



Public Notices

OFFICIAL MINUTES OF THE BOARD OF CARBON COUNTY COMMISSIONERS REGULAR MEETING Tuesday, October 20, 2015 County Courthouse Rawlins, Wyoming

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 20, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS/CORRECTIONS

There were no changes or additions to the agenda.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$244,126.08. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Sunrise Sanitation for \$45.00. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$524.13, Shively Hardware for \$2,198.00 and True Value of Rawlins for \$623.63 for an aggregate total of bills paid today of \$247,516.84. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor, Detail Line Description, Total, ALL IN 1 ELECTRICAL & SUPPLY, SUPPLIES, \$503.31, ALSOCO, AMERICAN LINEN DIVISION, SHOP TOWELS, \$141.51, AMERIGAS, PROPANE, \$383.51, BAGGS, TOWN OF, WATER SERVICES/RENT, \$402.05, BANGS, DANIELLE, MILEAGE, \$38.50, BARKHURST, RAY, MILEAGE, \$34.80, BEHAVIORAL INTERVENTIONS, JAIL ELECTRONIC MONITORING, \$4,153.50, BLACK HILLS AMMUNITION, AMMUNITION, \$299.50, BLAKEMAN PROPANE, TANK RENT, \$60.00, BOB BARKER COMPANY, INC., SUPPLIES, \$122.97, BOMGAARS SUPPLY, CLEANING SUPPLIES, \$29.97, BOYS & GIRLS CLUBS OF CARBON CTY, GRANT FUNDS, \$3,871.84, BRUCO, INC, SUPPLIES, \$1,096.33, BUILD RITE LUMBER SUPPLY, SHIPPING/SUPPLIES, \$24.36, CARBON COUNTY 4-H, SUPPLIES, \$11.00, CARBON CTY VETERINARY HOSPITAL, VET SERVICES, \$52.00, CARBON POWER & LIGHT INC, ELECTRICAL SERVICES, \$2,161.01, CATERPILLAR FINANCIAL SVCS CORP, LEASE PAYMENTS, \$41,717.59, CBM FOOD SERVICE, JAIL MEALS, \$10,812.76, CENTURY LINK, TELEPHONE SERVICES, \$8,478.48, CHAPMAN, LEO, MILEAGE, \$96.00, CHARTER COMMUNICATIONS, CABLE/INTERNET SERVICES, \$532.64, CHEMSEARCH, SUPPLIES, \$382.50, COOKS CORRECTIONAL, SUPPLIES, \$46.94, DAILY TIMES, NEWSPAPER ADS/SUBSCRIPTION, \$1,502.27, DALLIN MOTORS INC, VEHICLE MAINTENANCE, \$568.82, DEVINE LAW, LEGAL SERVICES, \$705.00, DIRTY BOYZ SANITATION, INC, GARBAGE SERVICES, \$490.00, DJ'S, WINDSHIELD, \$519.25, DUBOIS TELEPHONE EXCHANGE, PHONE SERVICES, \$41.09, ELK MOUNTAIN CONOCO, FUEL, \$80.71, ENERGY CONSTRUCTION, GUTTER INSTALLATION, \$873.00, ENGSTROM, JAMES D. DDS, JAIL DENTAL, \$2,500.00, FARMER BROTHERS COFFEE, SUPPLIES, \$102.74, FISHER, TOM, WATER COOLER, \$157.94, FLEXSHARE BENEFITS, FLEX BENEFITS, \$1,705.30, FREMONT MOTORS - RAWLINS, VEHICLE MAINTENANCE/PARTS, \$1,509.39, GALLS/QUARTERMASTER, SHERIFF UNIFORMS, \$128.43, GCR ELECTRONICS, LLC, MONTHLY SITE RENTAL, \$1,200.00, GDA ENGINEERS, DIXON AIRPORT CONSTRUCTION, \$2,529.06, GLAXOSMITHKLINE PHARMACEUTICALS, VACCINES, \$682.60, GRAINGER, PARTS, \$84.74, GREATER WY BIG BROS/SISTERS, GRANT FUNDS, \$4,500.14, HAGOOD, VICKI, MILEAGE, \$24.00, HAN-

