

**OFFICIAL MINUTES OF THE BOARD OF CARBON COUNTY COMMISSIONERS REGULAR MEETING Tuesday, November 5, 2013 County Courthouse Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to [kathyturner@carbonwy.com](mailto:kathyturner@carbonwy.com) or by calling the County Clerk's Office at (307)328-2718 or 1-800-250-9812.

Vice Chairman Espy called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Vice Chairman Espy stated that the executive session this afternoon at 2:45 is to be removed from the agenda. The agenda will stand as amended.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$600,064.98. Commissioner Johnson seconded and questioned the Department of Environmental Quality oversight bill for Skyline Acres and asked for an update. Ms. Jolly explained the invoice. The motion carried unanimously.

**Vendor, Detail Line Description, Total** 4IMPRINT, INC, SUPPLIES, \$982.01, AINSWORTH, STEVEN, GUEST SPEAKER, \$300.00, ALCO, SUPPLIES, \$43.91, ALSCO, AMERICAN LINEN DIVISION, SUPPLIES, \$242.16, ASD HEALTHCARE, VACCINE, \$4,764.00, BEST WESTERN COTTONTREE, MOTEL CHARGES, \$332.00, BOB BARKER COMPANY, INC., SUPPLIES, \$773.64, BRANNON, J REED, MILEAGE, \$120.00, BUILD RITE LUMBER SUPPLY, SUPPLIES, \$290.93, BURKHART, CINDY, SUPPLIES/MILEAGE, \$63.27, CANDY MOUNTAIN, WATER, \$45.00, CARBON COUNTY CHILD DEVELOPMENT CENTER, AUG/SEP 13 CSBG, \$3,431.57, CARBON COUNTY COUNSELING CENTER, COUNSELING SERVICES, \$212.50, CARBON COUNTY HIGHER EDUCATION CENTER, CONFERENCE REGISTRATIONS, \$150.00, CARBON COUNTY SENIOR SERVICES, LOWRANCE MEALS, \$45.00, CARBON COUNTY TREASURER, VARIOUS CASH ITEMS, \$5,417.74, CARBON COUNTY VETERINARY HOSPITAL, DOG FOOD, \$52.00, CARBON POWER & LIGHT INC, ELECTRICAL SERVICES, \$261.89, CASPER WINNELSON CO, FLUSH VALVE/PUSH BUTTON, \$250.94, CATERPILLAR FINANCIAL SERVICES CORP, LEASE PAYMENTS, \$88,382.90, CBM FOOD SERVICE, JAIL MEALS, \$9,854.74, CDW GOVERNMENT, INC., NETWORK CARDS, \$67.88, CENTURY LINK, TELEPHONE SERVICES, \$125.07, CENTURLINK, TELEPHONE SERVICES, \$7,174.18, CENTURLINK-PHOENIX, TELEPHONE SERVICES, \$323.59, CHAPMAN, LEO, MILEAGE, \$281.00, CHARTER COMMUNICATIONS, CABLE/INTERNET/FIBER LINE, \$2,636.99, CLYDE, JASON, MILEAGE, \$374.50, COBECON, ACTUARIAL SERVICES, \$150.00, COMMUNITY

RESOURCE CENTER, AGENCY DUES, \$25.00, COOKS CORRECTIONAL, KITCHEN UTENSILS, \$77.42, COUNTRY STORE, FUEL, \$98.54, COWBOY SUPPLY HOUSE, FLOOR BURNISHER, \$1,408.28, CRAIG, CATHY, MEALS/MOTEL, \$148.03, CULIGAN WATER CONDITIONING, REPROGRAM JAIL SOFTENER/SALT, \$346.50, DAILY TIMES, NEWSPAPER ADS/RENEWAL, \$302.50, DEHART, ARIEL, MEALS/MILEAGE, \$344.14, DELEON, JOHN, LEGAL SERVICES, \$1,356.00, DIXON, TOWN OF, WATER SERVICES, \$260.00, DON'S AUTO & BODY SHOP, VEHICLE REPAIRS, \$2,097.00, DUBOIS TELEPHONE EXCHANGE, TELEPHONE SERVICES, \$626.44, EICHENBERGER, MELISSA, MILEAGE, \$285.00, ELK MOUNTAIN CONOCO, FUEL, \$360.53, ELK MOUNTAIN, TOWN OF, SERVICE AGREEMENT, \$1,000.00, ERICKSON & ROBERTS, LEGAL SERVICES, \$785.33, FARMER BROTHERS COFFEE, COFFEE, \$50.01, FEDERAL LICENSING, INC., RADIO LICENSE, \$124.00, FLORIDA STATE UNIVERSITY, BROCHURES, \$171.00, FORSTER LANDSCAPE & CONSTRUCTION, INC., SOD/WINTERIZATION SYSTEM, \$1,770.00, FRANCE, TARA, TRANSCRIPTION SERVICES, \$538.50, FREMONT MOTORS - RAWLINS, LINK ASSEMBLY, \$141.90, FRUDE, CANDICE, MILEAGE, \$42.00, GIVENS, SARAH, 1/2 DAY WITNESS FEE, \$15.00, GLOBAL EQUIPMENT COMPANY, FURNITURE & EQUIPMENT MOVER, \$599.95, GRAINGER, SUPPLIES, \$620.84, GRAPHIC SPORTS, ENVELOPES, \$1,101.70, GREATER WY BIG BROS/SISTERS, ACTIVITY SUPPLIES, \$500.00, HAGOOD, VICKI, MILEAGE, \$21.00, HANNA, TOWN OF, WATER SERVICES, \$125.70, HARRINGTON & COMPANY, ASPHALT POTHOLE FILLER, \$1,362.80, HETTGAR, BRIDGET M RN, SUPPLIES/MILEAGE, \$233.48, HIGH PLAINS POWER, ELECTRICAL SERVICES, \$377.37, HILLTOP CONOCO, AIR COMPRESSOR FUEL, \$87.49, HILLTOP LUBE & AUTOMOTIVE, OIL CHANGE/TIRES, \$1,020.00, HORIZON LABORATORY, LLC, LAB SERVICES, \$564.50, IAAO, ASSESSOR MEMBERSHIPS, \$350.00, J H KASPAR OIL COMPANY, FUEL, \$728.40, JACKALOPE PRINTING, SUPPLIES, \$504.10, KELCO SUPPLY COMPANY, SUPPLIES, \$357.09, KENCO SECURITY AND TECHNOLOGY, ALARM MONITORING/SERVICE, \$1,306.60, KILBURN TIRE COMPANY, BRAKES/OIL CHANGE, \$249.55, KING SOOPERS CUSTOMER CHARGES, SUPPLIES, \$203.52, KIRSCH, ARCHIE P, COUNTY HEALTH OFFICER, \$1,300.00, KNAPP SUPPLY & EQUIPMENT CO, FITTING, \$111.30, KNF FLEXPAC CORPORATION, TRANSPORT BAGS, \$429.03, KRAFT, PAMELA, 1/2 DAY WITNESS FEE, \$15.00, L & L ELECTRIC, ELECTRICAL MAINTENANCE, \$1,372.47, LN CURTIS & SONS, SEAL ASSEMBLY, \$279.16, LONG BUILDING TECHNOLOGIES, INC., BLOWER WHEEL/VENT DAMPER, \$597.12, M.D. PRODUCTS, INC., STAINLESS STEEL CASTINGS, \$426.23, MEMORIAL HOSPITAL OF CARBON COUNTY, LAB SERVICES, \$310.50, MERCK SHARP & DOHME CORP., VACCINE,

