

OFFICIAL MINUTES OF THE BOARD OF CARBON COUNTY COMMISSIONERS REGULAR MEETING Tuesday, November 19, 2013 County Courthouse Rawlins, Wyoming

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307)328-2718 or 1-800-250-9812.

Attending the meeting were Chairman Leo Chapman; Commissioners Lindy Glode, Sue Jones and John Johnson; Deputy County Attorney Mike Kelly; and County Clerk Gwynn Bartlett. Vice Chairman John Espy was absent.

Chairman Chapman called the meeting to order at 9:00 a.m.

ADDITIONS/CORRECTIONS

Commissioner Glode moved to add an executive session after the Citizen/Commissioners Discussion. Commissioner Johnson seconded and the motion carried unanimously.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$284,728.50. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to approve a bill to Sunrise Sanitation in the amount of \$60.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Johnson moved to approve payment to Rawlins Automotive in the amount of \$1,021.82, Shively Hardware in the amount of \$159.63 and True Value in the amount of \$260.77. Commissioner Jones seconded with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor, Detail Line Description, Total, ABEL, JULIE, BAGGAGE/MEALS, \$56.29, ALCO, SUPPLIES, \$114.30, AMERIGAS, PROPANE SERVICES, \$1,275.53, ASD HEALTHCARE, VACCINE, \$346.00, BAGGS, TOWN OF, WATER SERVICES, \$39.60, BANK OF COMMERCE (DEBIT CARD), VARIOUS CHARGES, \$5,700.05, BARKHURST, RAY, MILEAGE, \$69.60, BEHAVIORAL INTERVENTIONS, ELECTRONIC MONITORING, \$277.50, BESEL, KEN, MILEAGE, \$24.00, BEST WESTERN COTTONTREE, MOTEL CHARGES, \$83.00, BI-RITE PHARMACY, PRESCRIPTIONS, \$1,531.42, BUILD RITE LUMBER SUPPLY, SUPPLIES, \$772.08, BURKHART, CINDY, SUPPLIES/MILEAGE, \$38.66, C & D FABRICATION, REPAIR/REPLACE VALVE HANDLE, \$30.00, CANDY MOUNTAIN, EQUIPMENT RENTAL/WATER, \$30.00, CARBON COUNTY SENIOR SERVICES, OCTOBER HEALTH SUBSIDY, \$2,500.00, CARBON COUNTY TREASURER, VARIOUS CASH ITEMS, \$799.61, CARBON POWER & LIGHT INC, ELECTRICAL SERVICES, \$2,280.04,