NA, TOWN OF, WATER SERVICES, \$120.96, HEIMAN FIRE DEPARTMENT, SUPPLIES, \$55.45, HERMAN, BOBBIE, MILEAGE, \$27.00, HERRING, ROS, LAWN CARE, \$55.00, HIGH DESERT WELDING & MACHINE LLC, WELDING SUPPLIES, \$237.60, HILLTOP CONOCO, FUEL, \$76.40, HORIZON LABORATORY, LLC, LAB SERVICES, \$1,384.05, INT'L ACADEMICS OF EMERG DISPATCH, QUIZ, \$40.00, IRON J TOWING, TOWING SERVICES, \$240.00, J H KASPAR OIL COMPANY, FUEL, \$7,471.24, JACKALOPE PRINTING, SUPPLIES, \$60.60, JACK'S BODY & FENDER REPAIR, TOWING SERVICES, \$314.00, JOHNSTON, RANAE, MILEAGE, \$19.00, KENCO SECURITY AND TECHNOLOGY, MONITORING SERVICES, \$36.00, KILBURN TIRE COMPANY, VEHICLE MAINTENANCE, \$1,589.70, KNF FLEXPAC CORPORATION, SUPPLIES, \$1,076.00, LARAMIE YOUTH CRISIS CENTER, GRANT FUNDS, \$2,873.80, MADER, TSCHACHER, PETERSON & CO., AUDIT, \$22,000.00, MEDICINE BOW, TOWN OF, WATER SERVICES, \$86.00, MERBACKAWARD COMPANY, SUPPLIES, \$166.00, MILLER, JIM, MILEAGE, \$30.60, MILLIKEN, ASHLEY, MEALS/MILEAGE, \$226.32, MORLAN, GENE, LAWN CARE, \$180.00, MPM CORP / EVERGREEN DISPOSAL, TRASH SERVICE, \$120.00, MY OFFICE ETC., OFFICE SUPPLIES, \$743.71, NORCO, INC., SUPPLIES, \$913.01, NORTH PARK PROPANE, LLC, PROPANE, \$252.10, ON SCENE TAGS, SUPPLIES, \$316.00, PERKINS OIL CO, FUEL/OIL, \$2,518.53, PERRY, ABBY, CES TRAVEL, \$25.83, PHILLIPS 66-CONOCO-76, FUEL, \$121.78, PICKETT, CHAD, MILEAGE, \$40.20, PITNEY BOWES, MACHINE RENTAL, \$1,478.19, POCKET PRESS INC, LAW POCKET BOOKS, \$269.70, PUBLIC AGENCY TRAINING, TRAINING, \$590.00, PUBLIC SAFETY CENTER, INC, SUPPLIES, \$994.67, QUESTAR GAS, GAS SERVICE, \$29.70, QUILL CORPORATION, SUPPLIES, \$183.43, R D J SPECIALTIES INC, BOOKMARKS, \$218.74, RADAR SHOP, THE, RADAR SERVICING, \$435.00, RAWLINS AUTOMOTIVE, PARTS, \$524.13, RAWLINS CARBON COUNTY AIRPORT, SEVERANCE PAYMENT, \$30,000.00, RAWLINS FIRE EXTINGUISHER, INSPECTIONS, \$1,081.00, RAWLINS, CITY OF, WATER SERVICES, \$548.70, RICOH USA INC, COPIER LEASE, \$13,511.84, ROCKY MOUNTAIN POWER, ELECTRICAL SERVICES, \$12,420.14, ROSS' AUTOMOTIVE SERVICES, VEHICLE MAINTENANCE, \$1,012.08, RYAN ELECTRONICS INC, CONTRACT FEES/SUPPLIES, \$5,265.68, SANOFI PASTEUR, INC., VACCINES, \$871.87, SARATOGA AUTO PARTS, INC., PARTS, \$161.13, SARATOGA SUN, NEWSPAPER ADS, \$241.01, SARATOGA, TOWN OF, WATER SERVICES, \$20.00, SECURITY TRANSPORT SERVICES, INC., JAIL EXTRADITIONS, \$3,048.75, SHEPARD'S, FUEL, \$1,251.14, SHIVELY HARDWARE, TIRES, \$2,198.00, SIERRA DETENTION SYSTEMS, BUILDING MAINTENANCE, \$182.93, SNAKE RIVER PRESS, SUBSCRIPTION RENEWAL, \$30.00, SOCIETY FOR HUMAN RESOURCE MGMT, SUBSCRIPTION RENEWAL, \$190.00, SPECIALIZED PATHOLOGY CONSTNS, AUTOPSY, \$2,355.00, STANLEY CONVERGENT SEC SOLUTIONS, JAIL SECURITY, \$2,556.51, STAPLES ADVANTAGE, OFFICE SUPPLIES, \$469.99, STATE OF WYOMING A & I, MAINFRAME ACCESS, \$29.64, STRYKER SALES CORPORATION, SUPPLIES, \$970.06, SUNRISE SANITATION SERVICE, LLC., TRASH SERVICE, \$45.00, TANDAN SANITATION SERVICES, TRASH SERVICE, \$80.00, TERMINIX, PEST CONTROL, \$161.00, TRACTOR SUPPLY CREDIT PLAN, PARTS, \$73.98, TRADING POST, FUEL, \$451.81, TRUE VALUE OF RAWLINS, SUPPLIES, \$623.63, U W C E S, SUPPLIES/PAYROLL, \$5,560.50, UNION TELEPHONE COMPANY, PHONE SERVICES, \$1,681.20, US BANK, VARIOUS CHARGES, \$2,825.43, VAN'S WHOLESALE LLC, SUPPLIES, \$693.23, VOIANCE LANGUAGE SERVICES LLC, TRANSLATION SERVICES, \$12.00, WALKER, JEANETTE R., MILEAGE, \$12.00, WESTERN TRUCK REPAIR, PUMP REPAIR, \$5,564.64, WEX BANK, FUEL, \$848.71, WILSON, MARGARET, PATCHES, \$12.00, WYDEPT OF HEALTH, LAB SVCS/UNUSED GRANT FUNDS, \$2,573.35, WY DEPT OF TRANSPORTATION, MED BOW RIVER BRIDGE CONSTR, \$2,768.48, WY STATE FORESTRY, PARTS, \$354.50, WY WASTE SERVICES-RAWLINS, GARBAGE, \$501.59, YAMPA VALLEY ELECTRIC, ELECTRIC