\$2,255.11, MID-AMERICAN RESEARCH CHEMICAL, DRAIN OPENER, \$140.57, MOORE MEDICAL CORP., SUPPLIES, \$1,028.78, MOSS, BARBARA, MILEAGE, \$39.60, MUDDY GAP TRAILER PARK, WATER SERVICES, \$90.00, MURANE & BOSTWICK, LLC., PROFESSIONAL SERVICES, \$112.00, MY OFFICE ETC., SUPPLIES, \$2,303.83, NORCO, INC., CYLINDER RENTAL/SUPPLIES, \$89.52, OPFAR, CLAUDIA, MEAL/MILEAGE, \$99.72, OPTIMUM, CABLE/INTERNET/PHONE, \$98.64, O'REILLY AUTO PARTS, LIGHT BULB, \$36.09, ORTEGA, JOSE, FUEL, \$35.00, PATHFINDER LAW OFFICES LLC, LEGAL SERVICES, \$502.50, PATTON, ROBERT L., MILEAGE, \$23.40, PENCE AND MACMILLAN LLC, LEGAL SERVICES, \$350.36, PHILLIPS 66-CONOCO-76, FUEL, \$24.07, PITNEY BOWES, EQUIPMENT MAINTENANCE, \$1,055.00, PLAINSMAN PRINTING & SUPPLY, CASEBINDERS, \$1,615.50, POCKET PRESS INC, WY CRIMINAL/TRAFFIC LAWS, \$269.70, PUBLIC SAFETY CENTER, INC, BATTERIES, \$105.04, QUESTAR GAS, GAS SERVICES, \$58.17, QUILL CORPORATION, SUPPLIES, \$510.90, RAWLINS AUTOMOTIVE, SUPPLIES, \$178.93, RAWLINS FIRE EXTINGUISHER, SUPPLIES, \$783.00, RAWLINS HIGH SCHOOL CHEERLEADERS, SET UP/CLEAN UP, \$200.00, RAWLINS, CITY OF, WATER SERVICES, \$3,580.40, READY OILFIELD SERVICE, INC, GRADE/BASE/MAG, \$305, 550.00, REDWOOD TOXICOLOGY LABORATORY, INC., LAB SERVICES, \$159.51, RELIABLE, CALENDERS, \$194.66, REMICK, SHELIA, MILEAGE, \$62.50, ROBIDOUX BROTHERS, BRAKE REPLACEMENT, \$398.55, ROCKY MOUNTAIN POWER, ELECTRICAL SERVICES, \$8,042.50, ROSS' AUTOMOTIVE SERVICES, OIL CHANGE, \$117.81, RYAN ELECTRONICS INC, SUPPLIES, \$343.50, SARATOGA AUTO PARTS, INC., SUPPLIES, \$654.55, SARATOGA FEED & GRAIN, IRRIGATION BOOTS, \$84.00, SARATOGA SUN, NEWSPAPER ADS/RENEWAL, \$1,277.40, SCHAEFFER MFG CO, LUBRICANT, \$803.92, SCOGIN, WILLIAM, DENTAL IDENTIFICATION, \$150.00, SECURENET SYSTEMS INC, BOCC MEETING STREAMING, \$99.00, SECURITY TRANSPORT SERVICES, INC., INMATE TRANSPORTATION, \$1,216.05, SHEPARD'S, TIRES/OIL/FUEL, \$4,253.96, SHIVELY HARDWARE, COUPLERS, \$16.56, SMITH, MAE, BIKE BLENDER REPAIRS, \$28.09, SNAKE RIVER PRESS, NEWSPAPER ADS/RENEWAL, \$102.00, SOURCE GAS, GAS SERVICES, \$8,099.29, SPECIALIZED PATHOLOGY CONSULTANTS, AUTOPSY, \$2,105.00, STAPLES ADVANTAGE, SUPPLIES, \$1,352.84, STATE OF WYOMING A & I, MAINFRAME ACCESS, \$18.24, STEPHENSON, LEE ANN, MILEAGE, \$10.80, SWEETWATER COUNTY SHERIFF'S OFFICE, INMATE HOUSING, \$630.00, SWISHER HYGIENE FRANCHISEE TRUST, CLEANING SUPPLIES, \$196.55, T.W. ENTERPRISES, INC., GENERATOR SERVICE, \$2,399.43, TANDAN SANITATION SERVICES, GARBAGE SERVICES, \$50.00, TASER INTERNATIONAL, BATTERY PACK/CAR-

