

**MINUTES OF THE BOARD OF CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, August 20, 2013  
Higher Education Center,  
Baggs, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 20, 2013 at the Higher Education Center in Baggs, Wyoming. Attending the meeting were Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson; County Attorney Cal Rerucha; and County Clerk Gwynn Bartlett.

Chairman Chapman called the meeting to order at 2:02 p.m.

**ADDITIONS/CORRECTIONS**

There were no additions or corrections.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$144,407.67. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to approve payment to Sunrise Sanitation in the amount of \$60.00, Rawlins Automotive in the amount of \$1,202.06, Shively Hardware in the amount of \$41.99 and True Value in the amount of \$1,247.56. Commissioner Espy seconded with all voting for the motion except Commissioners Jones and Glode who abstained due to personal conflicts.

Vendor, Detail Line Description, - Total

ALCO, SUPPLIES, \$155.19, ALSCO, AMERICAN LINEN DIVISION, SUPPLIES, \$117.88, BAGGS, TOWN OF, WATER SERVICES, \$181.60, BEHAVIORAL INTERVENTIONS, ELECTRONIC MONITORING, \$773.00, BESEL, KEN, MILEAGE, \$24.00, BIG HORN COUNTY EXTENSION, REGISTRATION, \$60.00, BIG SKY COMMUNICATIONS INC, SUPPLIES, \$769.00, BI-RITE PHARMACY, PRESCRIPTIONS, \$3,244.52, BLACKWELL, F GERALD, ASBESTOS INSPECTION, \$1,192.50, BROWN, RON, MEAL REIMBURSEMENT, \$23.99, BROWN'S TOWING & RECOVERY, TOW CHARGES, \$150.00, BUILD RITE LUMBER SUPPLY, SUPPLIES, \$180.13, C & D FABRICATION, TIRE REPAIR, \$25.00, CANDY MOUNTAIN, WATER, \$7.50, CARBON COUNTY 4-H, REGISTRATION REIMBURSEMENT, \$35.00, CARBON COUNTY SENIOR SERVICES, JULY HEALTH SUBSIDY, \$3,000.00, CARBON COUNTY TREASURER, VARIOUS CASH ITEMS, \$562.19, CARBON COUNTY VETERINARY HOSPITAL, DOG FOOD, \$48.84, CARBON POWER & LIGHT INC, ELECTRICAL SERVICES, \$1,991.86, CBM FOOD SERVICE, JAIL MEALS, \$6,205.47, CESKO FAMILY MEDICINE, PC, MEDICAL SERVICES, \$137.50, CHEMSEARCH, HEADLINER PLUS, \$240.55, CMI-TECO, RATCHET WITH CHAIN, \$110.55, COUNTRY STORE, FUEL, \$96.18, CULLIGAN WATER CONDITIONING, EXTRA COARSE SALT, \$287.50, DAILY TIMES, NEWSPAPER ADS, \$5,878.83, DALLIN MOTORS INC, VEHICLE MAINTENANCE, \$180.95, DAVIDSON FAMILY

DENTAL, DENTAL SERVICES, \$550.00, DELEON, JOHN, LEGAL SERVICES, \$3,385.50, DIRTY BOYZ SANITATION, INC, GARBAGE SERVICES, \$207.00, DRUMMOND REFRIGERATION LLC, ICE MAKER REPAIR, \$360.20, DUBOIS TELEPHONE EXCHANGE, TELEPHONE SERVICES, \$41.04, ELK MOUNTAIN CONOCO, FUEL, \$278.79, ELK MOUNTAIN, TOWN OF, WATER SERVICES/SERVICE AGREEMENT, \$553.00, ENCAMPMENT, TOWN OF, WATER SERVICES, \$77.00, ENGSTROM, JAMES D. DDS, DENTAL SERVICES, \$2,500.00, FARMER BROTHERS COFFEE, COFFEE, \$183.32, FEDEX, POSTAGE, \$24.19, FRANKLIN COVEY, BOOKS, \$396.25, FREMONT MOTORS - RAWLINS, VEHICLE MAINTENANCE, \$992.71, FRONT RANGE FIRE APPARATUS, SUPPLIES, \$3,074.19, FRUDE, CANDICE, MILEAGE, \$27.00, GLAXOSMITHKLINE PHARMACEUTICALS, VACCINE, \$219.60, GRAINGER, SUPPLIES, \$962.62, HANNA, TOWN OF, WATER SERVICES, \$166.50, HEIMAN FIRE DEPARTMENT, SUPPLIES, \$57.00, HERNANDEZ, RONDA, INTERPRETER SERVICES, \$75.00, HERRING, ROS, LAWN CARE, \$50.00, HERTER, JACQUES P. PHD, PSYCHOLOGICAL EVALUATION, \$585.00, HI COUNTRY LANDSCAPES & LAWCARE LLC, LAWN CARE, \$3,250.00, HIGH DESERT WELDING & MACHINE LLC, STRAPS, \$85.44, HILLCREST SPRING WATER, INC., EQUIPMENT RENTAL, \$28.00, HILLTOP CONOCO, FUEL, \$285.65, HILLTOP LUBE & AUTOMOTIVE, TIRES/OIL CHANGE, \$1,165.16, INTOXIMETERS, MOUTHPIECES, \$59.83, IRON J TOWING, TOW CHARGES, \$838.00, J H KASPAR OIL COMPANY, FUEL, \$18,032.41, JACKALOPE PRINTING, SUPPLIES, \$112.98, JACK'S BODY & FENDER REPAIR, TOW CHARGES, \$304.00, KAISER, DON, LAWN CARE, \$130.00, KILBURN TIRE COMPANY, VEHICLE MAINTENANCE, \$81.58, KING SOOPERS CUSTOMER CHARGES, SUPPLIES, \$1.05, L MOLSON CONSTRUCTION, CRISIS CENTER CONSTRUCTION, \$8,468.01, L N CURTIS & SONS, EQUIPMENT MAINTENANCE, \$1,390.00, LEXBO LLC, OFFICE RENTAL, \$500.00, MADDOX, TROY, MILEAGE, \$34.80, MATTHEW BENDER & CO, INC., SUPPLIES, \$283.94, MEDICINE BOW HEALTH CENTER, MEDICAL SERVICES, \$65.00, MEDICINE BOW, TOWN OF, WATER SERVICES, \$75.00, MEMORIAL HOSPITAL OF CARBON COUNTY, MEDICAL SERVICES, \$3,539.90, MERBACK AWARD COMPANY, PLAQUE, \$98.03, MILLER, JIM, MILEAGE, \$30.60, MOORE MEDICAL CORP., VACCINE, \$218.95, MPM CORP / EVERGREEN DISPOSAL, GARBAGE SERVICES, \$15.00, MY OFFICE ETC., SUPPLIES, \$885.07, NEVE'S UNIFORMS, SHERIFF UNIFORMS, \$130.89, NORCO, INC., CYLINDER RENTAL, \$969.98, OPTIMUM, CABLE SERVICES, \$148.95, O'REILLY AUTO PARTS, SUPPLIES, \$34.48, OTOOLE, PATRICK "EAMON", MILEAGE, \$60.00, PATHFINDER LAW OFFICES LLC, LEGAL SERVICES, \$1,892.00, PERKINS OIL CO, FUEL, \$1,571.11, PICKETT, CHAD, MILEAGE, \$40.20, PITNEY BOWES, EQUIPMENT RENTAL, \$271.00, PLATTE VALLEY MEDICAL

