets, \$13.95; PMCH, Audit Services, \$13,100.00; ProForce, Less Lethal Bullets, \$1,853.08; Public Safety Center, Inc, Deputy Jackets, \$1,041.00; Quill Corporation, Misc. Office Supplies, \$358.42; R.P Lumber Company, Inc., Murray St Tension Band/Car Bolt, \$21.01; Ranchers Supply, Inc, Tires, \$362.40; Rawlins Automotive, Misc. Parts, \$1,380.72; Rawlins Fire Extinguisher, Fire Extinguisher Maintenance, \$487.00; Raymond, Phyllis, Bailiff for Jury Duty, \$150.00; Ready, Justin, Mileage, \$40.80; Reed Smith LLP, Treasurer of Carbon County Vanguard Fees, \$1,831.73; Rice, Denise, Mental Health Examiner Mileage, \$77.00; Ricoh USA Inc, It Copiers, \$287.91; Ricoh USA, Inc, It Copiers, \$5,718.20; Rietveld, Toni, Fuel, \$42.75; Rodabaugh, Sherry, Bailiff for Jury Trial, \$150.00; Rostad Law, LLC, Legal Services, \$498.83; Saratoga Auto Parts, Inc., Misc. Parts, \$185.23; Schaeffer Mfg. Co, Steel Drum/Grease, \$448.05; Shepard's, Fuel, \$2,097.12; Shively Hardware, Misc. Parts, \$226.59; Silversage Plumbing LLC, Plumbing Services, \$350.00; Slow and Steady Law Office, PLLC, Legal Services, \$2,102.50; Snake River Press, Absentee Request Ad, \$260.00; Spaulding, Dawnette, Mileage, \$48.88; Staples Advantage, Clipboards, \$14.79; Stinker Stores, Inc., Fuel, \$6,891.69; Summit Food Service, Jail Meals, \$7,156.50; Swanson Services Corporation, Jail Commissary/ Credits, \$823.33; Thayer-Steele, Janell, Mileage, \$27.00; The Masters Touch, LLC, Envelopes, \$2,312.49; Tractor Supply Credit Plan, Misc. Tools, \$115.91; Trapp, Larry W, Travel Expenses, \$601.91; Trevathan, Sabrina RMR, Transcription Services, \$865.00; Trudielligence, LLC, Planner Background Checks, \$134.94; True Value of Rawlins, Misc. Hardware, \$260.31; Tyler Technologies, Inc, IDOC/ITAX, \$275.63; University Medical Billing, Emergency Detentions, \$226.42; University of Wyoming, FY 20 Salary Billing 1st Qtr., \$17,035.50; Us Bank, Misc. Charges, \$1,680.44; Valley Oil Company, Fuel, \$1,413.24; Voiance Language Services LLC, Over the Phone Interpretation, \$16.50; Wille, O.R., Mileage, \$45.00; Wilson, Margaret, Patches, \$48.00; Wy Dept Of Health, State Vehicle Rental, \$160.00; Wy Dept Of Transportation, New Plate For Lowboy, \$5.00; Wy Machinery Company, Mechanic Services, \$17,744.66; Wy Public Health Laboratory, Lab Fees, \$452.00; Y2 Consultants, LLC, Natural Resource Management Plan, \$3,553.68.

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the October 6, 2020 regular meeting minutes, monthly receipts from Carbon County Clerk in the amount of \$24,507.00, monthly receipts from the Clerk of District Court in the amount of \$6,450.00, and a bond for Marcella E. Redmond, Treasurer for the Jeffrey Memorial Center in the amount of \$50,000.00. Commissioner Moore seconded, and the motion carried unanimously.

PERSONNEL POLICY UPDATE

Public Hearing

Chairman Johnson opened a public hearing at 2:08 p.m. to hear comments on the Personnel Policy update. Clerk Bartlett noted for the record that notice of the hearing was placed in the Saratoga Sun on September 2, 2020. Clerk Bartlett noted no public comments were received by her office.

There being no comments, Chairman Johnson closed the hearing at 2:09 p.m.

Commissioner Espy moved to approve the amendments to the Carbon County Personnel and Benefits Manual and amendments to the Family and Medical Leave rules and regulations as presented, both effective November 1, 2020. Commissioner Barkhurst seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Public Health Nurse

Commissioner Espy moved to approve the purchase order for a 2019 Nissan Rogue from Dallin Motors in the amount of \$19,999.00 from Dallin Motors. Commissioner Moore seconded and the motion carried unanimously. Commissioner Moore moved to approve the Commissioner's signature on Amendment #1 to the

CARES Funding Contract in the amount of \$302,632.00. Commissioner Barkhurst seconded and the motion carried unanimously. Commissioner Moore moved to approve the Commissioner's signature on the Wyoming Department of Health, Public Health Division and Carbon County for Public Health Nursing Services and Maternal and Child Health Services for a term of two years ending June 30, 2022 with federal funds totaling not more than \$99,200.00 plus state general funds of not more than \$122,410.00. Commissioner Barkhurst seconded and the motion carried unanimously.

