


**LEGAL NOTICES**
**COUNTY**
**OFFICIAL MINUTES OF THE  
BOARD OF CARBON COUNTY  
COMMISSIONERS  
REGULAR MEETING  
Tuesday, April 1, 2014  
County Courthouse  
Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to [kathyturner@carbonwy.com](mailto:kathyturner@carbonwy.com) or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 1, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Commissioners Lindy Glode, Sue Jones and John Johnson. Vice Chairman John Espy was absent.

Chairman Chapman called the meeting to order at 9:00 a.m.

**ADDITIONS/CORRECTIONS**

Commissioner Johnson moved to approve the agenda with the following additions – fire alarm monitoring at the Fair multiplex building under Buildings & Grounds and a Cisco agreement under IT. Commissioner Jones seconded and the motion carried unanimously.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$305,499.47. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to approve bills to Rawlins Automotive for \$229.59, Shively Hardware for \$69.42 and True Value of Rawlins for \$784.80. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

**Vendor, Detail Line Description, Total, ALSCO, AMERICAN LINEN DIVISION, TOWELS/SOAP/MATS, \$126.36, AMERIGAS, PROPANE SERVICES, \$967.87, AV-TECH ELECTRONICS, LIGHT BAR/FLASHERS, \$1,677.59, BUILDRITE LUMBER SUPPLY, SHIPPING CHARGES, \$9.47, BURKHART, CINDY, SUPPLIES/MILEAGE, \$55.55, C & B SAND & GRAVEL, TRAINING, \$75.00, CANDY MOUNTAIN, WATER, \$15.00, CARBON COUNTY LIBRARY, SUMMER READING PROGRAM, \$500.00, CARBON COUNTY SENIOR SERVICES, MATCHING FUNDS/HEALTH SUBSIDY, \$67,000.00, CARBON COUNTY TREASURER, VARIOUS CHARGES, \$366.30, CASPER WINNELSON CO, SUPPLIES, \$341.48, CATHEDRAL HOME FOR CHILDREN, YOUTH CRISIS CENTER FUNDING, \$1,000.00, CBM FOOD SERVICE, JAIL MEALS, \$5,766.86, CDW GOVERNMENT, INC., SUPPLIES, \$5,882.74, CENTER PRINTING CO., DEPOSIT SLIPS, \$80.15, CENTURY LINK, TELEPHONE SERVICES, \$126.77, CENTURYLINK, TELEPHONE SERVICES, \$2,316.39, CESKO FAMILY MEDICINE, PC, MEDICAL SERVICES, \$987.00, CHARTER COMMUNICATIONS,**