SERVICE, \$591.61, YOUNGER, MICHELLE, MEALS/MILEAGE, \$168.72, GRAND TOTAL, \$247,516.84

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the October 6, 2015 regular meeting minutes; bond for Gail Lorick, Treasurer for the Carbon County Library System in the amount of \$10,000.00; bond for Stephanie Ann Arnold, Treasurer for the Carbon County Weed & Pest in the amount of \$50,000.00; bond for Sherrod France, Treasurer for Memorial Hospital of Carbon County in the amount of \$25,000.00; and Road & Bridge receipts for \$100.00. The motion carried unanimously.

ELECTED OFFICIALS/ DEPARTMENT HEADS

Clerk Commissioner Jones moved to authorize the Chairman's signature on the Contractor Agreement with Sheela Schermetzler through September 30, 2016 for services related to the Community Services Block Grant for a total proposal cost of \$6,512.00. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman's signature on the Amended and Restated Joint Powers Agreement for the Wyoming Association of Risk Management Property Insurance Joint Powers Board dated as of July 15, 2015. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to accept the resignation of Craig Jones for the Rawlins-Carbon County Airport Board effective immediately. Commissioner Glode seconded and the motion carried unanimously.

Public Health Commissioner Glode moved to approve Public Health's request to replace the Nurse Manager position. Commissioner Jones seconded and the motion carried unanimously.

Emergency Management Commissioner Johnson moved to approve Resolution No. 2015-37 Carbon County Multi-Hazard Mitigation Plan Adoption Resolution. Commissioner Glode seconded and the motion carried unanimously.

Fire Commissioner Jones moved to approve Resolution 2015-38 A Resolution Reaffirming the Formal Existence of the Carbon County Volunteer Fire Department that has been in existence and operation since 1961. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to rescind the motion made October 6, 2015 to enter into a lease agreement with South Central Wyoming Emergency Medical Service for space at the Road & Bridge Encampment Shop and allow the prior lease to remain in effect. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to rescind the motion made October 6, 2015 for the lease between Carbon County Fire and South Central Wyoming Emergency Medical Service for space at the Hanna Fire Station and renegotiate the lease. Commissioner Johnson seconded and the motion carried unanimously.

RECESS

Chairman Espy recessed at 10:24 a.m. and reconvened at 10:38 p.m.