CLINIC, MEDICAL SERVICES, \$581.00, QUILL CORPORATION, SUPPLIES, \$81.14, R D J SPECIALTIES INC, PLASTIC BADGES, \$944.17, RAWLINS AUTOMOTIVE, SUPPLIES, \$1,202.06, RAWLINS EYE CARE, VISION SERVICES, \$870.00, RAWLINS FAMILY MEDICAL, P.C., MEDICAL SERVICES, \$196.00, RAWLINS GLASS, GROUND KEEPERS WINDOWS, \$2,689.02, RAWLINS NATIONAL BANK/LM OLSON, RETAINAGE, \$940.89, RAWLINS URGENT CARE, MEDICAL SERVICES, \$276.00, RAWLINS, CITY OF, WATER SERVICES, \$3,906.00, REMICK, SHELIA, OFFICE SUPPLIES, \$35.87, RESERVE ACCOUNT, POSTAGE, \$10,000.00, ROBIDOUX ENTERPRISES, OIL CHANGE, \$93.11, ROCKY MOUNTAIN POWER, ELECTRICAL SERVICES, \$18,836.95, RYAN ELECTRONICS INC, RADIO PARTS, \$185.50, SARATOGA AUTO PARTS, INC., SUPPLIES, \$55.34, SARATOGA RECREATION DEPARTMENT, MOVIE NIGHT & POOL PARTY, \$500.00, SARATOGA SUN, NEWSPAPER ADS, \$2,028.90, SARATOGA, TOWN OF, WATER SERVICES, \$108.43, SHEPARD'S, FUEL, \$3,777.96, SHIVELY HARDWARE, SUPPLIES, \$41.99, SHOPKO, SUPPLIES, \$103.44, SHOPKO PHARMACY, PRESCRIPTIONS, \$254.40, SIRCHIE, FINGER-PRINTING PAD, \$93.56, SMITH TRANSFER & STORAGE, INC., PAPER DELIVERY, \$187.50, SMITH, MAE, SUPPLIES/MEAL, \$29.75, SNAKE RIVER PRESS, NEWSPAPER ADS, \$360.00, SOURCE GAS, GAS SERVICES, \$200.09, STAPLES ADVANTAGE, SUPPLIES, \$378.90, SUNRISE SANITATION SERVICE, LLC., GARBAGE SERVICES, \$60.00, THE QUIK LUBE, OIL CHANGE, \$62.93, TRADING POST, FUEL, \$1,114.79, TRAPP, LARRY W, MILEAGE, \$288.00, TRIPLE X CONTRACTING, INC., GARBAGE SERVICES, \$100.00, TRUE VALUE OF RAWLINS, SUPPLIES, \$1,247.56, U S POSTMASTER-HANNA, PO BOX RENT, \$38.00, US BANK, VARIOUS CHARGES, \$402.93, V-1 PROPANE, PROPANE SERVICES, \$102.00, VAISALA, INC., AWOS MAINTENANCE, \$1,347.00, VALLEY PHARMACY, PRESCRIPTIONS, \$174.21, VAN'S WHOLESALE LLC, SUPPLIES, \$669.33, WACO, REGISTRATIONS, \$450.00, WELLS, JACQUELIN, MILEAGE, \$22.00, WEST PAYMENT CENTER, INFORMATION CHARGES, \$808.11, WEX BANK, FUEL, \$333.28, WILKERSON, JAMES A IV M.D., ROUTINE AUTOPSY, \$1,040.00, WIMPENNY, ROBERT G DDS, DENTAL SERVICES, \$343.95, WLC ENGINEERING, BOUNDARY SURVEY, \$1,813.69, WY BRAND INDUSTRIES, SUPPLIES, \$265.70, WY DEPT OF HEALTH, MOTOR VEHICLE BILLING, \$219.50, WY MACHINERY COMPANY, SUPPLIES, \$408.90, WY PUBLIC HEALTH LABORATORY, BLOOD KITS, \$56.50, WY WASTE SERVICES-RAWLINS, GARBAGE SERVICES, \$460.37, YAMPA VALLEY ELECTRIC, ELECTRICAL SERVICES, \$629.91, GRAND TOTAL, \$146,959.28