CBM FOOD SERVICE, JAIL MEALS, \$6,537.30, CDW GOVERNMENT, INC., TONER/BATTERY BACKUPS, \$1,442.24, CENTURYLINK, TELEPHONE SERVICES, \$360.82, CENTURYLINK-PHOENIX, TELEPHONE SERVICES, \$182.02, CHARTER COMMUNICATIONS, CABLE SERVICES, \$148.95, CLYDE, JASON, MILEAGE, \$193.00, CNA SURETY, BONDS, \$200.00, COMMUNITY RESOURCE CENTER, AGENCY DUES, \$25.00, COWDIN, JOHN, MILEAGE, \$32.40, DAILY TIMES, NEWSPAPER ADS, \$686.88, DALLIN MOTORS INC, OIL CHANGE, \$28.56, DEHART, ARIEL, MILEAGE, \$190.00, DIRTY BOYZ SANITATION, INC, GARBAGE SERVICES, \$207.00, DOI/BLM-ROCK SPRINGS, CARBON CEMETARY LEASE, \$250.00, DOMINOS PIZZA, MEALS, \$45.87, DUBOIS TELEPHONE EXCHANGE, TELEPHONE SERVICES, \$41.08, EICHENBERGER, MELISSA, MILEAGE, \$321.50, ELK MOUNTAIN CONOCO, FUEL, \$259.47, ELK MOUNTAIN, TOWN OF, SERVICE AGREEMENT/WATER SERVICES, \$554.50, ENCAMPMENT, TOWN OF, WATER SERVICES, \$77.00, ENGSTROM, JAMES D. DDS, DENTAL SERVICES, \$2,500.00, EVANS, JULIE, MILEAGE, \$25.20, FARMER BROTHERS COFFEE, SUPPLIES, \$186.26, FASTANEL, SUPPLIES, \$27.79, FEDEX, POSTAGE, \$24.75, FORSTER LANDSCAPE & CONSTRUCTION, INC., WINTERIZE SYSTEMS, \$1,175.00, FREMONT MOTORS - RAWLINS, VEHICLE MAINTENANCE, \$1,343.70, GCR ELECTRONICS, LLC, SITE RENTALS, \$900.00, GRAINGER, SUPPLIES, \$221.77, GREGORY, RICHARD, TIRE REPLACEMENT, \$42.50, HAGOOD, VICKI, MILEAGE, \$149.50, HANNA, TOWN OF, WATER SERVICES, \$304.53, HEADS WEST SANITATION, HAUL SEPTIC, \$255.00, HEMOCUE, TEST STRIPS, \$207.00, HERNANDEZ, RONDA, INTERPRETER SERVICES, \$50.00, HILLCREST SPRING WATER, INC., EQUIPMENT RENTAL, \$28.00, HILLTOP LUBE & AUTOMOTIVE, VEHICLE MAINTENANCE, \$1,329.76, HI-TECH AUTO, VEHICLE MAINTENANCE, \$162.88, INFORMATION SYSTEMS CONSULTING, LOCAL AREA NETWORK, \$9,043.50, JH KASPAR OIL COMPANY, FUEL/OIL, \$8,701.69, JACKALOPE PRINTING, SUPPLIES, \$58.89, JERRY'S DONUTS, DONUTS, \$31.47, KAISLER, TODD, MILEAGE, \$54.00, KILBURN TIRE COMPANY, OIL CHANGE/WIPER BLADES, \$195.12, KINETIC LEASING, HVAC SYSTEM LEASE, \$88, 063.00, KTGA/KBDY, RADIO ADS, \$410.00, L & L ELECTRIC, ELECTRICAL MAINTENANCE, \$765.45, LEXBO LLC, OFFICE RENTAL, \$500.00, MADDOX, TROY, MILEAGE, \$34.80, MADER, TSCHACHER, PETERSON & CO., AUDIT SERVICES, \$22,000.00, MATTHEW BENDER & CO, INC., WY COURT RULES, \$42.44, MEDICINE BOW HEALTH CENTER, OCTOBER HEALTH SUBSIDY, \$500.00, MEDICINE BOW, TOWN OF, WATER SERVICES, \$150.00, MERBACK AWARD COMPANY, PLAQUE, \$82.35, MILLER, JIM, MILEAGE, \$61.20, MOORE MEDICAL CORP., SUPPLIES, \$677.60, MPM CORP / EVERGREEN DISPOSAL, GARBAGE SERVICES, \$120.00, MY OFFICE ETC., OFFICE SUPPLIES, \$196.57, NEVE'S UNIFORMS, SHERIFF UNIFORMS, \$270.79,