Commissioners

Commissioner Jones moved to adopt the First Amendment to the Joint Agreement Between the Town of Elk Mountain, Wyoming, The Town of Medicine Bow, Wyoming, the Town of Saratoga, Wyoming, the Town of Riverside, Wyoming, the Town of Encampment, Wyoming, and Carbon County, Wyoming Creating the South Central Wyoming Emergency Medical Services Joint Powers Board Agreement as the original draft presented. Commissioner Chapman seconded and the motion carried unanimously.

Chairman Espy moved to authorize the Chairman's signature on a letter that explains why the Board is not in favor of the additional language with copies to all the entities. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Glode moved to close the county offices at noon on Christmas Eve, December 24, 2015. Commissioner Chapman seconded and Treasurer Baldwin added that the em-

ployees will be appreciative of this. The motion carried unanimously.

SKYLINE ACRES

Commissioner Chapman moved to request Rocky Mountain Power to go ahead with an overall plan pertaining to Skyline Acres. Commissioner Johnson seconded and the motion carried unanimously.

ELECTED OFFICIALS/ DEPARTMENT HEADS

Road & Bridge Commissioner Glode moved to accept the low bid from Ready Oilfield Service for \$80,759.76 per mile for the CMAQ project on 3 miles on County Road #608 and to work with the county attorney's office to prepare a letter of acceptance, authorization and contract. Commissioner Chapman seconded and the motion carried with all voting for the motion except Chairman Espy who abstained as he has a conflict of interest.

EXECUTIVE SESSION

Commissioner Glode moved to go into executive session at 11:14 a.m. with Kathy Turner and Attorney Ashley Davis to discuss personnel or potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Ms. Turner left at 11:34 a.m. and Clerk Bartlett joined the session.

Commissioner Johnson moved to come out of executive session at 12:10 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

Contractor Commissioner Glode moved to hire outside counsel for contract work. Commissioner Chapman seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 12:14 p.m. Commissioner Chapman seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 3rd day of November 2015.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Vice Chairman

A regular meeting of this Board will be held November 17, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

**Legal #6642
Published in the Saratoga Sun
Nov. 11, 2015**

PUBLIC LEGAL NOTICE

Notice is hereby given that the Board of Carbon County Commissioners will hold a public hearing on **Tuesday, December 1, 2015 at 1:30 p.m. in the Commissioners Room, located at the Carbon County Courthouse, 415 W. Pine St., Rawlins, Wyoming**, to listen to all interested parties and receive public comment concerning the following:

Z.C. Case File #2015-08: Request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR) on Tract 16 located in the Overlook Retreat Subdivision #1. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses.

Petitioners: Richard and Lynn Bell (Land Owners and Applicants)

Location: Overlook Retreat Subdivision #1 is located approximately 22 miles south of Elk Mountain on Carbon County Road #101 (Medicine Bow Ranger Station Road) and on U.S. Forest Service Road #105 about one (1) mile north of Turpin Reservoir

Legal Description: Tract 16, Overlook Retreat Subdivision, in P.M., Carbon County, Wyoming.

For additional information, please call the Carbon County Planning and Development Department at (307) 328-2651.

-s- Richard and Lynn Bell, (Land Owners and Applicants)

**Legal #6643
Published in the Saratoga Sun
Nov. 11, 2015**

PUBLIC LEGAL NOTICE

Notice is hereby given that the Board of Carbon County Commissioners will hold a public hearing on **Tuesday, December 1, 2015 at 1:30 p.m. in the Commissioners Room, located at the Carbon County Courthouse, 415 W. Pine St., Rawlins, Wyoming**, to listen to all interested parties and receive public comment concerning the following:

Z.C. Case File #2015-09: Request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Neighborhood Commercial (C-1) encompassing approximately 1.24 acres, more or less. The C-1 Zone is intended to provide for appropriately designed shopping, professional or personal service facilities convenient to expanding residential development areas.

Petitioner: Robert Weber (Land Owner and Applicant)

Rural Addresses: 7 East Nelson Road and 9 East Nelson Road

PIN: 21882410005400

General Location: Approximately 400 feet east of Carbon County Road #451 (Cherokee Road); approximately 220 feet west of the City's limits; located immediately north of the CIG Plant.

Legal Description: W½ of Lot 8, Section 24, Township 21 North, Range 88 West, 6th Principal Meridian, Carbon County, WY.

For additional information, please call the Carbon County Planning and Development Department at (307) 328-2651.