TRIDGE, \$1,065.77, TERMINIX, PEST CONTROL, \$881.00, THE MASTERS TOUCH, LLC, MAILING SERVICES, \$827.31, THE QUIK LUBE, OIL CHANGE, \$62.93, THOS. Y. PICKETT & CO., INC., CONTRACT INSTALLMENT, \$5,500.00, TIGER MART, FUEL, \$38.48, TRADING POST, FUEL, \$374.23, TRAPP, LARRY W, MILEAGE/VEHICLE USAGE, \$2,074.25, TREVATHAN, SABRINA RMR, TRANSCRIPTION SERVICES, \$535.35, TRIPLE X CONTRACTING, INC., GARBAGE SERVICES, \$150.00, TRUE VALUE OF RAWLINS, SUPPLIES, \$604.54, TYLER TECHNOLOGIES, INC, WEB HOSTING/MAINTENANCE, \$7,649.25, UNION TELEPHONE COMPANY, E911 TELEPHONE SERVICES, \$255.52, US BANK, VARIOUS CHARGES, \$2,079.93, US BANK TRUST N.A., BOND SERIES 2010C, \$27,300.00, UTILITY BILL SOLUTIONS GROUP, UTILITY SAVINGS, \$155.56, V-1 PROPANE, PROPANE SERVICES, \$852.89, VAISALA, INC., POWER SUPPLY ASSEMBLY, \$110.00, VALLEY OIL COMPANY, FUEL, \$2,902.37, VAN'S WHOLESALE LLC, SUPPLIES, \$764.05, VERIZON WIRELESS, TELEPHONE SERVICES, \$605.46, WARRIOR SERVICES, LLC, PEST CONTROL, \$60.00, WASHBOARD, THE, LAUNDRY SERVICES, \$43.55, WELLS, JACQUELIN, MILEAGE, \$93.00, WEST PAYMENT CENTER, INFORMATION CHARGES, \$1,263.00, WESTERN TRUCK REPAIR, SUPPLIES, \$4,542.14, WEX BANK, FUEL, \$488.54, WILKERSON, JAMES A IV M.D., AUTOPSY, \$2,155.00, WY ATTORNEY GENERAL, OVERPAYMENT OF FUNDS, \$871.28, WY BRAND INDUSTRIES, BROCHURES, \$16.01, WY CLERKS OF DISTRICT COURT ASSOCIATION, ANNUAL DUES, \$125.00, WY DEPT OF ENVIRONMENTAL QUALITY, ADMIN SKYLINE ACRES, \$550.00, WY DEPT OF HEALTH, 5TH QTR PAYROLL, \$17,829.34, WY LAW ENFORCEMENT ACADEMY, TRAINING, \$450.00, WY MACHINERY COMPANY, SUPPLIES, \$706.92, WY PUBLIC HEALTH LABORATORY, LAB SERVICES, \$40.00, WY STATE BAR, ATTORNEY REGISTRATIONS, \$1,758.75, WY STATE FORESTRY, VEHICLE MAINTENANCE, \$4,050.02, WY WASTE SERVICES-RAWLINS, GARBAGE SERVICES, \$217.20, YAMPA VALLEY ELECTRIC, ELECTRICAL SERVICES, \$436.37, ZAMORA, PAUL, BAND PERFORMANCES, \$900.00, GRAND TOTAL, \$600,064.98

**CONSENT AGENDA**

Commissioner Johnson moved to approve the consent agenda. Commissioner Jones seconded and the motion carried unanimously.

**ELECTED OFFICIALS/ DEPARTMENT HEADS**

**Clerk:** Commissioner Jones moved to authorize the Vice Chairman to sign the 2014 Community Services Block Grant Agreement and the Contracts for Services Agreements related to this grant with the county's Youth Crisis Center, Carbon County Public Health, Boys & Girls Clubs of Carbon County and Greater Wyoming Big Brothers Big Sisters. Commissioner Johnson seconded and asked if the Chairman should sign it instead. Commissioner Jones

moved to amend the motion authorizing the Chairman's signature instead of the Vice Chairman. Commissioner Johnson seconded the amended motion carried unanimously.

Commissioner Johnson moved to accept the resignation from Randy Manning of the Library Board and direct the Clerk's Office to advertise the opening. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to reduce the family rate for dental insurance to \$80.00 effective as soon as can be administratively handled. Commissioner Jones seconded and the motion carried unanimously.

**Attorney:** Commissioner Jones moved to approve the Fiscal Year 2014 Contract for Services to Victims of Crime between Division of Victim Services and Carbon County Sheriffs Victims Witness program in the amount not to exceed \$71,806.00 to provide services to victims of crimes. Commissioner Johnson seconded and the motion carried unanimously.