**CABLE SERVICES, \$35.15, CLYDE, JASON, MEALS/MILEAGE, \$296.83, COAST TO COAST SOLUTIONS, SUPPLIES, \$109.33, CONTROL SOLUTIONS, INC, VACCINE MONITOR, \$537.00, COWBOY SUPPLY HOUSE, SUPPLIES, \$72.12, DAILY TIMES, PUBLIC MEETING NOTICE, \$98.25, DEHART, ARIEL, MILEAGE, \$240.00, DELEON, JOHN, LEGAL SERVICES, \$1,863.75, DIXON, TOWN OF, WATER SERVICES, \$260.00, EASTMAN, PATRICK, MILEAGE, \$28.80, EICHENBERGER, MELISSA, MILEAGE, \$240.00, ELK MOUNTAIN, TOWN OF, SERVICE AGREEMENT, \$1,000.00, ENCAMPMENT STUDENT COUNCIL, JUNIOR SENIOR PROM ACTIVITIES, \$500.00, ERICKSON & ROBERTS, LEGAL SERVICES, \$1,159.07, FIRED UP RESCUE, MINERAL OIL, \$43.24, FREMONT MOTORS - RAWLINS, VEHICLE MAINTENANCE, \$418.35, GERMAN, JENNIFER, MILEAGE, \$45.00, GLAXOSMITHKLINE PHARMACEUTICALS, PH HEALTH VACCINE, \$916.60, GRAINGER, SUPPLIES, \$648.46, GREINER FORD, 2014 FORD SHERIFFS OFFICE, \$22,354.00, HAGOOD, VICKI, MILEAGE, \$18.00, HANNA, TOWN OF, WATER SERVICES, \$99.60, HIGH PLAINS POWER, ELECTRICAL SERVICES, \$384.74, J H KASPAR OIL COMPANY, FUEL, \$177.03, JACKALOPE PRINTING, SUPPLIES, \$198.75, JERRY'S DONUTS, DONUTS, \$10.49, KENCO SECURITY AND TECHNOLOGY, ALARM MONITORING, \$36.00, KILBURN TIRE COMPANY, VEHICLE MAINTENANCE, \$430.01, KIRSCH, ARCHIE P, COUNTY HEALTH OFFICER, \$1,300.00, KONE ELEVATORS ESCALATORS, ELEVATOR MAINTENANCE, \$325.29, LS COUNSELING, COUNSELING SERVICES, \$150.00, MARTIN/MARTIN WY CONSULTING ENGS, BRIDGE ASSESSMENT, \$7,773.78, MEMORIAL HOSPITAL OF CARBON CTY, MEDICAL SERVICES, \$7,169.92, MID-AMERICAN RESEARCH CHEMICAL, SUPPLIES, \$625.94, MOORE MEDICAL CORP., MEDICAL SUPPLIES, \$574.51, MOSS, BARBARA, MILEAGE, \$54.60, MY OFFICE ETC., PAPER, \$201.62, MYERS TIRE SUPPLY CO., ORINGS, \$109.17, NOODLE SOUP, CABINET/DOOR LATCHES, \$20.40, NUTRITION MATTERS, INC., PAPHLETS, \$629.20, O'REILLY AUTO PARTS, WIPER BLADES, \$9.49, ORSUPPLY.COM, OTOSCOPE/BATTERY, \$1,624.03, P M P C ENGINEERING, HARSHMAN STREET EXTENSION, \$26,600.00, PASSPORT TO LANGUAGES INC, PASSPORT CALL, \$6.00, PATTON, ROBERT L., MILEAGE, \$25.80, PHILIPS 66-CONOCO-76, FUEL, \$53.76, PITNEY BOWES INC, POSTAGE MACHINE LEASE, \$1,478.19, PLATTE VALLEY MEDICAL CLINIC, MEDICAL SERVICES, \$98.00, POSITIVE PROMOTIONS, SUPPLIES, \$71.48, PRAIRIE DOG ELECTRIC, LLC, ELECTRICAL MAINTENANCE, \$72.95, PRIORITY DISPATCH, E911 SOFTWARE, \$74,063.00, QUILL CORPORATION, SUPPLIES, \$212.00, RAWLINS AUTOMOTIVE, SUPPLIES, \$229.59, RAWLINS EASTSIDE CARWASH, WASH CARDS, \$23.40, RAWLINS EYE CARE, VISION SERVICES, \$555.00, RAWLINS FIRE EXTINGUISHER, FIRE EXTINGUISHER IN-**

**SPECTIONS, \$1,240.00, ROCKY MOUNTAIN POWER, ELECTRICAL SERVICES, \$16,263.09, RYAN ELECTRONICS INC, PAGER/REPAIRS, \$660.00, SANOFI PASTEUR, INC., PH HEALTH VACCINE, \$93.30, SARATOGA AUTO PARTS, INC., SUPPLIES, \$337.21, SARATOGA SUN, NEWSPAPER ADS, \$1,265.60, SEARLE, RYAN, INTERPRETER SERVICES, \$25.00, SECRETARY OF STATE, NOTARY COMMISSION, \$30.00, SECURENET SYSTEMS INC, BOCC MEETING STREAMING, \$297.00, SHEPARD'S, FUEL/SUPPLIES, \$1,737.58, SHIVELY HARDWARE, SUPPLIES, \$69.42, SNAKE RIVER PRESS, NEWSPAPER ADS, \$96.00, SOURCE GAS, GAS SERVICES, \$15,543.51, STAPLES ADVANTAGE, SUPPLIES, \$439.09, STODDARD, CURTIS T., DENTAL SERVICES, \$791.00, SWISHER HYGIENE FRANCHISEE TRUST, CLEANING SUPPLIES, \$175.04, TERMINIX, PEST CONTROL, \$688.00, THE MASTERS TOUCH, LLC, ASSESSMENT NOTICE POSTAGE, \$3,850.00, THOS. Y. PICKETT & CO., INC., 2014 VALUATION CONTRACT BALANCE, \$9,915.00, TRADEMARK GRAPHICS, INC., DECALS/STRIPPING, \$462.44, TREVATHAN, SABRINA RMR, TRANSCRIPTION, \$155.60, TRUE VALUE OF RAWLINS, SUPPLIES, \$784.80, T'S KEYS, EXIT DEV/SPRING LATCH ASSEMBLY, \$320.00, UNION TELEPHONE COMPANY, E911 TELEPHONE SERVICES, \$257.28, VALLEY OIL COMPANY, FUEL, \$2,370.28, VAN'S WHOLESALE LLC, SUPPLIES, \$474.19, WEST PAYMENT CENTER, INFORMATION CHARGES, \$454.89, WIMPENNY, ROBERT G DDS, DENTAL SERVICES, \$550.00, WY ATTORNEY GENERAL, REGISTRATIONS, \$225.00, WY LAW ENFORCEMENT ACADEMY, FALL FIREARMS TRAINING, \$121.00, WY MACHINERY COMPANY, VEHICLE MAINTENANCE, \$2,045.74, YOCUM, LEO, MILEAGE, \$24.00, YOUNG, CHARLES MD, MEDICAL SERVICES, \$250.00, YOUTH TRANSFORMATION CENTER, TRAINING, \$1,000.00, GRAND TOTAL, \$306,583.28**

**CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda. Commissioner Jones seconded and the motion carried unanimously.