-s- Robert Weber (Land Owner and Applicant)

**Legal #6644
Published in the Saratoga Sun
Nov. 11, 2015**

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL HELD OCTOBER 20, 2015, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m. Members present were Councilman Will Faust, Councilwoman Judy Welton, Councilwoman Susan Howe and Councilman Richard Raymer.

APPROVAL OF AGENDA: Councilwoman Welton made a motion to approve the agenda with the addition of a Day Care Update as item #2 under Town Hall. Councilman Faust seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes as presented. Councilwoman Howe seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Assistant Clerk/Treasurer Johnathon Moore read the following bills for approval: Accounts Payable: \$64,107.01; Payroll and FICA for 10/19/15 in the amount of \$60,637.83; and manual checks in the amount of \$403.39 for a total of \$125,148.23.

Councilman Faust made a motion to pay the Prairie Dog Electric bill in the amount of \$142.00. Councilwoman Welton seconded and the motion carried. Councilwoman Howe abstained.

Councilman Faust made a motion to pay the remainder of the bills in the amount of \$125,006.23, including a bill to Shively Hardware for \$1,665.84. Councilwoman Welton seconded and the motion carried. Mayor Glode abstained.

CORRESPONDENCE: None

KIWANIS PRESENTATION: Mayor Glode recognized Platte Valley Kiwanis members Connie McGuire and Bill Rathbun and presented each with a Legion of Honor Award from Kiwanis International for 25 years of community service in the Platte Valley. Platte Valley Kiwanis was founded on May 18, 1990 and Connie McGuire is the only active founding member. Bill Rathbun joined the group in October, 1990. Platte Valley



Public Notices

Kiwanis President, Dave Gloss, presented each with a Legion of Honor Pin. Mayor Glode thanked Ms. McGuire and Mr. Rathbun for all their years of dedicated service to the community.

ITEMS FROM THE PUBLIC:
None

REPORTS FROM DEPARTMENTS

Town Hall: Three Special Events Applications for the Saratoga/Platte Valley Chamber of Commerce were reviewed.

Councilman Raymer made a motion to approve the Special Events Application for the Halloween Walk to be held on October 29, 2015 from 3:30 - 5 p.m. Councilman Faust seconded and the motion carried unanimously.

Councilman Faust made a motion to approve the Special Events Application for the Christmas Parade to be held on Saturday, December 5th at 5:30 p.m. Councilwoman Howe seconded and the motion carried unanimously.

Councilwoman Welton made a motion to approve the Special Events Application for the Ice Fishing Derby to be held at Saratoga Lake on January 16 and 17th, 2016, from 7 a.m. - 5 p.m. on Saturday and from 7 a.m. - 2 p.m. on Sunday. Councilman Raymer seconded and the motion carried unanimously.

Sarah Chatfield and Myra Kopasz addressed the council to give them an update of the progress made towards solving the lack of day care in Saratoga. They indicated that there are two separate issues. 1) the need for licensed day care and 2) the need to update and improve ExCel Preschool.

Ms. Chatfield reported that they had called Tomorrow's Promise, a licensed day care in Rawlins, and were waiting for a call back. She also reported that she had talked to the licensing agent in Cheyenne, who has had experience licensing some non-traditional facilities including a nursing home and an assisted living facility and would be able to help if a non-traditional location became an option. Ms. Chatfield also contacted the licensing agent in Laramie who has experience with licensing other private or commercial locations and would be willing to help vet any possible sites.

Ms. Kopasz reported that she had talked to Pat Robbins from the Wyoming Business Council about possible grant funding. Unfortunately, it is too late to apply this year as the deadline is December 1, 2015. However, there are low interest business loans available for a new business.

The second objective is to update and improve ExCel Preschool. Ms. Chatfield stated they were working with the Laramie branch to help increase the staffing in Saratoga to be able to offer the current 3 and 4 year old group more than 2 days of instruction per week. They also have a list of repairs that need to be made to the current facility and Ms. Chatfield inquired about getting help from the local contractors and organizations. Randy Raymer, Raymer Construction, suggested getting the list of repairs out to the local contractors to get a cost estimate and also raise awareness of the need for repairs.

Ms. Chatfield said they are considering having a work night and invite the parents to participate so they are vested in the improvements.

Fire Department: No report.

Police Department: No report.

Recreation Department: Recreation Director Burton reported the Recreation Department will have a movie night on October 29th at 5:30 p.m. following the Halloween Walk and will be showing Hotel Transylvania.