**Buildings & Grounds:** Commissioner Jones moved that the county does its own water test at the Dixon Senior Center. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved that if the sample from the Dixon Senior Center water test comes back with high amounts of copper to move forward with the purchase and installation of a water softener system and reverse osmosis system for the Dixon Senior Center. Commissioner Jones seconded and the motion carried unanimously.

**Sheriff:** Commissioner Johnson moved to approve the Provider Agreement with the Natrona County Sheriff to house juveniles. Commissioner Jones seconded and the motion carried unanimously.

**Attorney - Crisis Center:** Commissioner Johnson moved to approve the Memorandum of Understanding with Cathedral Home for Children to run the county's Youth Crisis Center for the period of November 1, 2013 through June 30, 2016 not to exceed \$100,000.00 per year. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to approve the Lease Agreement between Carbon County and Cathedral Home for Children to run the county's Youth Crisis Center for the period of November 1, 2013 through June 30, 2016. Commissioner Johnson seconded and the motion carried unanimously.

**Sheriff:** Commissioner Johnson moved to accept the bid from Greiner Motors for a 2014 Ford F150 crew cab in the amount of \$22,354.00. Commissioner Jones seconded and the motion carried unanimously.

**PLANNING & ZONING Public Hearing - Z.C. Case File No. 2013-08:** Commissioner

Jones moved to approve Resolution 2013-39, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2013-08. Commissioner Johnson seconded and the motion carried unanimously.

**Certifications:** Commissioner Johnson moved to accept the Certification of Recommended Action and schedule a public hearing for December 3, 2013 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming for Z.C. Case File No. 2013-09 for Steven and Jaci Howieson. Commissioner Jones seconded and the motion carried unanimously.

#### CARBON BUILDING HVAC PROJECT

Commissioner Jones moved to approve Change Order #1 in the amount of \$5,014.20 for asbestos inspection service. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to approve Change Order #2 in the amount of \$38,342.16 for architectural and engineering code analysis. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to approve Change Order #3 for the Carbon Building window and door replacement project for architectural design installation bid documents and construction administration in the amount of \$28,711.00. Commissioner Johnson seconded and the motion carried unanimously.

#### ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 2:43 p.m. Commissioner Jones seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 19th day of November 2013

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- John Espy, Vice Chairman

**Legal #6245**  
**Published in the Saratoga Sun**  
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#### MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL HELD NOVEMBER 5, 2013 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order.

The Pledge of Allegiance was recited. Members present were: Councilman McWain, Councilman Steve Wilcoxson, Councilwoman Susan Howe and Councilwoman Judy Welton.

**APPROVAL OF AGENDA:** Councilwoman Welton made a motion to approve the agenda as presented, seconded by Councilwoman Howe. The motion

carried unanimously.

**APPROVAL OF THE MINUTES:** Councilwoman Howe made a motion to approve the minutes of the October 15, 2013 meeting, seconded by Councilwoman Welton. The motion carried unanimously.

**APPROVAL OF THE BILLS:** Councilwoman Welton read the following bills for approval: Accounts Payable: \$52,949.27; Payroll and FICA for 10/21/13 and 11/4/2013 in the amount of \$110,04.17; and manual checks in the amount of \$47,992.54 for a total of \$211,045.98.

Councilman Wilcoxson made a motion to pay the bills as presented in the amount of \$211,045.98, seconded by Councilwoman Howe. The motion passed unanimously.

#### REPORTS FROM DEPARTMENTS:

**Town Hall:** Jane Huntley addressed the council and asked them to allow the delivery trucks for the Family Dollar Store to have a three to four hour window for unloading. The delivery trucks will be told that when parking on Main Street to unload they must park with jackknifed tractors so as to not completely block traffic traveling on that portion of Main Street. Discussion followed with both Chief Knickerbocker and Chuck Bartlett commenting on the need to keep at least a portion of the street open for traffic and Ms. Huntley acknowledging that they will monitor the drivers to see that they comply with that request.

Councilman McWain made a motion to allow the Family Dollar Store delivery trucks a three hour window in which to unload their truck as long as they do not block the entire street, seconded by Councilman Wilcoxson. The motion carried unanimously.

KayCee Alameda of Voices of the Valley, Cindy Wallace for Carbon County Economic Development Council and Michael Haak, Sage Engineering addressed the council and explained that following the Mayor's request that they address the Wyoming Community Block Grant for a housing study a meeting had been held and it was determined that it might be beneficial to consider a full Comprehensive Study. A feasibility study would mean that the town would apply for the Community Development and Economic Development plans \$50,000 maximum award with a 25% match rather than the Housing plans \$20,000 maximum award also with a 25% match. The full comprehensive study would cover all infrastructure needs of the community and would also include a housing study.

KayCee Alameda reported that VOV's housing working group has been discussing the housing needs of the valley with the proposed energy development throughout the county and the impact it is likely to have in each community. Kaycee added that VOV believes that the communities need to take a very active approach in preparing for the influx of workers that are antic-

ipated on the future. Ms. Alameda indicated that she would assist Cindy Wallace in writing the grant with impute from the town and that VOV has indicated that they will offer \$2,500 to assist with the 25% match required by the grant.

Cindy Wallace reviewed the timelines that are required by the grant application which will include a public hearing, resolution supporting the grant application, and a review by Pat Robbins of the Wyoming Business Council prior to submission of the completed grant application.

Michael Haak addressed the council and explained that he had been doing planning work for the airports Master Plan and believes that a comprehensive plan would assess the current situation and include all the needs of the community including the housing study.

Chuck Bartlett stated that the town is in need of updating their thirty plus year old plans and if the town does a housing study at this time and develops a master plan later a housing plan will have to be done again to fit in with the comprehensive master plan. A comprehensive plan will address transportation, land use, community economic development, housing, critical planning areas, community facilities and not merely a housing study.