The following items were on the consent agenda. March 18, 2014 minutes; Attorney receipts for \$273.20; and Planning & Development receipts totaling \$390.00.

**ELECTED OFFICIALS/  
DEPARTMENT HEADS**

**Clerk:** Commissioner Glode moved to approve Resolution No. 2014-06 A Resolution Adopting Official Voting Districts and Precincts for Carbon County, Wyoming. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to approve the absentee ballot procedures in W.S. §22-9-125(a) (i). Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to approve the Corporate Benefits Con-

nection, LLC dba Cobecon Client Services Agreement and Schedule of Services and Fees. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to authorize Clerk Bartlett to apply for the Temporary Assistance for Needy Families grant for FY15. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to approve the extension of audit services with Mader, Tschacher, Peterson for three additional years with the condition that they meet with the Board after each audit to summarize it. Commissioner Jones seconded and the motion carried unanimously.

**Treasurer:** Commissioner Glode moved to adopt Resolution No. 2014-07 a Resolution Authorizing Renewal of that Certain Lease and Agreement, Dated as of December 23, 2010, Between Carbon County, Wyoming and the Carbon County 2009 Specific Purpose Tax Joint Powers Board, Through the Budget and Appropriation of Funds for the Payment of Rental Payments and Additional Rentals Thereunder for Fiscal Year 2014-15. Commissioner Jones seconded and the motion carried unanimously.

**Attorney:** Commissioner Jones moved to authorize the Chairman to sign the Memorandum of Understanding for the Sage Grouse Policy Resource Management Plan Amendments. Commissioner Johnson seconded and asked why the Chair would not sign the agreement. Mr. Kelly reported that because he is the single point of contact the Bureau of Land Management put the signature line for him. Commissioner Glode agreed the Commissioners should sign the agreement. Chairman Chapman stated he has no issues with Mr. Kelly signing. Commissioner Jones clarified her motion did authorize the Chairman to sign the agreement, not Mr. Kelly. The motion carried unanimously.

**Buildings Manager/Emergency Management:** Commissioner Johnson moved to approve Change Order 1 from LM Olson for the Carbon Building window and door replacement project for an increase of \$1,812.00. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the Buildings Manager to purchase and install a communications system for the Fairgrounds multiplex from API totaling \$1,922.00. Commissioner Jones seconded and the motion carried unanimously.

**Public Health:** Commissioner Glode moved to pay the difference in the family and single insurance premiums for the current Public Health Response Coordinator employee effective May 1, 2014 noting this would cease if the grant can pay the remainder at any point. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to pay the Public Health Response Coordinator mileage from the Public Health budget through the end of the fiscal year. Com-

missioner Glode seconded and Commissioner Johnson asked if the mileage would be paid through the end of the fiscal year. The motion carried unanimously.

**IT:** Commissioner Glode moved to approve a Lease Agreement between Carbon County and Ricoh and approve the Equipment Relocation Request and to waive the procurement policy and approve the purchase of layer 3 switches in the amount of \$39,524.40 from Cisco for the county data center noting this is in his budget this fiscal year. Commissioner Jones seconded and the motion carried unanimously.

**PLANNING & ZONING**

**Certifications:** Commissioner Jones moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for C.U. Case File No. 2014-01 – Carbon Power & Light Inc.'s request for a Conditional Use Permit for the relocation of the "Crow Substation" to a nearby site in the Ranching, Agriculture, Mining (RAM) Zone and schedule a public hearing for May 6, 2014 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

**NATIONAL CRIME VICTIM'S  
RIGHTS WEEK**

Commissioner Glode moved to pass the National Crime Victim's Rights Week April 6-12, 2014 Proclamation. Commissioner Johnson seconded and the motion carried unanimously.

**MONTH OF THE  
MILITARY CHILD**

Commissioner Johnson moved to approve a Proclamation in Recognition of April the Month of the Military Child. Commissioner Jones seconded and the motion carried unanimously.

**SHERIFF**

Commissioner Glode moved to accept the low bid from Dallin Motors in Rawlins for a 2014 Dodge Ram 1500 in the amount of \$23,084.00. Commissioner Johnson seconded and the motion carried unanimously.