Ms. Burton also reported that auditions for Missoula Children's Theatre will be held on Monday, November 2nd at 4 p.m. Auditions are open to Kindergarten through 12th grade and 50 - 60 students will be cast into roles for the Jungle Book performances.

Department of Public Works

Street Department: Director of Public Works, Jon Winter, reported the Streets Department employees retrieved 24 hesco baskets from Elk Mountain; cleaned up brush piles at the Saratoga Cemetery; replaced a 3" valve that was leaking at the west sidewalk vault; finished winterizing the irrigation lines;

ran the street sweeper; repaired the bathroom in the parking lot adjacent to town hall; filled and patched pot holes; pressure washed dock segments at the lake; and completed maintenance on the backhoe and loader.

Water & Sewer: Director of Public Works, Jon Winter, reported the Water Department employees completed routine locates and power shut offs; installed a new meter pit and sewer service at a new site in the Saratoga Overlook subdivision; installed a new meter pit and service line to the Ricci property across from the mill, which was not completed as part of the original meter pit project; completed third quarter Discharge Monitoring Reports; toured outfall project on October 13th with representatives of the Army Corp. of Engineers; and toured the river in town with the Army Corp. of Engineers to discuss gravel removal projects and the necessary permitting and approval process to use to get those done.

Director Winter also reported that Timberline Electric will be in town this week to perform a backup on the town's SCADA system, which is long overdue and is estimated to cost between \$500 - \$1,500. Should the system fail without having a back up, it would cost considerably more to reconfigure the system.

Mr. Winter also reported that he had received a quote from Precision Electronics to repair the seven VFDs that were previously damaged. The cost would be \$1,390 each and \$9,730 for all. Currently they have one back up.

Director Winter explained that the recently purchased sewer camera is scheduled to be delivered on Thursday, October 22nd and there will be training on site.

Director Winter requested permission to purchase a 6' X 12' enclosed, single axle trailer to store the newly purchased sewer camera system at a cost of \$3,450. The enclosed trailer will allow storage of the camera system in a secure, controlled environment and allow all components of the system to be stored in a single unit.

Councilman Raymer made a motion to allow Public Works Director, Jon Winter, to purchase a 6' X 12' enclosed, single axle trailer to store the newly purchased sewer camera system at a cost of \$3,450. Councilwoman Welton seconded and the motion carried unanimously.

Weed and Pest: No report given.

Hot Pool: Director Winter reported that it was necessary to replace one of the two motors at the hot pool for the side walk delivery system; wood benches at the hobo pool were repaired and sealed for winter and they are working to seal the fence around the not-so-hot pool.

Good Times Park: Mr. Winter reported that the hand rails are in and painted. Top soil has been secured and they will start spreading the material and leveling the area to prepare for the installation of the sprinkler system and broadcast seeding this fall.

River Project: Mayor Glode reported that they were waiting to hear back about the ground penetrating radar and when that would be completed.

Master Plan Steering Committee: Mayor Glode reported that the next meeting will be held at 4 p.m. on Wednesday, October 21st at the Platte Valley Community Center and the results of the survey will be reviewed at that time. Some employees of CBI are currently in town for the meeting.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that the Airport meeting was changed to Wednesday, October 21st at 1 p.m.

Community Center Joint Powers Board: No report

The next meeting of the Community Center Joint Powers Board will be held Monday, November 09, 2015 at 4:30 p.m. **Water and Sewer Joint Powers Board:** Craig Kopasz reviewed Grant Draft Request #3 (\$4,330.06) and Loan Draft Request #3 (\$8,791.33) for the 2014 Wastewater Outfall Transmission and Pump Station.

Councilwoman Welton made a motion to approve Grant Draft Request #3 (\$4,330.06) and Loan Draft Request #3

(\$8791.33) for the 2014 Wastewater Outfall Transmission and Pump Station and to allow the mayor to sign. Councilman Raymer seconded and the motion carried unanimously.

The next meeting of the Water and Sewer Joint Powers Board will be Wednesday, November 18, 2015 at 6:00 p.m.

Landfill Board: Randy Raymer reported that they are still progressing on a transfer station design and working on state funding applications.

The next meeting will be Wednesday, November 4, 2015 at 7:00 p.m. in Encampment.

Medical Board: No report.

Planning Commission: Ordinance 831, an ordinance amending Section 18.42.030 of the Saratoga Municipal Code to establish a procedure for obtaining a deviation from fence and wall restrictions and to provide an effective date.