NORCO, INC., CYLINDER RENTAL, \$848.20, PATHFINDER LAW OFFICES LLC, LEGAL SERVICES, \$2,267.00, PENCE AND MACMILLAN LLC, LEGAL SERVICES, \$459.02, PERKINS OIL CO, FUEL, \$3, 599.34, PERSONNEL EVALUATION, INC., PERSONNEL EVALUATIONS, \$60.00, PERUE PRINTING, ENVELOPES, \$168.00, POSITIVE PROMOTIONS, STICKERS, \$143.40, QUALITY LANDSCAPE & NURSERY, INC, WINTERIZE SYSTEMS, \$85.00, QUEST DIAGNOSTICS, RANDOM DRUG SCREENING, \$45.50, QUILL CORPORATION, SUPPLIES, \$304.99, RADAR SHOP, THE, RADAR RECERTIFICATIONS, \$1,062.00, RAWLINS AUTOMOTIVE, SUPPLIES, \$1,021.82, RAWLINS FIRE EXTINGUISHER, EXTINGUISHER INSPECTIONS, \$175.00, RAWLINS GLASS, WINDSHIELD REPAIR, \$40.00, RAWLINS, CITY OF, WATER SERVICES, \$571.00, RESERVE ACCOUNT, POSTAGE, \$10,000.00, RICOH USA INC, IT COPIERS, \$1,250.36, RICOH USA, INC, IT COPIERS, \$4,963.74, ROBIDOUX BROTHERS, OIL CHANGE, \$72.50, ROCKY MOUNTAIN POWER, ELECTRICAL SERVICES, \$11,607.34, ROWAN, KRISTY, SUPPLIES, \$11.27, RYAN ELECTRONICS INC, PAGERS/CONTRACT FEE, \$7,053.88, SAFEGUARD BUSINESS SYSTEMS, ACCTS PAYABLE/PAYROLL CHECKS, \$600.27, SARATOGA AUTO PARTS, INC., SUPPLIES, \$490.33, SARATOGA SUN, NEWSPAPER ADS, \$84.40, SARATOGA, TOWN OF, WATER SERVICES, \$116.43, SATCHCO TREE TRIMMING & CONSTRUCTION, SNOW REMOVAL, \$35.00, SCHAEFFER MFG CO, OIL, \$999.35, SECURENET SYSTEMS INC, BOCC MEETING STREAMING, \$99.00, SHEPARD'S, FUEL, \$3,801.06, SHIVELY HARDWARE, SUPPLIES, \$159.63, SHOPKO, SUPPLIES, \$259.99, SPILLMAN TECHNOLOGIES, SOFTWARE MAINTENANCE, \$25,925.00, STATE OF WYOMING A & I, TITLE OFFICE MAINFRAME ACCESS, \$11.44, SUNRISE SANITATION SERVICE, LLC., GARBAGE SERVICES, \$60.00, SWEET KATEES, CRISIS CENTER OPEN HOUSE, \$1,009.00, SWEETWATER COUNTY SHERIFF'S OFFICE, INMATE HOUSING/MEDICAL, \$762.47, SWISHER HYGIENE FRANCHISE TRUST, CLEANING SUPPLIES, \$301.62, TERMINIX, PEST CONTROL, \$726.00, THOS. Y. PICKETT & CO., INC., CONTRACT INSTALLMENT, \$5,500.00, TRADING POST, FUEL, \$75.89, TRUE VALUE OF RAWLINS, SUPPLIES, \$260.77, UNION TELEPHONE COMPANY, TELEPHONE SERVICES, \$2,359.84, US BANK, VARIOUS CHARGES, \$1,273.04, VAISALA, INC., AWOS MAINTENANCE, \$1,347.00, VAN'S WHOLESALE LLC, SUPPLIES, \$502.95, WEST PAYMENT CENTER, INFORMATION CHARGES, \$652.11, WEX BANK, FUEL, \$183.54, WILSON, MARGARET, PATCHES, \$36.00, WRECK-A-MEND, REMOVE DECALS, \$120.00, WY DEPT OF HEALTH, MOTOR VEHICLE BILLING, \$219.50, WY MACHINERY COMPANY, PARTS, \$42.00, WY PUBLIC HEALTH LABORATORY, LAB SERVICES, \$375.00, WY TAXPAYERS ASSOCIATION, 2013-2014 DUES, \$295.00, WY WASTE SERVICES-RAWLINS, GARBAGE SERVICES, \$1,889.58, YAMPA VALLEY ELECTRIC, ELECTRICAL SER-

VICES, \$588.43, GRAND TOTAL, \$265,614.78

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Jones seconded and the motion carried unanimously.

The following items were on the consent agenda. November 5, 2013 regular meeting minutes; Clerk of District Court receipts for \$2,542.50; and Homeland Security Grant Award Agreement, Hazardous Materials Emergency Planning Grant Fiscal Year 2013 for Project ID 14-DOT-CAR-HM-HMP14 federal amount of \$1, 687.34 and local match amount of \$421.83.

ELECTED OFFICIALS / DEPARTMENT HEADS

Clerk: Commissioner Jones moved to reduce the amount of invoices previously approved by \$20, 615.94 for Caterpillar Financial as this invoice was paid at a previous meeting. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to authorize the Chairman's signature on a Wyoming Business Council Investment Ready Communities Certificate of Completion for the Little Rascals Daycare Building Study grant. Commissioner Glode seconded and the motion carried unanimously.

Buildings & Grounds: Commissioner Glode moved to approve an agreement with Rocky Mountain Power on the Carbon Building for potential credit from previous billings. Commissioner Johnson seconded and the motion carried unanimously.

IT: Commissioner Johnson moved to authorize the Chairman's signature on a renewal contract with Union Wireless for \$895.00 per month. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to donate a used laptop to the Rawlins Carbon County Airport Board. Commissioner Jones seconded and the motion carried unanimously.

CITIZEN/COMMISSIONERS DISCUSSION

Commissioner Johnson moved to approve Resolution 2013 - 40 A Resolution of the Board of Carbon County Commissioners Adopting Closures for December 24, 2013. Chairman Chapman seconded and Commissioner Jones stated she would like to revisit the holiday schedule and trade Christmas Eve for another holiday. The motion carried with all voting for the motion except Commissioner Glode who voted against the motion stating she recommends closing early rather than declaring a holiday due to the cost of overtime that is not budgeted.