**CLERK**

**Minutes:** Commissioner Jones moved to approve the minutes of the August 6, 2013 regular meeting and August 13, 2013 special meeting of the Board of Carbon County Commissioners

as presented. Commissioner Espy seconded and the motion carried unanimously.

**Monthly Receipts:** Clerk Bartlett reported fees were collected from the Clerk of District Court in the amount of \$3,054.00 for the month of July 2013.

**24-Hour Catering Permits:** Clerk Bartlett reported she issued 24-hour catering permits to the Whistle Pig Saloon for the Pig Digger Mud Rally Labor Day in Saratoga for August 31 and to the Wolf Hotel for the Wyoming Stock Growers Agricultural Land Trust Annual Dinner on the Sheeprack Ranch in Saratoga for August 24-25.

**Medicine Bow Health Center:** Clerk Bartlett advised the Medicine Bow Health Center would like to hire someone to paint the county building they occupy at their cost and their manager wanted to make the BOCC and Buildings Manager aware of this.

**Health Insurance:** Clerk Bartlett discussed the renewal for the stop loss policy for the county's health insurance plan. She noted there were five bids on the account this year and she recommended the renewal from Companion with a \$45,000.00 specific deductible and a \$125,000.00 aggregating specific deductible.

Commissioner Glode moved to approve the stop loss policy with Companion with a \$45,000.00 specific deductible and a \$125,000.00 aggregating specific deductible. Commissioner Jones seconded and the motion carried unanimously.

**Specific Purpose Tax Reimbursement:** Clerk Bartlett presented Requisition #36 for Memorial Hospital of Carbon County's 2009 specific purpose tax project.

Commissioner Espy moved to authorize the Chairman's signature on Carbon County 2009 Specific Purpose Tax Joint Powers Board Requisition #36 in the amount of \$36,119.77. Commissioner Johnson seconded and the motion carried unanimously.

**Maintenance Agreement:** Clerk Bartlett presented an agreement with Ryan Electronics to provide services to maintain specific equipment. She noted Deputy County Attorney Mike Kelly has reviewed the agreement.

Commissioner Glode moved to waive the procurement policy and approve the Maintenance Agreement between the Board of Commissioners of Carbon County, Wyoming and Ryan Electronics Incorporated for maintenance services to the Carbon County radio system equipment during the period from and after July 1, 2013 to June 30, 2014 for a monthly fee of \$5,033.88. Commissioner Jones seconded with all voting for the motion except Commissioner Espy who abstained due to a personal conflict.

**October Meeting Date Change** Clerk Bartlett asked if the BOCC wanted to move its October 1 meeting due to the Department of Environmental Quality scheduling a hearing for the Medicine

Bow Fuel and Power's Industrial Siting permit amendments.

Commissioner Jones moved to approve Resolution 2013-33 Amendment Number 1 (One) to Resolution 2013-12, A Resolution of the Board of County Commissioners, Carbon County Wyoming Setting Meeting Schedules changing the October 1, 2013 meeting to October 2, 2013. Commissioner Johnson seconded and the motion carried unanimously.

**RESOLUTION 2013-33: AMENDMENT NUMBER 1 (ONE) TO RESOLUTION 2013-12. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS, CARBON COUNTY WYOMING SETTING MEETING SCHEDULES**

The entire text of this resolution is available at the County Clerk's Office or online at [www.carbonwy.com](http://www.carbonwy.com).

**ELECTED OFFICIALS/ DEPARTMENT HEADS**

**Treasurer:** County Treasurer Cindy Baldwin reported she received the over the cap and supplemental severance. The tax sale was held last week with 68 people attending to purchase the certificate on 171 properties. She advised \$58,652.34 was collected from the sale.

**Planning:** County Planning Director Sid Fox reported the Transwest Express draft Environmental Impact Statement is out for comment and he has drafted comments for the Board's and Attorney Kelly's review.

Mr. Fox reported he has reviewed the draft Master Plan for the Shively Field Airport in Saratoga. They are soliciting comments on potential environmental factors. He reported most of the land around the airport is Bureau of Land Management or town land therefore there should not be many county zoning issues.

Mr. Fox reported the fire station at Ryan Park is outside the existing lot lines. He has proceeded with a formal recommendation to County Fire Warden John Rutherford and he will allow Mr. Rutherford to determine how to move forward.