Mayor Glode explained that Ordinance 831 was amended since the initial reading and there was still two weeks before the 3rd and final reading, giving everyone the opportunity to review the changes and make further changes before the final reading.

Councilman Faust made a motion to approve Ordinance 831 on second reading. Councilwoman Welton seconded and the motion carried unanimously.

Ordinance 832, an ordinance amending Section 18.06.190 of the Saratoga Municipal Code to expand the number of home occupations permitted within the town; to provide a procedure for permitting of non-listed home occupations; and to provide an effective date.

Councilman Faust reported that there had been some fundamental changes made since the first reading. After doing some research, the Planning Commission recommended taking out "nursery school" as a prohibited activity and under the explicitly allowed section added "home child care business" as allowed Wyoming Department of Child Care Services licensing rules.

The second reading of Ordinance 832 was postponed until the planning commission has the opportunity to review the ordinance and make further changes.

The next Planning Commission meeting will be November 10, 2015 at 5:30 p.m.

Recreation Commission: The next meeting of the Recreation Commission will be Wednesday, October 21, 2015 at 5:00 p.m.

Community Garden Board: Glee Johnson reported that the board will receive a grant from the Wyoming Department of Agriculture in the amount of \$19,924 over the next two years. The scope of the grant is to increase the quantity of specialty crops with emphasis on heritage fruits and vegetables and to increase pollinator habitat by using hugelkultur pollinator mounds.

Ms. Johnson explained that the Town of Saratoga is the fiscal agent for the grant and hopes the project will educate students and citizens of the Platte Valley regarding the use of hugelkultur practices for specialty crop production and pollinator habitat. The grant will allow the hiring of two or three students to help monitor the results.

There will be workdays on November 8th and 15th to work on the greenhouse and do more cleanup before winter.

The next meeting of the Community Garden Board will be Monday, November 9th, 2015 at 5:30 p.m. at the Saratoga Town Hall.

South Central Emergency Medical Services: Mayor Glode went over the First Amendment to the Joint Agreement Between the Town of Elk Mountain, Wyoming, The Town of Medicine Bow, Wyoming, The Town of Saratoga, Wyoming, The Town of Riverside, Wyoming, The Town of Encampment, Wyoming, and Carbon County, Wyoming creating the South Central Wyoming Emergency Medical Services Joint Powers Board Agreement.

The First Amendment involves 2 changes. 1) it allows the board to pursue grant funding without using a fiscal agent and 2) The Town of Hanna will now sign the MOU and be part of the agreement.

Councilwoman Welton made

a motion to approve the First Amendment to the Joint Agreement Between the Town of Elk Mountain, Wyoming, The Town of Medicine Bow, Wyoming, The Town of Saratoga, Wyoming, The Town of Riverside, Wyoming, The Town of Encampment, Wyoming, and Carbon County, Wyoming creating the South Central Wyoming Emergency Medical Services Joint Powers Board Agreement and allow the mayor to sign the agreement. Councilman Faust seconded and the motion carried unanimously.

Adjournment

Being no further business to come before the meeting, Councilman Faust made a motion to adjourn at 6:57 p.m. Councilwoman Welton seconded and the meeting was adjourned. The next regular meeting of the Saratoga Town Council will be held on November 3rd, 2015 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J. Glode, Mayor
ATTEST: Lisa G. Burton

Legal #6642
Published in the Saratoga Sun
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Town of Saratoga Manual Checks and Liabilities October 2015 Liabilities

Child Support Services x2	537.24
Child Support Services x2	269.54
Blue Cross/Blue Shield Wyoming	334,114.16
Retirement	13,589.83
NCPERS Group Life Deferred	32.00
Compensation	160.00
AFLAC Insurance	806.30
Manual Checks	49,509.07
Total:	49,509.07
Payroll for 11/3/2015	46,679.06
FICA for above payroll	11,235.17
	57,914.23
Accounts Payable	109,486.36
Manual Checks	49,509.07
	158,995.43
Total	216,909.66
Aspen Portable Toilets	965.00
	215,944.66

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Town of Saratoga Cash Requirements October 2015