EXECUTIVE SESSION

Commissioner Glode moved to go into executive session at 12:17 p.m. with Bill Nation, Attorney Kelly and Clerk Bartlett for personnel and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 12:48 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

COUNTY POLICY

Commissioner Glode moved to make a one-time exception to the leave time policy. Commissioner Johnson seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Jones moved to adjourn the meeting at 12:30 p.m. Commissioner Glode seconded and the motion carried unanimously.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 3rd day of December 2013

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman

Legal #6255
Published in the Saratoga Sun
Dec. 11, 2013

PUBLIC LEGAL NOTICE

Notice is hereby given that the Carbon County Board of County Commissioners will hold a public hearing on the following case file on **Tuesday January 7, 2014 at 1:30 p.m. in the Commissioner's Room, located at the Carbon County Courthouse, 415 W. Pine St., Rawlins, Wyoming**, to listen to all interested parties and receive public comment concerning the following:

C.U. Case File #2013-08: Request for a Conditional Use Permit to allow/permit a contractors storage yard-construction yard and related facilities on approximately 20 acres in the Ranching, Agriculture, Mining (RAM) Zone.

Land Owners & Applicants: Matthew Lewis and Sherry Leann Weber

Location: East of HWY 789; one-quarter mile east on Mesa Road; approximately 3 to 3.5 miles north of Baggs.

Legal Description: A tract of land (approximately 20 acres) located in the W1/2 SE1/4 NE1/4, Section 28, T13N, R91W, 6th P.M., Carbon County, Wyoming.

For additional information, please call the Carbon County Planning and Development Department at (307) 328-2651.

-s- Matthew Lewis and Sherry Leann Weber (Land Owners & Applicants)

Legal #6256
Published in the Saratoga Sun
Dec. 11, 2013

The Saratoga Sun
is your legal notification publication.

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL HELD NOVEMBER 21, 2013 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order.

The Pledge of Allegiance was recited. Members present were: Councilman McWain, Councilman Steve Wilcoxson, and Councilwoman Susan Howe. Councilwoman Judy Welton was absent from the meeting.

APPROVAL OF AGENDA: Mayor Zeiger asked that the agenda be amended to include a report from Councilwoman Howe on the COG meeting.

Councilman Wilcoxson made a motion to approve the agenda as amended, seconded by Councilman McWain. The motion carried unanimously.

APPROVAL OF THE MINUTES: Councilwoman Howe made a motion to approve the minutes of the November 5, 2013 meeting, seconded by Councilman Wilcoxson. The motion carried unanimously. **APPROVAL OF THE BILLS:** Mayor Zeiger read the following bills for approval: Accounts Payable: \$225,563.24; Payroll and FICA for 10/18/13 in the amount of \$59,511.36; and manual checks in the amount of \$231.23 for a total of \$285,305.83.

Councilman McWain made a motion to pay the Prairie Dog Electric bill in the amount of \$110.00, seconded by Councilman Wilcoxson. Councilwoman Howe declared a conflict and abstained. The motion passed unanimously.

Councilman McWain made a motion to pay remainder of the bills in the amount of \$185,195.83, seconded by Councilman Wilcoxson. The motion passed unanimously.

CORRESPONDENCE: Mayor Zeiger read a letter from WAM with notice of vacancies and nomination form for the WAM-JPI joint powers board elections. The letter indicated that there would be three terms and each of those would be a three year term. Those positions are open to any interested individuals from a participating agency. The nomination forms are due by February 28, 2014.

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Zeiger reported that the public hearing for the liquor license renewal applications had been held prior to the council meeting with no public comment or concern noted.

Mayor Zeiger asked Chief Knickerbocker on each motion to approve the following applications if any complaints or concerns should be noted about that establishment.

Councilman McWain made a motion to approve the renewal of a limited retail (club) liquor license for the American Legion, seconded by Councilwoman Howe. Councilman Wilcoxson declared a conflict and abstained. No complaint or concern had been noted. The motion carried unanimously.

Councilman McWain made a motion to approve the renewal of a bar & grill liquor license for Bella's Bistro, seconded by Councilman Wilcoxson. No complaint or concern had been noted. The motion carried unanimously.

Councilwoman Howe made a motion to approve the renewal of a restaurant liquor license for Del Rio, LLC, seconded by Councilman Wilcoxson. No complaint or concern had been noted. The motion carried unanimously.

Councilman Wilcoxson made a motion to approve the renewal of a retail liquor license for the Duke's Bar and Grill, seconded by Councilman McWain. Chief Knickerbocker indicated some concerns had been noted about this establishment.