Emergency Management

Commissioner Barkhurst moved to approve the Commissioner's signature on the Grant Award for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) Fiscal Year 2020 for a term ending June 30, 2021 in an amount not to exceed \$30,000.00. Commissioner Moore seconded and the motion carried unanimously.

Clerk

Commissioner Moore moved to approve the Commissioner's signature on the Carbon County Employees Administrative Service Agreement (ASA), Summary of Benefits and Coverage for Plan A and Plan B, Carbon County Employees Plan Booklet and Summary Plan Description and NOVO Client Service Agreement. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Clerk to apply for Cares Act Grant funds through one or more applications and to authorize any commissioner to sign one or more resolutions as needed. Commissioner Moore seconded and the motion carried unanimously.

Attorney

Commissioner Jones moved to approve any Commissioner's signature on the Amendment to the EKM&P Inc. dba Voorhis Assoc. Inc Services Contract assigning it to Winters Griffith Architects once approved by all the parties. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Jones moved to approve the Chairman's signature on the letter to Wyoming Medical Center and Classic Air regarding an Emergency Detention bill denial. Commissioner Espy seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 3:50 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion carried unanimously. Commissioner Espy moved to come out of executive session at 4:17 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

CLERK

Commissioner Espy moved to approve any Commissioner's signature on the Amendment to the FCI Constructors contract accepting the Guaranteed Maximum Price. Commissioner Moore seconded and the motion carried unanimously. **ADJOURNMENT** Commissioner Espy moved to adjourn the meeting at 4:19 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, November 17, 2020 at 9:00 a.m. at the Carbon County Courthouse, in Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Lisa M. Smith, Chief Deputy County Clerk
Approved this 10th day of November 2020.
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING
-s- Willing John Johnson, Chairman

**Legal #7834
Published in
The Saratoga Sun
November 18, 2020**

FINAL SETTLEMENT WITH AND PAYMENTS TO CONTRACTOR; REQUIRED NOTICES NOTICE OF SUBSTANTIAL COMPLETION OF CONTRACT

To all persons, firms, or corporations who have any claim for any work done, or any material furnished to RCD Construction, Inc., P.O. Box 322, Hayden, CO 81639 for the Saratoga Landfill Closure – Earthworks Contract.

You are hereby notified that the Upper Platte River Solid Waste Disposal District, PO Box 6, Saratoga, WY 82331, has accepted final completion according to the Contract Documents and rules set forth in the contract between the Upper Platte River Solid Waste Disposal District and the aforesaid Contractor of the work in connection with the Saratoga Landfill Closure – Earthworks, and that said Contractor is entitled to final settlement therefore.

You are further notified that upon the 29th day of December, 2020, being the 41st day after the first publication of the notice, said Upper Platte River Solid Waste Disposal District will pay RCD Construction Inc. the full amount due under said contract, and in the event your claim is not filed with the Upper Platte River Solid Waste Disposal District prior to said 29th day of December, 2020, same shall be waived.

This notice is given pursuant to Section 15-113(h), Section 16-6-116, Section 16-6-117 Wyoming Statutes, 2016.

Dated this 10th day of November 2020.
By: Randy Raymer, Chairman
Upper Platte River Solid Waste Disposal District

**Legal #7833
Published in
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November 18 and 25, 2020**

**PUBLIC NOTICE
NOTICE OF SUBSTANTIAL COMPLETION OF CONTRACT**

To all persons, firms, or corporations who have any claim for any work done, or any material furnished to Advanced Heating Inc. for the Rawlins Carbon County Senior Center Heat and A/C Replacement:

You are hereby notified that the Board of Carbon County Commissioners has accepted substantial completion according to the contract document and rules set forth in the contract between the Board of Carbon County Commissioners and the aforesaid Contractor of the work in connection with the above referenced project, and the said Contractor is entitled to final settlement thereof.

You are further notified that upon December 22, 2020 being the 41st day after the first publication of the notice, said Carbon County Commissioners will the contractor the full amount due under the said contract, and in the event your claim is not filed with the Carbon County Commissioners prior to the payment date the same shall be waived.

This notice is given pursuant to Wyoming Statutes, Section 16-6-116.

Dated this 5th day of November 2020

By –s- Gwynn Bartlett, Carbon County Clerk

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