Councilwoman Welton made a motion to apply for the \$50,000 Community Block Grant to do a comprehensive study, seconded by Councilwoman Howe. Discussion followed. The question was called and a roll call vote was taken. Councilman McWain voted no, Councilman Wilcoxson abstained because he did not think that he had enough information on the full comprehensive plan to vote at this time, Councilwoman Welton voted yes and Mayor Zeiger voted yes, the motion passed.

Cindy Wallace reminded the council that the Carbon County Economic Development Council has a vacancy for a Saratoga Representative on their board. The position is a three year term and the board meets at 5:00 p.m. on the first Monday of each month. The board travels around the county for their meetings. Councilwoman Welton will consider serving as the Saratoga Representative.

Councilman McWain made a motion to advertise for the position, seconded by Councilman Wilcoxson. The motion carried unanimously.

Mayor Zeiger explained that he had received complaints about the trash overloading the dumpsters at hot pool and at Veteran's Island.

Sue Jones stated that this is theft of services and she and her husband are owners of Sunrise Sanitation and they continually deal with this issue. It is against the law and is not acceptable for people to drive around town and dump trash in others dumpsters because they do not want to drive to the landfill.

A discussion followed and it was noted that the best possible remedy is to educate people. Anyone that receives a utility bill from the Town of Saratoga is paying to use the landfill, however any business that is paying for a dumpster is paying an extra fee to have their trash picked up by one of the disposal providers and anyone misusing those dumpsters can be charged with theft of services.

Chuck Bartlett noted that the biggest problem for the town is when people throw tires, tv's, sofas and construction debris in the dumpsters provided by the town. We have a number of dumpsters that are inundated with trash by those individuals that will not take their trash to the landfill but would rather use the dumpsters at the hot pool, Veteran's Island, the lake and even at the lagoon dump station.

Chief Knickerbocker added that anytime he sees someone dumping their household trash in the dumpsters he gives them a warning and lets them know that they will be cited if it continues.

It was the consensus of the group that the best way to prevent it from continuing is to educate the public.

**Fire Department:** No report.

**Police Department:** Chief Tom Knickerbocker addressed the council and reported that the 911 communications system needs to be upgraded. He has been in contact with ComTech who had provided a price quote for an upgrade of the current 911 system to a Nexlog 740 base station, 911 system.

The upgrade will cost \$17,560 and will allow the officers to pull up calls on their computers to check the status of their cases. They will also have the option to download files to a disk or download and email the report to the county attorney's office. Also provided was a quote for maintenance pricing in the amount of \$3,600 per year.

Councilman Wilcoxson made a motion to allow Chief Knickerbocker to purchase the Nexlog 740 base station, in the amount of \$17,560, seconded by Councilwoman Welton. Discussion followed with the council reviewing the price quote provided by ComTech. The question was called and the motion carried unanimously.

Chief Knickerbocker reported that he will be conducting additional interviews starting Wednesday.

**Recreation Department:** Recreation Director Burton asked the council to approve a contract from the Platte Valley Arts Council to rent the piano at the Platte Valley Community Center for the Missoula Children's Theatre in the amount of \$400 with permission for the mayor to sign it.

Councilman McWain made a motion to approve the contract from the Platte Valley Arts Council to rent the piano at the Platte Valley Community Center for the Missoula Children's Theatre in the amount of \$400 with permission for the mavor to sign it, seconded

by Councilman Wilcoxson. The motion passed unanimously.

Recreation Director Lisa Burton reported that the Missoula Children's Theater presentation will begin next week with auditions to be held on Monday, November 4, 2013 followed by rehearsals throughout the week and theater presentations on Friday November 8, 2013 at 7 :00 p.m. and Saturday November 9, 2013 at 4:00 p.m.

Recreation Director, Lisa Burton, requested permission to book the Missoula Children's Theater for next year at the same rate as this year.

Councilwoman Welton made a motion to allow Ms. Burton to book the Missoula Children's Theater for next year at the same price as this year, seconded by Councilman McWain. Motion passed unanimously.

Director Burton provided the council with a calendar of events for November 2013.

Ms. Burton reviewed additional upcoming events:

The Recreation Department will co-sponsor Glow in the Dark Volley Ball November 15th from 6:00 – 8:00 p.m. for grades 6th through 12th

Ladies Night Out has been moved to December 5th

Dance Around the World – Hanna Grubber will be having dance classes for children ages 3 through 18 yrs beginning on November 22, 2013 on Fridays from 1:00 – 2:00

**Department of Public Works:** Street Department: Chuck Bartlett reported that a Special Event Application had been received from the Chamber of Commerce for the Lighted Christmas Parade to be held on December 7, 2013 from 5:30 to 6:00 p.m.

Councilman Wilcoxson made a motion to approve the special event application from the Chamber for the Christmas Parade on December 7, 2013, seconded by Councilman McWain. The motion passed unanimously.

Chuck Bartlett reported that a Street Closure Permit had been received from the Chamber of Commerce for the Lighted Christmas Parade to be held on December 7, 2013 from 5:30 to 6:00 p.m.

Councilwoman Welton made a motion to approve the street closure permit from the Chamber for the Christmas Parade on December 7, 2013, seconded by Councilman Wilcoxson. The motion passed unanimously.

Chuck Bartlett reported that a Special Event Application had been received from the Chamber of Commerce for the Annual Fishing Derby to be held on January 18 and 19, 2014 from 7:00 to 5:00 p.m.

Councilman Wilcoxson made a motion to approve the special event application from the Chamber for the Annual Fishing

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Derby to be held on January 18 and 19, 2014, seconded by Councilman McWain. The motion passed unanimously.