**EXECUTIVE SESSION**

Commissioner Johnson moved to go into executive session at 2:14 p.m. with Attorney Kelly and Clerk Bartlett for litigation and other matters considered confidential by law. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to come out of executive session at 2:27 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

**BOARD INTERVIEWS/  
APPOINTMENTS**

Commissioner Johnson nominated Kimberly Givens and Commissioner Jones nominated Cindy Wallace for the Economic Development Corporation. Commissioners Glode and Jones and Chairman Chapman voted for Cindy Wallace.

Commissioner Johnson nominated Reena Davis. Commis-


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sioner Glode nominated Erin Davis. All Commissioners voted for Reena Davis.

Commissioner Johnson moved to appoint Erin Colburn to the Carbon County Community Juvenile Services Board for a three-year unexpired term expiring June 2016. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to regretfully accept Jewel Allen's resignation from the Senior Services Board and appoint Denise Ashline as of May 1, 2014 to the unexpired three-year term expiring March 2016 and appoint Harriett Carlson to a full three-year term expiring March 2017. Commissioner Jones seconded and the motion carried unanimously.

**ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 4:00 p.m. Commissioner Glode seconded and the motion carried unanimously.

A regular meeting of this Board will be held May 6 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 15th day of April 2014.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman

**Legal #6334**  
**Published in the Saratoga Sun**  
**April 23, 2014**

**OFFICIAL MINUTES OF THE BOARD OF CARBON COUNTY COMMISSIONERS WORKSHOP WITH THE PLANNING & ZONING COMMISSION Monday, March 31, 2014 Carbon Building Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to [kathyturner@carbonwy.com](mailto:kathyturner@carbonwy.com) or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The workshop between the of the Board of Carbon County Commissioners (BOCC) and Carbon County Planning & Zoning Commission (P&Z) commenced Monday, March 31, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson. Attending from the P&Z were Ken Besel, Richard Wilson, Jay Grabow and Chad Pickett. Staff

in attendance were County Planning Director Sid Fox, Thomas Powell and Kristy Rowan from the Planning Office. Also in attendance were County Clerk Gwynn Bartlett, Deputy County Attorney Mike Kelly, and the P&Z's attorney Jim Bell via telephone.

The meeting was called to order at 10:00 a.m.

**AMENDMENTS TO THE CARBON COUNTY ZONING RESOLUTION**

Mr. Fox discussed proposed amendments to the Carbon County Zoning Resolution. There was no action taken.

**ADJOURNMENT**

The meeting was adjourned at 1:30 p.m.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 15th day of April 2014.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman

**Legal #6335**  
**Published in the Saratoga Sun**  
**April 23, 2014**

**MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL HELD APRIL 1, 2014, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE SARATOGA TOWN HALL**

Mayor John Zeiger called the meeting to order.

The Pledge of Allegiance was recited. Members present were Councilman Steve Wilcoxson, Councilwoman Susan Howe, and Councilwoman Judy Welton. Councilman Mike McWain was absent from the meeting.

**APPROVAL OF AGENDA:** Councilwoman Welton made a motion to approve the agenda as presented. Councilman Wilcoxson seconded and the motion carried unanimously.

**APPROVAL OF THE MINUTES:** Councilwoman Howe made a motion to approve the minutes of the March 18, 2014 meeting as presented. Councilman Wilcoxson seconded and the motion carried unanimously.

**APPROVAL OF THE BILLS:** Councilwoman Welton read the following bills for approval: Accounts Payable: \$34,106.55; Payroll and FICA for 3/24/14 in the amount of \$62,996.40; and manual checks in the amount of \$58,607.93, for a total of \$155,701.88.

Councilman Wilcoxson made a motion to pay the Platte River Pizza bill in the amount of \$170.00. Councilwoman Howe seconded and the motion carried unanimously.

Councilwoman Welton made a motion to pay the remaining bills in the amount of \$155,540.88. Councilwoman Howe seconded and the motion carried unanimously.

**EXECUTIVE SESSION:** Coun-

cilwoman Welton made a motion to go into executive session at 6:02 p.m. to discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii). Councilwoman Howe seconded and the motion carried unanimously.

Town Attorney Tom Thompson attended the executive session and Police Chief Thomas Knickerbocker attended a portion of the executive session.

Councilwoman Welton made a motion to come out of executive session at 6:45 p.m. Councilwoman Howe seconded and the motion carried unanimously.

Councilwoman Welton made a motion to seal the minutes from the executive session. Councilman Wilcoxson seconded and the motion carried unanimously.

Mayor Zeiger reported there was no action taken.

**CORRESPONDENCE:** Mayor Zeiger noted that a letter had been received from Chamber Director Stacy Crimmins requesting permission to use Veteran's Island on August 16, 2014 for the Steinley Cup. Discussion followed concerning the availability of the island with installation of the Veteran's Island foot bridge to the Hot Pool area and possible flooding damage if we have high water this spring. If the island is not available the Steinley Cup will be held at Kathy Glode Park.