**Buildings Manager:** Buildings Manager Craig Jones thanked Road & Bridge for moving in dirt to assist making the Crisis Center backyard larger. He also thanked the County Attorney's Office for assisting with the cleanout of the Carbon Building basement.

Mr. Jones presented informal bids to finish the sun room at the Hanna Senior Center. Custom Builders bid \$10,824.00 and Energy Construction bid \$6,822.00. He recommended going with the lower bid noting all finishes are completely spelled out for the contractor.

Commissioner Johnson moved to accept the low bid from Energy Construction of \$6,822.00 to finish the sun room at the Hanna Senior Center. Commissioner Espy seconded and the motion carried unanimously.

Mr. Jones presented copies of a survey of the Baggs Senior





Center and Little Rascals lot in Baggs. Commissioner Johnson asked Christie Stocks of the Little Rascals Preschool to clarify where the parking will be. Mr. Jones recommended the Senior Center be given an additional 15' of parking. Ms. Stocks stated she was okay with the change as it will likely be one wide open parking lot that all will share. The next step is waiting for the Notice to Proceed for the grant as well as a Record of Survey from Baker & Associates. After these occur there would be a formal land transfer.

Mr. Jones reported there is approximately 500 gallons of fuel at the Dixon Airport and the BOCC asked him to purchase additional fuel and to monitor prices and adjust the sales price periodically according to what other similar airports are charging.

**Road & Bridge:** Road & Bridge Superintendent Bill Nation reported he will be bidding the High Risk Rural Road project for the Seminole Road, specifically the Dugway area. The grant will pay for new signs, rumble strips, and striping. The new Congestion Mitigation Air Quality grant will be out for bid soon as well and both will be awarded September 17 with a completion date later this year.

Mr. Nation reported his crews are working on school bus routes to gear up for the start of the school year and he is working with the Savery Museum on finding a culvert.

**Clerk:** Clerk Bartlett advised the Wyoming Department of Transportation would like to extend the Lease Agreement for Commercial Driver License examination and testing on county owned land between the Jail and the Fairgrounds. She noted Attorney Kelly has reviewed the lease and he amended the legal description to clarify the area leased.

Commissioner Johnson moved to approve an Extension of Lease Agreement for the premises located at the westerly portion of a tract of land in the N½ of Section 16, T21N in Carbon County, Wyoming for the Wyoming Department of Transportation for three years from August 1, 2013 to July 31, 2016. Commissioner Glode seconded and the motion carried unanimously.

### RECESS

Chairman Chapman called a recess at 3:20 p.m. and reconvened at 3:30 p.m.

### CONSULTING SERVICES

Jack Caswell from Bureau Veritas explained that his company provides consulting services on large energy project permitting and monitoring and provided a presentation. Specifically they provide construction inspection, plan review, and shop inspection and provide these services for numerous states and numerous types of projects. The project owner normally hires the inspection firm and if the county wanted to participate they could potentially benefit financially.

He offered his services to the county noting they also are the building official for many

counties in the west to alleviate their own departments having to staff for large projects and subsequently layoff. He noted if the county is interested he would return with a fee structure and model of how their services work.

### LITTLE SNAKE RIVER EVENT CENTER

Commissioner Jones reported that during the budget process they reviewed the properties the county owns. She reported they are in the process of reviewing these properties to determine if the county should be the ultimate owners and Jack Cobb, of the Little Snake River Event Center reported he would need a vote of the membership to determine how they feel but that he feels it has worked for over twenty years. Commissioner Jones made it very clear that the board is not trying to force the issue but rather offer ownership. Commissioner Espy warned that by one group owning this rather than the county there is a danger of the group using it solely for one purpose rather than it being the community center it is today. The group agreed to bring the matter to its membership.

### RAWLINS - CARBON COUNTY AIRPORT BOARD

Chairman Chapman reported that he and Commissioner Glode recently attended a Rawlins City Council workshop regarding funding for the Rawlins - Carbon County Airport Board. He noted it boiled down to the board needing an additional \$11,000.00 to complete the cross winds runway and remove cones. There is currently a 2% match for the board that could potentially increase in the future. The city provided \$70,000.00 this fiscal year with the county's being \$20,000.00. They have requested the additional \$11,000.00 from the county to complete the projects. Commissioner Glode stated the airport and hospital are two of the most important things in the county and she would love to see the county fund the additional request. Commissioner Jones reported that the cross wind runway is not the actively used runway therefore there is no danger of the airport being shut down anytime soon. The critical issue is the old cones and she stated because they are not on the construction schedule and no design she recommended waiting until this was completed to allocate funding because the \$11,000.00 estimate may change. Commissioner Espy pointed out that while the expenditure will likely not be this fiscal year, he felt the Board needs a commitment from the county for the funds so they can proceed with their grant application.

Commissioner Johnson moved to authorize the Chairman to sign a letter committing the county to up to \$11,000.00 match from the special project funds for the Rawlins - Carbon County Airport Board NAVAIDS and runway rehabilitation for the cross winds runway once the county knows the cost of the project and that it will proceed. Commissioner Glode seconded and the motion carried unanimously.

### AMENDMENT TO JOINT POWERS BOARD AGREEMENT

Commissioner Jones moved to approve the First Amendment to Joint Powers Board Agreement between the County and the Towns of Baggs and Dixon reducing the minimum number of members from seven to five. Commissioner Johnson seconded and Commissioner Espy asked for clarification on the purpose of the amendment. Clerk Bartlett assumed they are having trouble obtaining at least nine members. The Board discussed that it did not feel comfortable with the amendment without hearing from the Valley Community Center Joint Powers Board. Chairman Chapman voted for the motion and the remaining members voted against.