Mr. Bartlett noted that the Street crew has been working on the pumps for the downtown heated sidewalks and helping the water and sewer crew install new services.

**Water & Sewer:** Marilyn Schroeder addressed the council concerning her water bill which she believes is too high for this time of year. Chuck Bartlett reviewed the last two months Sensus reports which indicate that the water has gone through the meter and shows the times of high usage and those times when there is no usage showing on the reports. The reports indicate that there is no leak in the meter or meter pit, however in September the reports indicated that the antenna was not sending to the tower and the antenna was changed out. Therefore, during the time the antenna was not sending usage the meter was still working correctly and when the antenna was changed it pulled the total usage for September and October into the October billing. Ms. Schroeder continued to question the accuracy of the meter and asked what other measures the town could take to be sure that her bills were correct. Mr. Bartlett indicated that the meter and MXU could be replaced but he would prefer to wait until the utility bills are printed out this month and if it is still high then he would move forward with replacing the meter. Councilman McWain would like to be careful with changing out the meter because a customer does not believe that the usage is correct. We will everyone that does not like the results of the meter reading wanting their meters changed out.

The council agreed to wait until the new bills are processed to see what the meter readings compare to past usage.

Mr. Bartlett reported that the water/sewer crew has been working on a new service installation on 6th street.

Chuck Bartlett reported that Glenn Elliot had tendered his resignation effective November 8, 2013 to return to Kentucky. Mr. Bartlett advised that he would be advertising to fill this position.

Mr. Bartlett reported that he will be working with StanTech to set a date for a public hearing on the river study.

**Weed and Pest:** No report

**Hot Pool:** no report

**REPORTS FROM BOARDS AND COMMISSIONS:**

**Airport Board:** Jack Sintek, Lee Tromble and Steven Dyer discussed the proposed airport hanger leases and issues that each one believed should be addressed prior to final approval.

Councilwoman Howe made a motion to postpone any decision on the airport leases until the November 19, 2013 meet-

ing, seconded by Councilman Wilcoxson. The motion carried unanimously.

The next Airport Board meeting will be held November 13, 2013 at 1:00 p.m.

**Community Center Joint Powers Board:** The next meeting will be held November 18, 2013 at 4:00 p.m.

**Water and Sewer Joint Powers Board:** The next meeting will be held November 13, 2013 at 6:00 p.m.

**Landfill Board:** The next meeting will be held November 6, 2013 at 7:00 p.m.

**Medical Board:** Councilwoman Welton reported that the next meeting will be November 13, 2013.

**Planning Commission:** Mayor Zeiger noted that a letter of interest to serve on the Planning Commission had been received from Karl Smith. No action was taken.

The next Planning Commission meeting will be November 12, 2013 at 5:30 p.m.

**Recreation Commission:** The next meeting will be held on November 18, 2013 at 5:00 p.m.

**Community Garden Board:** The next meeting will be November 11, 2013 at 6:00 p.m.

**South Central Emergency Services Board:**

**Business:** Mayor Zeiger read Ordinance 820: An Ordinance Amending Section 13.60.010 (C) of The Town of Saratoga Municipal Code - Chapter 13.60 (C) addresses late charges to be assessed for each service that monthly fees for said service are delinquent on first reading.

Councilwoman Welton made a motion to approve Ordinance 820 on first reading, seconded by Councilwoman Howe. The motion passed unanimously.

Mayor Zeiger read Ordinance 821: An Ordinance Amending Section 13.60.010 (C)(6) of The Town of Saratoga Municipal Code - Chapter 13.60 addresses delinquent charges, payment, and termination of services concerning billing and collection for water service, sewer service, garbage disposal and pest control fees and charges, notification and enforcement on first reading.

Councilman Wilcoxson made a motion to approve Ordinance 821 on first reading, seconded by Councilwoman Howe. The motion passed unanimously.

Clerk Cox reminded the council that there would be a public hearing on the liquor license renewals at 5:30 p.m. prior to the next council meeting on November 19, 2012.

**Items from the Public:** The following issue was discussed with no action taken:

Richard Hodges reviewed an article he had read in the Daily Times concerning the renewal of the 5th penny tax and actions that can be taken by the com-

munities.

**Adjournment:** Being no further business to come before the meeting, Councilman Wilcoxson made a motion to adjourn, seconded by Councilwoman Welton the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held November 19, 2013 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Mayor John Zeiger  
ATTEST: Suzie Cox, Clerk

**Legal #6246  
Published in the Saratoga Sun  
Nov. 27, 2013**

**Cash requirements report  
Town of Saratoga  
Nov. 20, 2013**

Saratoga Do It	18.24
Best Lumber	
CBA Lighting & Controls Inc.	286.00
Carbon County Sheriff's Office	600.00
Carbon Power & Light Inc.	13,695.60
Carbon Power & Light Inc.	140.56
Caselle Inc.	565.00
In the Swim-Cortz Inc.	29.98
Desert Mountain Corp.	3,070.37
Erickson & Roberts	737.98
Hack's Tackle	135.00
Herold Iron Works	81.85
JH Kaspar Oil Co.	3,543.12
Lexisnexis Mathew Bender	146.87
MacPhearson, Kelly & Thompson	5,417.01
Mader Tschacher & Peterson	1,000.00
One Call of Wyoming	13.50
Perue Printing	523.97
Platte Valley Community Center	2,405.12
Platte Valley Community Center	1,449.74
Prarie Dog Electric LLC	110.00
Rawlins Daily Times	157.20
Ryan Electronics Inc.	440.00
Saratoga Auto Parts	1,372.20
Saratoga CC JPB	1,900.00
Saratoga CC JPB	108,676.97
Shively Hardware	2,330.09
The Radar Shop	413.00
Trees Unlimited	65.00
Upper Platte River Solid Waste	24,189.00
Valley Foods	49.16
Van's Wholesale LLC	328.31
WCS Telecom	117.57
WY Unemployment Insurance Fund	429.37
Xerox Corp.	128.00
Xerox Corp.	174.82
Wyoming Machinery Company	349.49
Keiser Corporation	293.19
Vaisala Inc.	618.00
Caterpillar Financial Services	48,164.46
Candy Mountain	267.49
CenturyLink	8.01
Total:	224,563.24