Councilman Wilcoxson made a motion to allow the Chamber to use Veteran's Island for the Steinley Cup on August 16, 2014 if the island is available. Councilwoman Welton seconded the motion and the motion carried unanimously.

**REPORTS FROM DEPARTMENTS:**

Town Hall: Scott Bokelman and a group of Saratoga High School students from the Tech Class attended the council meeting to ask for permission to hold a Cancer Walk on July 4, 2014 in conjunction with the Fourth of July Parade. Heather Oxford as spokesperson for the group indicated that the Cancer Walk last year was held at the Saratoga Resort and Spa golf course. The group would like more exposure and thought that the 4th of July Parade would be an excellent way to get additional participation. There were approximately 120 participants in the last cancer walk and it is hopeful that the date and the downtown route will encourage more participation this year.

The route was discussed and it was noted that because it will be held with the 4th of July parade WYDOT will need to be contacted to make sure that permission will be granted to extend the highway closure for the cancer walk.

Councilman Wilcoxson made a motion to approve the addition of the Cancer Walk with the 4th of July Parade contingent upon approval by the highway department. Councilwoman Welton seconded and the motion carried unanimously.

**Ordinance:** Mayor Zeiger read

**ORDINANCE 823 - an ordinance to Amend Ordinance 817 of the Town of Saratoga, Carbon County, State of Wyoming authorizing the Town of Saratoga Budget Officer to amend the 2013/2014 fiscal year budget on first reading.**

Clerk Cox explained that the amendment is to restore the Revenues and Expenditures for the Saratoga River Walk Project Fund. The fund line items had been removed from the 2012-2013 budget and she added that she had been unaware of the removal until it was noticed when expenditures needed to be entered to pay for the installation of the bridge and the river walk fund were not there. It has since been reactivated and the amendment is being made as per the auditors and the ordinance will also amend the revenues and expenditures of the 911 Funds which are also being amended because of an over expenditure in the 911 Funds.

Councilwoman Welton made a motion to approve ORDINANCE 823 - a Budget Amendment ordinance amending the 2013/2014 budget on First Reading. Councilman Wilcoxson seconded and the motion carried unanimously.

**Ordinance:** Mayor Zeiger read **ORDINANCE 824 - an Ordinance Amending Town of Saratoga Municipal Code, Section 10.40.010: (pertaining to the Uniform Act Regulating Traffic on Highways) Wyo. Stat. §31-5-101 through §31-5-1214 (2014)**, are adopted in their entirety by reference and incorporated in this chapter as a part of this code as if fully and completely set forth in this chapter on first reading.

Chief Knickerbocker explained that although the town has adopted the Uniform Act Regulating Traffic on Highways in its entirety this ordinance will adopt all future statute changes to the uniform traffic code.

Councilman Wilcoxson made a motion to approve ORDINANCE 824 - an Ordinance Amending Town of Saratoga Municipal Code, Section 10.40.010 pertaining to the Uniform Traffic Code on first reading. Councilwoman Howe seconded and the motion carried unanimously.

**Resolution:** Clerk Cox reported that the Saratoga Municipal Court Bond Schedule had been revised and updated to follow the State Bond Schedule and as such had been submitted to both the Town Attorney and the Municipal Court Judge for their review and approval. Having had received approval from both she was requesting council approval of **RESOLUTION 2014-04 a Resolution of the Governing Body of the Town of Saratoga, Carbon County, Wyoming, adopting a Bond and Bail Schedule for the Saratoga Municipal Court.**

Councilwoman Welton made a motion to approve Resolution 2014-04 adopting a bond and bail schedule for the Saratoga Municipal Court. Councilman Wilcoxson second and the motion carried unanimously.

**Property Liens:** Clerk Cox re-

quested permission to file liens on three properties for outstanding utility bills. The properties are as follows: a) property located at 1005 W. Rochester which has a bill in the amount of \$1,698.12 with no payments being made since March 16, 2012 b) Property located at 105 W. Hickory which has a bill in the amount of \$1,668.17 with no payment having been received since September 9, 2011; and c) property located at 402 S. 1st which has a bill in the amount of \$4,678.59 with no payment received since August 3, 2011. It was explained that as per Ordinance 13-16-030 (*A minimum monthly fee, being the base rate, shall be assessed for all commercial properties whether or not water service is actually being provided to that same property, unless said property is vacant land, in which case no minimum monthly fee shall be assessed; and a minimum monthly fee, being the base rate, shall be assessed for all residential properties whether or not water service is actually being provided to that same property, unless said property is vacant land, in which case no minimum monthly fee shall be assessed*) each of these properties will continue to accrue the base rate charges until payment in full is received. The information will be given to the town attorney to record the liens if approved by the council.