Chief Knickerbocker noted that the police department is compiling files that will note any concerns or complaints received by the police department. The police department will investigate the complaints and monitor the amount of alcohol that is being served to customers that could be causing some of the complaints that are noted. If the complaints or concerns are numerous they will recommend suspension of the liquor license, if the complaints or concerns continue the holder could have the license withdrawn.

Councilman Wilcoxson asked that there be a clear and concise investigation of circumstances prior to the suspension or loss of any license. Chief Knickerbocker indicated that there would be a full investigation. Additionally Chief Knickerbocker stated that he is attempting to have one of the officers certified as a TIPS trainer to train the servers in each establishment.

Clerk Cox was directed to write a letter to all liquor license holders indicating that the police department will be observing the amount of alcohol that is being served, behavior of the patrons and the possible TIPS training that will be provided in the future. The question was called and the motion carried unanimously.

Councilman McWain made a motion to approve the renewal of a restaurant liquor license for Hugas & Co, Inc., seconded by Councilman Wilcoxson. No complaint or concern had been noted. The motion carried unanimously.

Councilman McWain made a motion to approve the renewal of a retail liquor license for the Rustic Bar, Inc., seconded by Councilman Wilcoxson. No complaint or concern had been noted. The motion carried unanimously.

Councilman Wilcoxson made a motion to approve the renewal of a retail liquor license for the Saratoga Inn Resort and Spa, seconded by Councilman McWain. The motion carried unanimously.

Councilman McWain made a motion to approve the renewal of a micro brewery license for the Snowy Mountain Brewery Corp., seconded by Councilman Wilcoxson. No complaint or concern had been noted. The motion carried unanimously.

Councilman Wilcoxson made a motion to approve the renewal of a retail liquor license for the

Valley Liquor, LLC, seconded by Councilwoman Howe. No complaint or concern had been noted. The motion carried unanimously.

Councilman McWain made a motion to approve the renewal of a retail liquor license for the Wolf Hotel, Inc., seconded by Councilman Wilcoxson. No complaint or concern had been noted. The motion carried unanimously.

Chuck Bartlett requested permission to advertise for the sale of two town lots - Lots 1 and 2, Block 25, Crawford Addition to the Town of Saratoga- located at the southwest corner of Greenwood Avenue and South Veterans Street. It was stated that there had been inquiries into the possible purchase of these properties.

Councilman Wilcoxson made a motion to advertise these properties for sale, seconded by Councilman McWain. The motion carried unanimously.

Clerk Suzie Cox explained that the LGLP election ballots were in the council packets for the councils review.

Clerk Suzie Cox reported that the WAM Winter Conference will be held in Cheyenne February 26, 27, 28, 2014 and the WAM office would like the names of the voting delegate and alternate voting delegate for the conference. Clerk Cox indicated that Mayor Zeiger, Councilwoman Howe and Clerk Cox would be attending the conference. However Mayor Zeiger is a member of the WAM board and as such he could not be designated a voting delegate.

Councilman Wilcoxson made a motion to appoint Councilwoman Howe as the voting Delegate and Clerk Cox as the alternate for the February WAM winter conference, seconded by Councilman McWain. The motion passed unanimously.

Councilwoman Howe reported that she had attended the COG (Council of Governments) meeting in Rawlins on November 20th. A discussion was held on the 5th penny tax and it was noted that the county commissions have decided to put the tax on the ballot for 2014.

A discussion was held concerning the cost of putting the tax on the ballot as opposed to rolling it over or making it a permanent tax and the in-kind participation by each community that can help off-set some of the cost of placing it on the ballot for 2014. It was noted that most people wanted the option of approving the additional tax even though they will support the tax during the election.

Councilman McWain made a motion to support the county commissioner's decision to put the 5th penny tax back on the ballot for 2014, seconded by Councilman Wilcoxson. The motion passed unanimously.

Fire Department: No report.

Police Department: Chief Tom Knickerbocker addressed the council and introduced Anthony Gamble who has been hired as the resource officer for the remainder of the school year.

Officer Gamble thanked the council for the opportunity to work for

the Town of Saratoga and noted that he had been a Resource Officer on the Wind River Reservation and had recently been working for the Carbon County Sheriff's Office.

Chief Knickerbocker requested permission to appoint Officer Gamble as the Saratoga representative to the County Juvenile Services Board.

Councilman McWain made a motion to appoint Officer Gamble as the Saratoga Representative to the Juvenile Services Board, seconded by Councilman Wilcoxson. The motion passed unanimously.

Chief Knickerbocker requested permission to send three dispatchers to an emergency dispatch training that will be held in Rawlins on January 14, 15 and 16, 2014. The Carbon County Sheriff's Office will be hosting the training and the cost will be approximately \$300.00 per person. The dispatchers will be trained on how to handle emergency medical situations.