**Legal #6247  
Published in the Saratoga Sun  
Nov. 27, 2013**

**Manual checks and liabilities  
Town of Saratoga  
Nov. 21, 2013**

Child Support Services	96.46
Child Support Services	134.77
Total:	231.23
Payroll for 11/18/13	47,719.41
FICA for above payroll	11,791.95

Total:	59,511.36
Accounts payable	225,563.24
Manual checks	231.23
Total:	225,794.24
Prairie Dog Electric	110.00
Total:	285,195.83

**Legal #6248  
Published in the Saratoga Sun  
Nov. 27, 2013**

**CALL FOR BIDS**

Proposals for one (1) Mechanic's Utility Truck to be purchased by Carbon County School District #2, will be received at Carbon County School District #2, Central Office, 315 North First Street, Saratoga, Wyoming 82331, until 12:30 P.M. on December 16th, 2013, at which time proposals will be publicly opened and read aloud.

Proposals shall be in accordance with the Bid Documents on file at the office of Carbon County School District #2, 315 North First Street, Saratoga, Wyoming, where they may be obtained upon request.

Preference shall be given to materials, supplies, equipment, machinery, and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by the competitors outside of the state.

Preference shall be given to Wyoming contractors, subcontractors, laborers, workmen and mechanics in accordance with W.S. 16-6-102; except when Wyoming residents are not available or qualified to perform the work involved.

No Bidder may withdraw his bid for a period of thirty (30) days after scheduled date of Bid Opening. The Owner reserves the right to reject any or all bids and to waive any irregularities or informalities in the bidding.

By Order of: Janice Peterson, Clerk  
Board of Trustees  
Carbon County School District #2 Saratoga, Wyoming

**Legal #6249  
Published in the Saratoga Sun  
Nov. 27, 2013**

**Carbon County School Dist #2  
November 2013 Bill List  
\$500.00 and Over**

Vendor Name	Amount
A PLEASANT CONSTRUCTION	506,520.00
ADVANCED WYOMING ALLEN INSURANCE	4,370.00
AMAZON.COM	1,199.05
API SYSTEMS INTEGRATORS	31,226.56
ARBuckle LODGE	1,110.00
AVI PC	22,658.95
BERRIS, FRANK	616.98
BEST WESTERN-INN AT LANDER	829.85
BOKELMAN, SCOTT	682.55
BRAINPOP	4,036.50
CAMPBELL COUNTY SCHOOL DISTRICT	8,738.00
CAPITAL BUSINESS SYSTEMS INC.	810.00
CARBON POWER & LIGHT COMPANY	18,780.86
CAREER &	1,850.00

TECHNICAL TRAINING	
CHEMSEARCH	635.60
COMPUTER	2,400.00
AUTOMATION SYSTEMS INC	
CONOCO FLEET	823.69
COWBOY SUPPLY HOUSE	623.74
DAILY TIMES	1,263.15
DAYS INN-CASPER	966.00
DENNIS, WAYNE	6,487.50
ELDER	1,729.63
EQUIPMENT LEASING, INC.	
ENGINEERING DESIGN ASSOCIATES	5,960.00
FCCLA	2,185.00
FENTON HUGHES CONSULTING LLC	700.00
FERRELL GAS	3,768.14
FOOD SERVICE OF AMERICA	7,778.25
GRAINGER INC., W. W.	4,248.19
GROUND ENGINEERING CONSULTANTS	1,195.00
HANDWRITING WITHOUT TEARS	2,902.13
HEALTH & SAFETY UNIT W.D.E.	1,693.85
HIGH PLAINS POWER, INC	586.92
HOBART CORPORATION	552.32
HOUGHTON	554.60
MIFFLIN HARCOURT	
IMPREST FUND - ERICKSON, MIKE	2,042.44
IMPREST FUND - KARI, DALE	3,335.45
IMPREST FUND - UHLING, LARRY	4,867.24
JO-ED PRODUCE	1,793.23
JUNIOR LIBRARY GUILD	525.00
JW PEPPER & SONS, INC.	614.78
KASPAR OIL CO, J.H.	3,589.11
KINNIBURGH, DEBRA J	1,042.08
LONG BUILDING TECHNOLOGIES	10,712.00
MACPHERSON, KELLY & THOMPSON, LLC	1,699.00
MARY A SJODEN	3,762.44
LIVING TRUST MEADOW	4,403.88
GOLD DAIRIES	
MPM CORP dba EVERGREEN DISPOSAL	750.50
PEDERSON, SUSAN	500.00
PERKINS OIL COMPANY	7,678.25
PERUE PRINTING	2,277.29
PHOENIX LEARNING SYSTEMS	4,320.00
PINE COVE CONSULTING, LLC	7,356.80
PRIMUS	890.87
PRONGHORN LODGE, BUDGET HOST	616.00
QUILL CORPORATION	1,565.78
REGION V BOCES	63,553.60
RICOH USA	1,425.31
ROBERTS, MATT	566.80
ROCKY MOUNTAIN POWER	9,649.69
SAM'S CLUB	909.43
SARATOGA AUTO PARTS, INC.	1,210.00
AUTO GLASS	
SARATOGA AUTO PARTS, INC.	926.36
SARATOGA SUN	1,088.88
SCAMBLER, DOUGLAS J. PH. D.	9,076.46
SCREEN PRINTING SUPERSTORE	2,493.00
SHIVELY HARDWARE CORPORATION	3,558.39
SINCLAIR OIL	729.05
SOURCEGAS, LLC	6,975.23
STANLEY SECURITY SOLUTIONS, INC	901.52
STATE OF WYOMING--ETS	15,875.39
SYSCO FOOD SERVICES	1,356.44
TANNER, NATHAN	720.00
TOWN OF ENCAMPMENT	678.75
TOWN OF HANNA	523.11
TOWN OF SARATOGA	657.88
US FOOD SERVICE	4,535.67
UNION TELEPHONE	1,067.53