### CONSULTING SERVICES

The discussion with Mr. Caswell of Bureau Veritas continued and Commissioner Espy asked Mr. Fox to contact other Wyoming counties to determine how they have dealt with large projects. Mr. Caswell was asked to return at a future meeting with additional information.

### COMMISSIONERS DISCUSSION

Commissioner Jones reported the housing round table is August 22 in Rawlins and Saratoga sponsored by the Carbon County Economic Development Corporation.

Commissioner Johnson discussed the memorandum of understanding (MOU) with Medicine Bow and the county regarding the extension of fire services outside their municipal boundaries as well as the Hanna MOU. He would like to know the status of each. Commissioner Jones reported County Fire Warden John Rutherford has submitted the Sinclair and Medicine Bow MOUs to Attorney Kelly and she was unsure the status of the Hanna MOU.

Commissioner Espy reported a concern he had with a zoning issue just outside Rawlins and that Rawlins seems to have some hesitation to enforce their ordinances because of a change to state law. He would like the MOU to be renewed due to the change in law. Mr. Fox added the most recent legislation to allow the County Commissioners to nullify any existing ordinances and he agrees the MOU needs readdressed and he would begin working on this. He stated the City of Rawlins is also hesitant to act in certain respects until their Master Plan was adopted and since, this has been done.

Commissioner Glode reported she met with the hospital this week regarding the facility itself and its operations.

Commissioner Espy moved to support a letter opposing EPA's proposed Regional Haze Rule for Wyoming and the endorsement of the Agriculture, State and Public Lands, and Water Resources Committee. Commissioner Jones seconded and the motion carried unanimously.

### ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 5:05 p.m. Commissioner Johnson seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 3rd day of September 2013  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman

**Legal #6191**  
**Published in the Saratoga Sun**  
**Sept. 11, 2013**



### PUBLIC LEGAL NOTICE

Notice is hereby given that the Carbon County Board of County Commissioners will hold a public hearing to consider the transfer of a special use permit on **Tuesday, September 17, 2013, at 3:40 P.M., Elk Mountain Senior Center, located in Elk Mountain, Wyoming.**

**Special Use Permit (S.U.P.) Case File #99-06:** In accordance with Section 5.6 and Section 5.11 (17) of the Carbon County Zoning Resolution, as amended, regarding the Transfer of Conditional Use Permits, the Platte River Power Authority has requested that the Board of County Commissioners approve the transfer of Conditional\Special Use Permit-Case File #99-06 authorizing the Medicine Bow Wind Project from the Platte River Power Authority to Gamesa, as the new project owner and operator.

**Project Name:** "Medicine Bow Wind Project"

**Applicant:** Platte River Power Authority

**Land Owner:** Albany Carbon Properties Group LLC

**General Location:** Approximately 5 miles southwest of Medicine Bow and south east of Carbon County Road #3 (Elk Mountain-Medicine Bow Road).

**Legal Description:** The property legally described as 75 acres in the NW1/4 NW1/4; N1/2 SW1/4 NW1/4; W1/2 W1/2 NE1/4 NW1/4; W1/2 NW1/4 SE1/4 NW1/4 of Section 36, T22N, R79W; and, That property legally described as 60 acres in the NE1/4 SE1/4; N1/2 SE1/4 SE1/4, Section 36, T22N, R79W; and, That property legally described as 460 acres in the S1/2 S1/2 NW1/4; SW1/4; NE1/4; W1/2 SE1/4; S1/2 SE1/4 SE1/4, Section 36, T22N, R79W, all in Carbon County, Wyoming.

For additional information, call the Carbon County Planning and Development Department at (307) 328-2651.

-s- Platte River Power Authority (Applicant)  
Albany Carbon Properties Group LLC (Land Owner)

**Legal #6192**  
**Published in the Saratoga Sun**  
**Sept. 11, 2013**

### REQUEST FOR BIDS

Sealed bids are being requested by the Board of Carbon County Commissioners (BOCCC), for the acquisition of the following: Supply, Haul & Apply Gravel & Mag Chloride to county road 701. The gravel must be Grade "W" and put down 2" x 24' wide. The existing road base will be ripped or milled then reworked and crowned prior to gravel application. The mag chloride needs to be applied at ½ gallon per square yard 24' wide. Contractors are responsible for all traffic control, signage, watering, & equipment. Contractors must follow all local, state, and federal laws, including Title 48: Federal Acquisition Regulations System. Side slopes will be brought up to grade (4-1). The project will start at the North end of County Road 701, and head south for 10 miles.

\*\*\*The project needs to be bid at price per mile only & should be clearly marked on all bids submitted.\*\*\* Project must be completed by December 1, 2013. For additional information and bid packet contact Bill Nation at Carbon County Road & Bridge. : (307) 324-9555 or email [kandis-fritz@carbonwy.com](mailto:kandis-fritz@carbonwy.com)

Mail sealed bids to PO Box 6, Rawlins, WY 82301 or hand deliver bids to The Courthouse 415 West Pine Street, Rawlins, WY. All sealed bids must be received no later than 2:00p.m. Thursday, September 12, 2013. The bids will be opened at the Carbon County Commissioners meeting on Tuesday, September 17, 2013.