Councilman Wilcoxson made a motion to allow Chief Knickerbocker to send three dispatchers to the emergency dispatch training in Rawlins on January 14, 15 and 16, 2014 at a cost of approximately \$300.00 per person, seconded by Councilman McWain. The motion passed unanimously. Chief Knickerbocker reported that following the last council meeting when he had asked for permission to purchase the new 911 recording system he had found a company that could provide the same system for \$15,488.80, approximately \$2000.00 less than the previous quote and he was requesting permission to purchase that system rather than the one approved at the last council meeting.

Councilman McWain made a motion to allow Chief Knickerbocker to purchase the system that will save the town approximately \$2000.00, seconded by Councilman Wilcoxson. The motion passed unanimously.

Chief Knickerbocker reported that they had completed their interviews and back ground check and he was requesting permission to hire Tadd Dickey as a police officer.

Councilman Wilcoxson made a motion to allow Chief Knickerbocker to hire Tadd Dickey to fill the vacancy at the police department, seconded by Councilman McWain. The motion passed unanimously.

Recreation Department: Recreation Director Lisa Burton reported the following:

The Missoula Children's Theater presentation had approximately three hundred in attendance and brought in approximately \$701.00 in donations.

Glow-in-the Dark volleyball co-sponsored by the HUB had approximately thirty-nine kids grades 6-12 participating.

World dance class will begin November 21 and has ten kids signed up.

Ladies Night Out is scheduled for December 4th and has ten Vendors signed up to participate.

The Jingle Bell Fun Run is scheduled for December 7th and will be a two mile fun run with a \$10.00 registration fee.

Department of Public Works: Street Department: Chuck Bartlett reported that the Street crew has been working on the water truck, cleaning up weeds around the airport fence and checking on the heating system at the hot pool and working on the downtown sidewalk heaters.

Water & Sewer: The water and sewer department crew has been making water pit repairs and installing new services.

Weed and Pest: No report

Hot Pool: Mr. Bartlett reported that the cameras have been installed at the hot pool.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Lee Tromble addressed the council and reread portions of the lease agreements and corresponding portions of the Amended Minimum Standards that are applicable to the leases. Mr. Tromble noted that the Airport Board voted at their last meeting to give him permission to work with attorney Tom Thompson to change Paragraph 11 of the Private Operator Hanger Lease Agreement to comply with Minimum Standards.

Councilman Wilcoxson made a motion to support the recommendation from the Airport Board to approve the Private Operator Hanger Lease Agreement as presented, seconded by Councilwoman Howe. The motion passed unanimously.

Councilwoman Howe made a motion to allow the Mayor to sign the Private Operator Hanger Lease Agreement to be sent to each hanger owner as appropriate, seconded by Councilman Wilcoxson. The motion passed unanimously.

There will not be an Airport Board meeting in December.

Community Center Joint Powers Board: The next meeting will be held December 11, 2013 at 4:00 p.m.

Water and Sewer Joint Powers Board: Chuck Bartlett reported that the yearly water well payment is due and the treasurer will transferred funds in the amount of \$108,676.97 to cover that payment.

Councilman Wilcoxson made a motion to allow the transfer of funds in the amount of \$108,676.97 for the yearly water well loan payment, seconded by Councilman McWain. The motion passed unanimously.

The next meeting will be held December 11, 2013 at 6:00 p.m.

Landfill Board: The next meeting will be held December 4, 2013 at 7:00 p.m.

Medical Board: no report

Planning Commission: Councilman Wilcoxson reported that at the last meeting the commission voted to send Royce Kelly a notice to cease and desist with a proposed one hundred dollars per day fine for as long as his actions continue in violation of the pro-

posed cease and desist.

Councilman Wilcoxson added that there was considerable discussion on the ability of the council representative having "two votes" when serving on a board. These two votes would be the vote on the during a board or commission meeting and a vote during the Council meetings.

It was noted that letters of interest will be addressed at the next council meeting.

The next Planning Commission meeting will be December 10, 2013 at 5:30 p.m.

Recreation Commission: There will not be a December meeting and the next meeting will be in January 2014.

Community Garden Board: It was reported that there will be two vacancies on the Community Garden Board which will be brought before the council on December 3, 2013. Vacancy notices will be sent to the paper for publication.

There will not be a meeting in December.

South Central Emergency Services Board: no report

Business: Mayor Zeiger read Ordinance 820: An Ordinance Amending Section 13.60.010 (C) of The Town of Saratoga Municipal Code - Chapter 13.60 (C) addresses late charges to be assessed for each service that monthly fees for said service are delinquent on second reading.