Councilwoman Welton made a motion to allow Clerk Cox to submit three utility accounts to the town attorney to so that he can prepare liens on the property for filing. Councilwoman Howe second and the motion carried unanimously.

**Election Nominations:** Mayor Zeiger read the list of individuals listed on the official ballot for the WAM-JPIC Board of Directors Election. Discussion followed and the terms were reviewed as follows: Town Seat - two positions for three year terms - Brian Dixon from Lovell and Phil Hinds from Evansville. At-Large Seat - one three year term - Mark Pring LGLP Executive Director, Robin Etienne from Sweetwater County and John Eastman from Jackson Hole. Town Seat - one two year term - Penny Robbins from Mountain View and Craig Fredricks from Guernsey.

Councilwoman Howe made a motion to vote for Brian Dixon for one of the three year term Town Seats. Councilwoman Welton second and the motion carried unanimously.

Councilwoman Howe made a motion to vote for Phil Hinds for the remaining three year term Town Seat. Councilwoman Welton second and the motion carried unanimously.

Councilwoman Welton made a motion to vote for Mark Pring for the three year term At-Large position. Councilwoman Howe second and the motion carried unanimously.

Councilwoman Howe made a motion to vote for Penny Robbins for the two year term Town Seat. Councilwoman Welton second and the motion carried unanimously.

*Continued on page 18*


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**Fire Department:** No report.

**Police Department:** Chief Tom Knickerbocker requested permission to terminate the maintenance contract with Ryan Electronic and enter into a maintenance agreement with Absolute Solutions. Chief Knickerbocker explained that he had requested quotes from both companies as directed by the council and had received the following pricing quotes.

Ryan Electronics listed the communication equipment that would be covered by the maintenance agreement in the quote. The quoted price would be \$1,200.00 per month.

Absolute Solutions listed the same communications equipment to be covered by the maintenance agreement including mileage from Cheyenne to Saratoga. The quoted price would be \$392.00 per month.

Chief Knickerbocker was requesting permission to send a thirty day letter to notify Ryan Electronics that the Town would be cancelling the current agreement.

Councilman Wilcoxson stated that he always prefers to do business with local contractors, however with the difference in the price it would be in the best interest of the town to approve a maintenance agreement with Absolute Solutions and he therefore made a motion to allow Chief Knickerbocker to notify Ryan Electronic that we are cancelling the current agreement. Councilwoman Welton second and the motion carried unanimously.

Discussion followed and it was decided that a certified letter should be sent to Ryan Electronics stating that the agreement would be cancelled April 30, 2014, and adding that a letter should also be sent to Absolute Solutions stating that the Town of Saratoga would enter into a maintenance agreement with Absolute Solutions beginning May 1, 2014.

Councilwoman Welton made a motion to send a certified letter to Ryan Electronics to cancel our current agreement April 30, 2014 and notify Absolute Solutions that a communications maintenance agreement will begin with them on May 1, 2014. Seconded by Councilman

Wilcoxson the motion carried unanimously.

Chief Knickerbocker reported that he had presented his first TIPS class and had fifteen participants. The class lasted for six hours and all of the participants were local servers. The next class will be scheduled for eight hours to give the participants additional time for interaction.

Councilwoman Welton asked how the organization of volunteers for the dog kennel was coming along and Chief Knickerbocker explained that although the police department is in charge of the dog kennel Johnathon Moore will be organizing the volunteers. When a dog is checked into the kennel the police department will call Johnathon and the volunteers will be notified by Johnathon and a schedule will then be made for the care of the dogs.

Chief Knickerbocker reported that the town IT person had installed a new router and the Spillman equipment was now completely connected and Encampment was now connected into the Saratoga Police Department system. He wanted it to be clarified that it was not the responsibility of our IT person to get their system up and running but that it had been done as a cooperative effort between the two communities. Chief Knickerbocker indicated that an MOU would be developed between Saratoga and Encampment that would clarify that Encampment would be responsible to facilitate any problems with their part of the system.

**Recreation Department:** Recreation Director Lisa Burton reported that the Town of Saratoga had been awarded a \$1,500.00 grant from Wyoming Community Gas. The grant was submitted for the improvements and landscaping on the west side of the Community Center gym and would help with the sodding, sprinkler system and fencing that is planned for this summer.

Ms. Burton presented the council with an April Calendar of events.

Director Burton requested permission to order a new treadmill for the fitness room explaining that she had priced commercial grade treadmills because of the

high volume of users at the center. She had received three price quotes and was requesting permission to order one from Cowboy State Fitness Equipment at a cost of \$5,425.00 including delivery and installation.

Councilman Wilcoxson made a motion to allow Ms. Burton to purchase the treadmill from Cowboy State Fitness Equipment at a cost of \$5,425.00. Councilwoman Howe seconded the motion and the motion carried with the condition that funding for the purchase was available, the motion carried unanimously.