COMPANY	
UNIVERSAL ATHLETIC SERVICES	3,976.40
VALLEY FOODS	1,061.51
WALMART	627.88
WAZITECH	3,550.00
WELLS, SALLY	768.44
WINGATE BY WYNDHAM GILLETTE	534.00
WIRELESS SOLUTIONS, INC.	6,000.00
WYO HIGH SCHOOL ACTIVITIES ASSOC	1,034.00
WYO PARA-EDUCATORS CONSORTIUM	1,155.00
WYO STEEL & RECYCLING IRON/METALS	2,427.32
XEROX CORPORATION	874.53

#387 (South Spring Creek Road); approximately 2 miles south of Saratoga off HWY 130

**Rural Address:** 37C County Road 387

**Legal Description:** All that portion of the NW1/4SW1/4 of Section 25, Township 17 North, Range 84 West, 6<sup>th</sup> P.M., Carbon County, Wyoming, being more particularly described as follows: Beginning at a point which is monumented by a 2" Aluminum Cap set on a 5/8" Rebar; such point of beginning bears S00°02'11"W, 292.71 feet from the CW 1/16 Corner of said Section 25; thence S00°02'11"W, along the East line of said NW1/4SW1/4, 494.00 feet to a point being monumented by a 2" Aluminum Cap set on a 5/8" Rebar; thence S82°13'19"W, 454.97 feet to a point being monumented by a 2" Aluminum Cap set on a 5/8" Rebar; thence N28°22'23"W, 322.00 feet to a point being monumented by a 2" Aluminum Cap set on a 5/8" Rebar; thence N65°44'09"E, 663.34 feet to the original point of beginning.

For additional information, please call the Carbon County Planning and Development Department at (307) 328-2651.

-s- Bruce and Erin Rempel (Land Owners & Applicants)

**Legal #6251**  
**Published in the Saratoga Sun Nov. 27, 2013**

**PUBLIC NOTICE**

The Saratoga Water Department will be accepting applications for a full-time water and wastewater operator. Minimum Level I water and Level I wastewater license or

ability to obtain these levels within one year is required. Applications will be accepted in the Town Clerk's office until the position is filled. To obtain an application please contact the Town Clerk's office at 326-8335 or P.O. Box 486, Saratoga, Wyoming 82331. For additional information, please call the Town Hall at 326-8335.

Chuck Bartlett  
Town of Saratoga

**Legal #6252**  
**Published in the Saratoga Sun Nov. 27 and Dec. 4, 2013**

**PUBLIC NOTICE**

The North Platte River Restoration Committee will be meeting on December 19, 2013 at 9:00 a.m. at the Saratoga Town Hall with Stantec Consulting Services and Wildland Hydrology to review their findings and conceptual designs. After discussions with and review by the committee, a public meeting will be held at the Platte Valley Community Center Great Hall at 6:00 p.m. to present their findings and for public comment.

**Legal #6252**  
**Published in the Saratoga Sun Nov. 27 and Dec. 11, 2013**

**REQUEST FOR BIDS**

Sealed bids are being requested by the Carbon County Fire Department for acquisition of a wildland apparatus. Additional specifications are required and are available at the Office of the Carbon County Clerk by calling (307)328-2697 or e-mailing ashleyjolly@carbonwy.com. Questions about specifications may be directed to John Rutherford, County Fire Warden at (307)

320-7964.

Bids must be received no later than **2:00 p.m. December 20, 2013** at the following address: Carbon County Clerk, Fire Truck Bid, P.O. Box 6, 415 West Pine Street Suite 101, Rawlins, WY 82301. Envelopes containing bids must be **clearly marked** with "Fire Truck Bid".

The Commissioners reserve the

right to reject any and all bids and to waive informalities in the bidding, or to negotiate any items that may be in the best interest of the county.

-s- Gwynn G. Bartlett, County Clerk

**Legal #6254**  
**Published in the Saratoga Sun Nov. 27 and Dec. 4, 2013**

**Legal #6250**  
**Published in the Saratoga Sun Nov. 27, 2013**

**PUBLIC LEGAL NOTICE**

Notice is hereby given that the Carbon County Planning & Zoning Commission will hold a public hearing on the following case file on **Monday, January 6, 2014, at 10:00 a.m., Carbon Building, Room 368, located at 215 West Buffalo Street, Rawlins, Wyoming.**

**Z.C. Case File #2014-01:** Request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Rural Residential Agriculture (RRA-5) on approximately 5 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large lot development that allow both agricultural and residential uses.

**Land Owners & Applicants:** Bruce and Erin Rempel

**Location:** Approximately 1/2 mile west on Carbon County Road

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