The County reserves the right to reject any and all bids or to accept any bid, which in its sole and absolute judgment, shall under all circumstances, best serve the County's interest. No bids will be considered which are received after the scheduled time, and any bid so received after the scheduled time will be returned to the bidder unopened. The County reserves the right to waive any and all formalities of any bid.

\*\*Please indicate on the lower left hand corner of the envelope "Sealed Bid" CMAQ.

-s- Bill Nation, Road & Bridge Superintendent

**Legal #6189**  
**Published in the Saratoga Sun**  
**August 28, Sept, 4 and 11, 2013**

**Town and County, the Saratoga Sun is your legal notification publication.**





## MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL HELD AUGUST 20TH, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order.

The Pledge of Allegiance was recited. Members present were Councilman Mike McWain, Councilman Steve Wilcoxson, Councilwoman Susan Howe and Councilwoman Judy Welton.

**APPROVAL OF AGENDA:** Councilwoman Welton made a motion to approve the agenda with the addition of a request for a Malt Beverage Permit and a request for an Open Container Permit. Councilman Wilcoxson seconded and the motion passed unanimously.

**APPROVAL OF THE MINUTES:** Councilwoman Welton made a motion to approve the minutes of the August 6, 2013 meeting as presented. Councilwoman Howe seconded and the motion passed unanimously.

**APPROVAL OF THE BILLS:** Councilwoman Welton read the following bills for approval: Accounts Payable: \$69,522.70; Payroll and FICA for 8/12/2013 in the amount of \$63,962.76; and manual checks in the amount of \$231.23, for a total of \$133,716.69.

Councilwoman Howe made a motion to pay the bills in the amount of \$133,716.69. Councilman McWain seconded and the motion passed unanimously.

**COUNCIL COMMENTS:** Mayor Zeiger stated that Clerk Cox had suffered a mild heart attack and would be hospitalized for a few days. Council members and audience members wished her a speedy recovery.

**CORRESPONDENCE:** Mayor Zeiger read a letter from Saratoga resident Edward Fourman expressing concerns about the location of the recent Steinley Cup Brewfest and asking the council to consider not using Kathy Glode Park for future Brewfests and moving the event back to Veterans Island. Public Works Supervisor Chuck Bartlett stated that Veterans Island may not be large enough for the event with the increased participation but it may be possible to overflow into Tyler Pickett Park once it has been constructed.

Mayor Zeiger indicated that he had received some calls of concern regarding Brewfest. Police Chief Wachsmuth stated the police department received one call related to Brewfest for a scuffle.

Mayor Zeiger stated he would address concerns about Brewfest with the Saratoga/Platte Valley Chamber of Commerce.

### REPORTS FROM DEPARTMENTS:

**Town Hall:** Mayor Zeiger asked the council to approve a Letter of Commitment as participating jurisdiction in Carbon County Multi-jurisdictional Hazard Mitigation Planning to be submitted to the Carbon County Clerk. He explained that in order for the

county to get federal funding to update its multi-hazard mitigation plan it is necessary to have a letter of commitment from each of the communities.

Councilwoman Welton made a motion to approve a Letter of Commitment as participating jurisdiction in Carbon County Multi-jurisdictional Hazard Mitigation Planning to be submitted to the Carbon County Clerk and to allow the mayor to sign. Councilman Wilcoxson seconded and the motion carried unanimously.

Mayor Zeiger read Resolution #2013-04 supporting the development and improvement of the Sgt. Tyler Pickett Park annex next to Veteran's Island Park. He explained that to date a resolution had not been formally adopted.

Councilman Wilcoxson made a motion to approve Resolution #2013-04 supporting the development and improvement of the Sgt. Tyler Pickett Park annex next to Veteran's Island Park and to correct the date of adoption to August 20, 2013. Councilwoman Welton seconded and the motion carried unanimously.

Councilman Wilcoxson thanked the Town of Saratoga for their support of the development of the park and Chuck Bartlett for his time spent developing the plan for the park.

**Fire Department:** Mayor Zeiger reported that the county has a 1990 Pierce Fire Truck with 7,000 miles that they would like to give the Town of Saratoga. He asked that the council officially accept the fire truck and then the county would forward the title to the town.

Councilman McWain made a motion to officially accept the 1990 Pierce Fire Truck from Carbon County. Councilman Wilcoxson seconded and the motion carried unanimously.

Mayor Zeiger also reported that the fire department had responded to two car wrecks.

**Police Department:** Chief Wachsmuth reported he received a quote for cameras to be installed at the hot pool. He stated that for 4 cameras and an 8 channel DVR it would cost \$4,140.40. The equipment would enable the police department to have live feed from the hot pool and would also allow them to access activity from a specific time or day.

Councilwoman Welton made a motion to purchase the 4 cameras and the 8 channel DVR for \$4,140.40 and install the equipment at the hot pool. Councilwoman Howe seconded and the motion carried unanimously.

Chief Wachsmuth also reported that there was a person of interest in the previous hot pool vandalism.

Chief Wachsmuth reported that there was an individual interested in the School Resource Officer position. Mayor Zeiger asked that the individual come to Saratoga and meet the council members and they would consider hiring for the position at the next meeting.