Councilwoman Howe made a motion to approve Ordinance 820 on second reading, seconded by Councilman Wilcoxson. The motion passed unanimously.

Mayor Zeiger read Ordinance 821: An Ordinance Amending Section 13.60.010 (C)(6) of The Town of Saratoga Municipal Code - Chapter 13.60 addresses delinquent charges, payment, and termination of services concerning billing and collection for water service, sewer service, garbage disposal and pest control fees and charges, notification and enforcement on second reading.

Councilman McWain made a motion to approve Ordinance 821 on second reading, seconded by Councilman Wilcoxson. The motion passed unanimously.

Items from the Public: The following issue was discussed with no action taken:

David Worthington addressed the council and stated his issues with the decisions of the airport board and the council concerning the airport hanger leases. Mr. Worthington also stated his opposition to some of the current operations at the airport including his desire to see the council change the authority of the airport board to the council.

Richard Hodges reported that through the efforts of everyone who is recycling the fourth trailer is nearly filled and that would make it approximately sixty tons of material has been kept out of the landfill.

Robert Thrasher, Planning Commission member, addressed the council stating that at the last

planning commission meeting there was a risk management person and a lawyer in attendance discussing the position of the council representative as a voting member indicating that they believe this is not appropriate. Mayor Zeiger agreed that this issue is something that the council will be looking into as to how best address the issue.

Mr. Thrasher also noted that Mayor Zeiger had left the meeting and then came back to the meeting and stated that he is disappointed in the organization and the manner in which some of the things discussed in the meeting are being addressed.

Mayor Zeiger stated that following concerns stated by Councilwoman Howe and Chief Knickerbocker, he had listened to the tape of the last meeting and after attending this month's meeting it appears to him that the planning commission is very disorganized.

Mr. Thrasher indicated he understood and felt the same way. He indicated that he believes that the Master Plan will address issues that have been discussed during the planning commission meetings and it will help correct some of those same concerns.

Mayor Zeiger stated that was why the decision was made to change from a housing study to a study that will include the master plan. It also helped with the decision to ask for assistance from Kay-Cee Alameda with VOV, Michael Haak, and Cindy Wallace of the CCEDC. Mayor Zeiger stated that he believes if this group can work together it will help us develop a plan that will benefit the town as a whole.

Adjournment: Being no further business to come before the meeting, Councilman Wilcoxson made a motion to adjourn, seconded by Councilwoman Howe the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held December 3, 2013 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Mayor John Zeiger
ATTEST: Suzie Cox, Clerk

Legal #6257
Published in the Saratoga Sun
Dec. 11, 2013

Cash Requirements Report
Town of Saratoga
Dec. 3, 2013

American Express Load #004105	1,263.86
Business Solutions Group	175.13
Casper Star Tribune	130.00
Dana Kepner Co.	1,857.09
Source Gas	1,256.09
Lane's Plumbing	162.70
Lane's Plumbing	102.60
Pitney Bowes	1,000.00
Platte Valley Community Center	2,601.32
Platte Valley Community Center	1,801.52
Union Telephone Co.	320.59
Union Telephone Co.	302.68
Valley Oil Co.	163.39
Xerox Corp	416.43
Calvin Young, MAI	1,500.00
Nellie Wood	100.00
D'Ron Campbell	44.20
Valerie Larscheid	37.40
Susan Marich	236.80

Nastasha Smith	150.60
Kaelin Watson	40.80
Ally Financial	822.87
Volunteer Firemen's Retirement	375.00
Wyoming Service & Controls, Inc.	187.50
Thompson Information Services	1,295.50
Wy Assoc. of Municipalities	300.00

Total 16,644.07

Legal #6258
Published in the Saratoga Sun
Dec. 11, 2013

Town of Saratoga
Manual Checks & Liabilities
Dec. 3, 2013

Child Support Services	96.46
Child Support Services	134.77
Blue Cross/Blue Shield	32,740.69
Wyoming Retirement	12,576.42
NCPERS Group Life	32.00
Deferred Compensation	520.00
AFLAC Insurance	843.50
Manual Checks total	46,943.84

Accounts Payable	16,644.07
Manual Checks	46,943.84
Total	63,587.91

Payroll for 12/2/2013	59,609.55
FICA for above payroll	14,944.05
Total	74,553.60

Total 138,141.51

Legal #6259
Published in the Saratoga Sun
Dec. 11, 2013

ORDINANCE NO. 820

AN ORDINANCE AMENDING SECTION 13.60.010 (C) OF THE TOWN OF SARATOGA MUNICIPAL CODE CONCERNING LATE CHARGES

WHEREAS, Saratoga Municipal Code, Chapter 13.60 (C) addresses late charges to be assessed for each service that monthly fees for said service are delinquent, and;