Allen Insurance & Real Estate	50.00
Aspen Portable Toilets, Inc.	965.00
Saratoga Chamber of Commerce	30.00
CPS Distributors, Inc.	1,224.80
Dana Kepner Co.	1,268.41
Hach Company	150.79
Intermountain Motor Sales	367.48
Source Gas	138.48
L.N. Curtis & Sons	730.00
Law Enforcement Systems Inc.	60.00
Mader TSchacher & Peterson	1,000.00
Northern Tool & Equipment	317.60
Secretary of State	30.00
Pitney Bowes	600.00
Platte Valley Medical Clinic	147.00
Pocket Press	98.40
Rawlins National Bank	35.00
Saratoga Sun, Inc.	1,488.00
Wolf Hotel	205.20
Wyoming Retirement System	480.00
Xerox Corp	104.63
Quality Code Publishing LLC	1,173.83
Wyoming Machinery Company	243.50
Platte Valley Arts Council	400.00
Carol Blake	250.00
D'Ron Campbell	54.40
Valerie L. Larscheid	64.95
Susan R. Marich	292.10
Nastasha N. Smith	245.70
Bella's Bistro	100.00
Richard Rideout, P.C. Attorney	156.25
CenturyLINK	428.42
Kristen Randall	20.40
Pine Cove Consulting LLC	2,340.40
John Powell	97.25
Straight Stripe Paving Inc.	84,898.56
Wyo Dept of Workforce Svcs	7,665.59
Precision Electronic Svcs. Inc.	1,564.22

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ORDINANCE NO. 2015- 831

AN ORDINANCE AMENDING SECTION 18.42.030 OF THE SARATOGA MUNICIPAL CODE TO ESTABLISH A PROCEDURE FOR OBTAINING A DEVIATION FROM FENCE AND WALL RESTRICTIONS AND TO PROVIDE AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA, WYOMING:

Section 1. Section 18.42.030 of the Saratoga Municipal Code is hereby amended to read as follows:

18.42.030 Fences and walls / Procedure for obtaining deviation.

Fences and walls may be erected, altered and maintained within the yards; provided, that any such fence or wall in the front yard shall not exceed four feet in height and any fence or wall in the side or rear yard shall not exceed six feet in height.

Wood, chain link, stone block or masonry and wrought iron are considered as acceptable fencing materials in residential districts. In no case shall barbed wire, chicken wire, or hog fence be acceptable or permitted as a fencing material in a residential district. As a general rule, the type of fencing shall reflect the aesthetics of the neighborhood and shall be in keeping with already legally established fences in the area. Upon submission of a written request, alternate materials may be evaluated and allowed by the planning commission.

Any deviation from the fence and wall restrictions shall require a fence permit. Requests for a fence permit shall be made on forms provided for this purpose. The application for a fence permit shall be filed with the zoning officer and a fee of twenty five dollars (\$25.00) shall be paid by the applicant. The applicant shall submit with his or her application a petition signed by all of the property owners within a 200 foot radius of the front center of the applicant's property where the proposed fence is to be constructed, each property owner indicating approval or disapproval of the permit, and showing the approval of the owner or owners of a majority of the property (i.e., greater than 50%) within the 200 foot radius, not including the applicant's property. Upon receipt of a completed application for a fence permit, the zoning officer shall transmit a copy of any pertinent information to the planning commission for its consideration. The completed application and supporting documents shall be submitted to the zoning officer not less than ten days prior to a scheduled planning commission meeting to be heard by the planning commission.

Section 2. This ordinance shall be in full force and effect from and after its approval, passage and adoption.

PASSED ON FIRST READING on the 6th day of October , 2015.

PASSED ON SECOND READING on the 20th day of October, 2015.

PASSED, APPROVED AND ADOPTED ON THIRD READING this 3rd day of November, 2015.

TOWN OF SARATOGA, WYOMING

MAYOR: Ed J. Glode
ATTEST: Suzie Cox, Town Clerk

ATTESTATION: I, Suzie Cox, the Town Clerk for the Town of Saratoga, Wyoming, do hereby certify that the above ordinance was duly and properly published or posted in the manner required by law.

Legal #6648
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Nov. 11, 2015

PUBLIC NOTICE

The Town of Encampment Planning Commission will hold a PUBLIC HEARING Thursday December 3rd at 7:00 p.m. at the Encampment Town Hall located at 614 McCaffrey Avenue for the purpose of taking public comment On an application for a "Conditional Use Permit" for the home located at 1102 McCaffrey Avenue to be used as a "vacation rental".

Doreen Harvey, CMC
Clerk/Treasurer

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