**Recreation Department:** Recreation Director Burton reported that on Saturday, August 17th the Saratoga Trout Run/Walk

was held with approximately 60 participants. Proceeds will benefit Tyler Pickett Park.

### Department of Public Works

**Street Department:** Public Works Supervisor Bartlett reported that his crew had been making equipment repairs, working on improvements at Good Times Park, painting school cross walks, and mowing at the airport.

**Water & Sewer:** Public Works Supervisor Bartlett reported that his crew had been working on water leaks.

**Weed and Pest:** No report

**Hot Pool:** No report

### REPORTS FROM BOARDS AND COMMISSIONS:

**Airport Board:** David Worthington addressed the council with concerns about the new airport leases and possible changes that may be contained in those new leases. Mr. Worthington attended the last Airport Board meeting and had asked the board about the changes but was not given an answer. Mr. Worthington expressed specific concerns about eliminating sections of the lease that allow subletting a hangar and being able to store personal items in a hangar other than an airplane. Mr. Worthington also asked if the new leases would be effective in January, 2014 since his current lease is in effect until January, 2015. Mr. Worthington encouraged the council to review the proposed lease changes at their convenience as the leases are between the leaseholder and the Town of Saratoga.

Councilman Wilcoxson indicated that the airport board is trying to coordinate the leases so they are all renewed at the same time and have the same expiration date.

Mr. Worthington also inquired as to the status of transferring final decision making authority from the Airport Board to the Saratoga Town Council. Mayor Zeiger indicated they were waiting for a rough draft from the town's attorney, Tom Thompson.

A request for reimbursement for federal funds for airport improvements in the amount of \$5,378.00 with permission for the mayor to sign was presented.

Councilman Wilcoxson made a motion to approve the request for reimbursement for federal funds for airport improvements in the amount of \$5,378.00 and allow the mayor to sign. Councilwoman Welton seconded and the motion carried unanimously.

A request for reimbursement for state funds for airport improvements in the amount of \$359.00 with permission for the mayor to sign was presented.

Councilman McWain made a motion to approve the request for reimbursement for state funds for airport improvements in the amount of \$359.00 and allow the mayor to sign. Councilman Wilcoxson seconded and the motion carried unanimously.

The next meeting of the airport board is scheduled for September 11, 2013 at 1 p.m. at the Saratoga

Town Hall.

**Community Center Joint Powers Board:** Councilwoman Welton reported the annual fundraiser is scheduled for Saturday, September 21st.

The next meeting will be held Monday, September 16, 2013 at 4:30 p.m.

**Water and Sewer Joint Powers Board:** Ken Schwerdt from PMPC addressed the council and explained that SPT Request for Reimbursement #2013-41 in the amount of \$1,187.50 represents warranty work and punch list items for the water meter replacement project.

Councilwoman Welton made a motion to approve the SPT Request for Reimbursement #2013-41 for the water meter project in the amount of \$1,187.50 and allow the mayor to sign the request. Councilwoman Howe seconded and the motion carried unanimously.

The next meeting of the water and sewer joint powers board will be Wednesday, September 11, 2013 at 6:00 p.m.

**Landfill Board:** An agreement between the UPRSWDD and the Town of Saratoga with permission for the mayor to sign was reviewed. Public Works Supervisor Chuck Bartlett asked that the date be amended to July 11, 2013.

Councilman McWain made a motion to approve the agreement between the UPRSWDD and the Town of Saratoga and allow the mayor to sign and to amend the date to July 11, 2013. Councilman Wilcoxson seconded and the motion carried unanimously.

Richard Hodges addressed the council and stated that the 3rd trailer of recycling would be filled by the end of August and that would bring the total to 120 tons collected in less than 2 years.

The next meeting will be September 4, 2013 at 7:00 p.m.

**Medical Board:** No report

**Planning Commission:** The next meeting will be Tuesday, September 10, 2013 at 5:30 p.m.

**Recreation Commission:** The next meeting will be Monday, September 9, 2013 at 5:00 p.m.

**Community Garden Board:** The next meeting of the Saratoga Community Garden Board will be Monday, September 9, 2013 at 6:00 p.m. There will also be a work day on Saturday, August 17, 2013.

**South Central Emergency Services Board:** No report

### BUSINESS:

A Special Events Application from Toga Productions to have Jalan Crossland play at the Yard on September 14th was reviewed. The application did not indicate if alcohol would be served. Cindy Bloomquist stated that they were still working on a plan and would apply for the appropriate permit when details had been finalized.

The application did not have the

necessary signatures and Mayor Zeiger asked for and received verbal approval from Planning and Zoning Officer Bartlett and Chief of Police Wachsmuth.

Councilman Wilcoxson made a motion to approve the Special Events Application submitted by Chris Shannon and Toga Productions to host Jalan Crossland at The Yard on September 14th from noon to 10 p.m. Councilman McWain seconded and the motion carried.

A Malt Beverage Permit submitted by Chris Shannon for an event on August 25th for the Blind Dog Smokin' Toga Production Benefit was reviewed. (A Special Events Application was approved at a previous council meeting).

Councilman Wilcoxson made a motion to approve the Malt Beverage Permit for August 25th for the Blind Dog Smokin' Toga Production Benefit. Councilman McWain seconded and the motion carried unanimously.

A Request for Waiver of Open Container Permit submitted by John Huntley on behalf of the Rocky Mountain Elk Foundation for a picnic at Veteran's Island on August 22nd from 6 - 8 p.m. was reviewed.