WHEREAS, the Governing Body of the Town of Saratoga has determined that it is in the best interest of the Town to assess a late charge for utility bills that are delinquent, and;

WHEREAS, the Governing Body of the Town of Saratoga has determined that an amendment to Ordinance 13.60.010 (C) is in the best interest of the Town to provide clarification as to the amount charged for any delinquent utility bill.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA, CARBON COUNTY, WYOMING that Saratoga Municipal Code -- Section 13.60.010 (C), shall be amended after passage and publication and shall read as follows:

(C). Accounts will not be prorated and unless otherwise provided by town code, real property benefitting from services for a portion of a month shall pay the entire month's fee. Charges for services are due by the fifteenth of the month immediately following the month in which the

services were provided. A late charge of Ten Dollars (\$10.00) shall be charged on the fifteenth day of each month that a bill remains delinquent. A bill shall be delinquent if the entire bill is not paid in full. Upon a bill becoming sixty or more days delinquent, the following additional provisions shall apply:

All other portions of said ordinance 13.60.010, including subsections (C) 1 through (C) 5, not specifically amended shall remain in full force and effect.

PASSED, ADOPTED AND APPROVED this 3rd day of December, 2013.

TOWN OF SARATOGA

ATTEST: Town Clerk, Suzie Cox
By: Mayor, John Zeiger

First Reading: November 5, 2013
Second Reading: November 19, 2013
Third and Final Reading: December 3, 2013

Legal #6260
Published in the Saratoga Sun
Dec. 11, 2013

ORDINANCE NO. 821

AN ORDINANCE AMENDING SECTION 13.60.010 (C) (6) OF THE TOWN OF SARATOGA MUNICIPAL CODE

WHEREAS, Saratoga Municipal Code, Chapter 13.60 addresses delinquent charges, payment, and termination of services concerning billing and collection for water service, sewer service, garbage disposal and pest control fees and charges, notification and enforcement, and;

WHEREAS, the Town of Saratoga has determined that it is in the best interest of the Town in certain circumstances, to waive late charges for certain utility billing in order to provide an incentive for

the property owner or consumer to make payment in full of the amount due and owing to the Town of Saratoga, and;

WHEREAS, the Town of Saratoga has determined that an amendment to Ordinance 13.60.010 (C) (6) is in the best interest of the Town to provide said incentive and to clarify that "late charges" may be waived by the governing body of the Town of Saratoga.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA, CARBON COUNTY, WYOMING that Saratoga Municipal Code -- Section 13.60.010 (C)(6), shall be amended after passage and publication and shall read as follows:

6. The governing body of the Town of Saratoga, upon affirmative majority vote, may waive late charges due and owing from a property owner or consumer when the waiver of said late charges shall be in the best interest of the Town of Saratoga. The ability to waive late charges due and owing from any given consumer or property owner shall be at the sole discretion of the governing body.

All other portions of said ordinance not specifically amended shall remain the same.

PASSED, ADOPTED AND APPROVED this 3rd day of December, 2013.

TOWN OF SARATOGA

ATTEST: Town Clerk, Suzie Cox
By: Mayor, John Zeiger

First Reading: November 5, 2013
Second Reading: November 19, 2013
Third and Final Reading: December 3, 2013

Legal #6261
Published in the Saratoga Sun
Dec. 11, 2013

River Restoration Meeting

The North Platte River Restoration Committee will be meeting on December 19, 2013 at 9:00 a.m. at the Saratoga Town Hall with Stantec Consulting Services and Wildland Hydrology to review their findings and conceptual designs. After discussions with and review by the committee, a public meeting will be held at the Platte Valley Community Center Great Hall at 6:00 p.m. to present their findings and for public comment



Wyoming's newspapers are home to a rich history of self-government in the form of public notices published over the last 120 years.

Unchanging and unchangeable, the state's paper and ink record of public notices is a permanent and complete record of government activities.

To allow for easy research of that history, the Wyoming Press Association has created www.wypublicnotices.com - a web page carrying the legal notices published in most of the state's newspapers. This central repository of notices is being maintained as a public service - not as a replacement for legal notices in newspapers. Because the history of Wyoming is too important to take out of its newspapers.

A reminder of the importance of legal notices, brought to you by the Wyoming Press Association and

The Saratoga Sun