**Department of Public Works:** Chuck Bartlett, being absent from the meeting, left a written report for the council.

**Street Department:** The crews have replaced the pump on the street sweeper, installed a number of street signs, trimmed trees on Veteran's Island and are clearing the areas for the bridge abutments.

**Water & Sewer:** The water and sewer crew is cleaning and identifying leaky manholes and installed water and sewer services at 212 W. Hickory.

The 2014 Sewer Manhole Rehabilitation Project is to start on March 31, 2014.

Mr. Bartlett was asking for permission to hire William Schroer as a water/waste water operator at \$14.92 per hour with a start date of April 7, 2014. Mr. Schroer will be hired to replace Delmar Mulherin who will be retiring at the end of April.

Councilwoman Welton made a motion to allow Chuck Bartlett to hire William Schroer as a water/waste water operator at \$14.92 per hour with a start date of April 7, 2014. Councilman Wilcoxson seconded and the motion carried unanimously.

**Weed and Pest:** Chuck Bartlett was requesting permission to hire Ryan Schutte as a weed technician at \$10.00 per hour and Heather Oxford at the rate of \$9.00 per hour. Ryan and Heather are both returning for the summer.

Councilman Wilcoxson made a motion to hire Ryan Schutte as a weed technician at the rate of \$10.00 per hour. Seconded by

Councilwoman Howe the motion carried unanimously.

Councilwoman Welton made a motion to hire Heather Oxford as a weed technician at the rate of \$9.00 per hour. Seconded by Councilman Wilcoxson the motion carried unanimously.

**Hot Pool:** No report

**REPORTS FROM BOARDS AND COMMISSIONS:**

**Airport Board:** Councilman Wilcoxson noted that the new members on the airport board bring experience and knowledge to the board that is very valuable.

The next airport board meeting will be April 9, 2014 at 1:00 p.m. at the town hall.

**Community Center Joint Powers Board:** Community Center Director, Joe Elder, addressed the board with an update on the pool tournament adding that they had approximately One Hundred Ninety participants with many big named players participating.

Mr. Elder and E.J. Glode are already making plans for next year's tournament which will be held March 27 thru March 29, 2015 and are discussing pre-tournament activities. The center also made arrangements with Richard Hodges to keep recyclables out of the regular trash and it made a huge difference in clean-up and efficiency.

Mr. Elder then reviewed the upcoming meetings, events and activities planned for the community center.

The next meeting will be held April 21, 2014 at 4:00 p.m.

**Water and Sewer Joint Powers Board:** The next meeting will be held April 9, 2014 at 6:00 p.m.

**Landfill Board:** The next meeting will be held April 2, 2014 at 7:00 p.m. in Saratoga.

Richard Hodges reported that he had placed containers at the Community Center during the pool tournament and it was extremely successful in keeping glass and cans out of the regular trash. All glass will need to be taken to Rawlins for recycling and he will be taking a trailer over in the near future. He added

that they have nearly filled the first trailer for this year.

**Medical Board:** no report

**Planning Commission:** Mayor Zeiger reported that he and a councilmember will be meeting with two planning commission members to review planning commission issues. No date has been set for that meeting.

The next Planning Commission meeting will be April 8, 2014 at 5:30 p.m.

**Recreation Commission:** The next meeting will be in April 7, 2014 at 5:00 p.m.

**Community Garden Board:** The next meeting will be in April but the date was unknown.

**South Central Emergency Services Board:** No report

**Items from the Public:** Richard Hodges asked when the public restrooms at the downtown parking lot, Kathy Glode Park and the Saratoga Lake would be open to the public. The Mayor stated that it was unknown until Mr. Bartlett could be contacted.

Richard Hodges then asked if the police department had any additional information concerning the vehicles that were previously stolen in Saratoga.

Chief Knickerbocker explained all the vehicles had been recovered and that two individuals were in custody, the third was unknown.

**Business:** Nothing was brought to the council.

**Adjournment:** Being no further business to come before the meeting, Councilwoman Welton made a motion to adjourn, seconded by Councilwoman Howe and the meeting was adjourned at 7:28 p.m.

The next regular meeting of the Saratoga Town Council will be held April 15, 2014 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Mayor John Zeiger  
ATTEST: Suzie Cox, Clerk

**Legal #6336**  
**Published in the Saratoga Sun**  
**April 23, 2014**

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**LEGAL NOTICES**

**TOWN LIQUOR**

**Town of Saratoga  
Tuesday April 15, 2014  
Manual Checks and Liabilities**

Manual Checks	
Child Support Services	\$96.46
Child Support Services	\$134.77
Garnishment	\$166.35
Total	\$397.58
Payroll 7/7/14	\$53,314.62
FICA for	\$13,720.05
above payroll	
Total	\$67,034.67
Accounts Payable	\$83,424.18
Manual Checks	\$397.58
Total	\$83,821.76
Total	\$150,856.43

**Legal #6337  
Published in the Saratoga Sun  
April 23, 2014**

**Town of Saratoga  
Cash Requirements  
Due Date 04/14/2014**

Aspen Portable Toilets, Inc.	\$1,210.00
Saratoga Do it Best Lumber	\$254.41
Carbon Power and Light	\$15,964.46

Caselle Inc.	\$565.00
Dana Kepler	\$1,973.10
Franklin McVey	\$700.00
Hach Company	\$212.00
Hack's Tackle	\$374.98
J H Kaspar	\$2,799.00
Oil Company	
Saratoga Aviation	\$544.50
L.N. Curtis & Son	\$4,185.00
Lacal Equipment	\$1,021.86
MPM Corp	\$540.00
Normont Equipment	\$122.50
One Call of Wyoming	\$14.25
Perue Printing	\$153.60
Pete Lien & Sons	\$463.81
R G Raymer	\$380.00
Construction Co.	
River Street Motors, Inc.	\$60.00
WLC, INC	\$2,190.81
Ryan Electronics Inc.	\$440.00
Sage Civil Engineering, Inc.	\$8,023.00
Saratoga Auto Parts	\$1,274.94
Saratoga C C J P B	\$208.14
Shively Hardware	\$5,948.42
Upper Platte	\$26,583.50
River Solid Waste	
Valley Extinguisher Service	\$458.65
Valley Foods	\$54.48
Valley Oil Company	\$116.10
Van's Wholesale LLC	\$364.37
WYO Department of Employment	335.46
Wyoming Retirement System	\$412.50

Xerox Corp	\$25.00
Neve's Uniforms	\$554.16
Bush-Wells Sporting Goods	\$373.29
Vaisala Inc	1,899.75
Caterpillar Financial Services	\$1,563.09
Candy Mountain	\$60.00
Richard Rideout, P.C. Attorney	\$644.60
Cowboy State Fitness Equipment	\$35.18
The Knox Company	\$311.00

**Legal #6338  
Published in the Saratoga Sun  
April 23, 2014**

**NOTICE OF APPLICATION FOR A RENEWAL OF A RETAIL LIQUOR LICENSE TOWN OF ENCAMPMENT**

Notice is hereby given that on the 12<sup>th</sup> day of March 2014, Chez Booze, Inc. filed an application for renewal of a retail liquor license in the office of the clerk of the Town of Encampment for the following described place and premises to wit; a 25'x 40' room in the NW portion of first floor of building located on lots 23 & 24 of Block 54, Town of Encampment, Wyoming. Any

protest, if any there be, against the issuance of such license, will be heard at the hour of 8:00 p.m., or as time allows, on the 8<sup>th</sup> day of May, 2014 in the Council Room of the Town Hall, Encampment, Carbon County, Wyoming.

Doreen Harvey, CMC  
Clerk/Treasurer

**Legal #6332  
Published in the Saratoga Sun  
April 16, 23, 30 and May 7, 2014**

**NOTICE OF APPLICATION FOR RENEWAL OF A RETAIL LIQUOR LICENSE**

Notice is hereby given on the 14th day of April 2014, Toni M Dunham, dba as Mangy Moose Saloon, filed an application for renewal for a retail liquor license in the office of the Clerk of the Town of Riverside, for the following described place to with Lots 6, 7, 8, Block 64, Riverside, Wyoming. Any protests, if any there be, against the issuance of such license will be heard at the hour of 6:00 p.m., or as time allows, on the 12th day of June 2014 at the Riverside Town Hall.

Jana C Cook, Clerk/Treasurer  
Town of Riverside

**Legal #6339  
Published in the Saratoga Sun  
April 23, 30, May 7 and 14, 2014**

**NOTICE OF APPLICATION FOR RENEWAL OF A RETAIL LIQUOR LICENSE**

Notice is hereby given on the 14th day of April 2014, Encampment Hospitality, Inc. dba as The Bear Trap Cafe, filed an application for renewal for a retail liquor license in the office of the Clerk of the Town of Riverside, for the following described place to with Lots 4 & 5, Block 64, Riverside, Wyoming. Any protests, if any there be, against the issuance of such license will be heard at the hour of 6:00 p.m., or as time allows, on the 12th day of June 2014 at the Riverside Town Hall.

Jana C Cook, Clerk/Treasurer  
Town of Riverside

**Legal #5340  
Published in the Saratoga Sun  
April 23, 30, May 7 and 14, 2014**

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\*The Wyoming State Bar does not certify any lawyer as a specialist or expert. Anyone considering a lawyer should independently investigate the lawyer's credentials and ability, and not rely upon advertisement of self-proclaimed expertise.

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