Councilwoman Welton made a motion to approve the Waiver of Open Container Permit submitted by John Huntley on behalf of the Rocky Mountain Elk Foundation for a picnic at Veteran's Island on August 22nd from 6 - 8 p.m. Councilman McWain seconded and the motion carried unanimously.

### ITEMS FROM THE PUBLIC:

Resident Tammy Taylor stated that until she started painting her store front she had no idea how many parking spaces were taken up by the local business owners. She asked if it would be possible to ask the business owners to leave the parking on Bridge Street for tourists and customers.

Mayor Zeiger suggested asking the Chamber of Commerce to help with the issue next spring.

Mayor Zeiger reported that there would be a full scale emergency scenario conducted on the afternoon of Monday, August 26th in the area of Kathy Glode Park. Emergency workers from Elk Mountain, Ryan Park, Encampment and Saratoga are scheduled to participate in the training exercise. The exercise is scheduled as part of his duties as Emergency Management Coordinator for Carbon County.

**Adjournment:** Being no further business to come before the meeting, Councilwoman Welton made a motion to adjourn. Councilman McWain seconded the motion.

The next regular meeting of the Saratoga Town Council will be held on September 3, 2013 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Mayor John Zeiger  
ATTEST: Lisa G. Burton

**Legal #6193  
Published in the Saratoga Sun  
Sept. 11, 2013**



### Cash requirements report September 3, 2013 Town of Saratoga

American Express	1,168.90
Load #004105	
Chemsearch	594.51
Dana Kepner Co.	149.39
Franklin McVey	2,000
Herold Iron Works	20.00
Hilltop Lube & Automotive	363.49
Source Gas	96.59
Pete Lien & Sons Inc.	1,373.45
Safety Kleen	205.92
Sage Civil Engineering	7,867.00
Sage Civil Engineering	5,976.02
Sierra Heating & Sheet Metal	380.19
STC Construction Inc.	2,662.28
Union Telephone Co.	304.55
Union Telephone Co.	341.72
Union Telephone Co.	1,503.18
Valley Oil Company	103.00
Van Diest Supply Co.	8,453.50
Waterworks Industries	491.99
Wyo. Association of Rural Water Systems	705.00
Xerox Corp.	472.46
Quality Code Publishing LLC	1,616.67
John M. Powell	1,000.00
Valerie L. Larscheid	217.00
Susan R. Marich	128.00
Nastasha N. Smith	216.60
WYPDES	300.00
USA Bluebook	382.35
Kaelin Watson	33.40
Stantec Consulting Services	3,784.32
FedEx	21.60
United States Treasury	475.83

**Legal #6194**  
**Published in the Saratoga Sun**  
**Sept. 11, 2013**

### Manual Checks and Liabilities September 3, 2013

Child support services	\$96.46
Child support services	\$134.77
Blue Cross/Blue Shield	\$31,390.93
Wyoming Retirement	\$12,840.98
NCPERS Group Life	\$32.00
Deferred Compensation	\$600.00
AFLAC Insurance	\$799.88
Total:	\$45,895.02
Accounts payables	\$43,408.21
Manual checks	\$45,895.02
Payroll for 8/26/2013	15,083.71
FICA for above payroll	
Total:	\$152,817.28
Prairie Dog Electric	0.00

**Legal #6195**  
**Published in the Saratoga Sun**  
**Sept. 11, 2013**

### REQUEST FOR BIDS

Sealed bids are being requested by the Board of Carbon County Commissioners (BOCCC), for the following work: Project number HRRR 0.00 CN06067, a road safety upgrade to Carbon County Road 351. The upgrade will consist of advance warning signs, rumble strips, and striping as per standard road and bridge construction within bid package documents.

Additional specifications are required and are available at the Office of the Carbon County Road & Bridge Dept by calling: (307) 324-9555 or emailing [kandisfritz@carbonwy.com](mailto:kandisfritz@carbonwy.com)

\*\*All bids must be received at

the Office of the Carbon County Clerk, PO Box 6, 415 West Pine, Rawlins, WY 82301 by 2:00 p.m. on Thursday, September 12, 2013 and will be opened during a public meeting of the BOCCC Tuesday, September 17, 2013\*\*.

Questions or clarifications regarding the specifications may be directed to Bill Nation at (307) 324-9555.

The envelope containing the bid shall contain the name and address of the bidder and shall be clearly marked as follows: "Road Safety 351", Carbon County Clerk, P.O. Box 6, 415 W. Pine St, Suite 101, Rawlins, WY 82301. The BOCCC reserves the right to reject any and all bids and to waive informalities in the bidding, or to negotiate any items that may be in the best interest of the county.

-s- Bill Nation, Road & Bridge Superintendent

**Legal #6190**  
**Published in the Saratoga Sun**  
**August 28, Sept, 4 and 11, 2013**

### INVITATION TO BID

Notice is hereby given that the Town of Saratoga (hereinafter called Owner) will receive sealed Bids for the Scenic River-walk Veterans Island Pedestrian Bridge Project, in accordance with the Bidding Documents.

Bids will be received by the Owner until 2:00 p.m. Local Time, the 7th day of October, 2013, at the Town Hall, 110 E. Spring Avenue, P.O. Box 486, Saratoga, WY 82331. Bids will be publicly opened and read aloud immedi-

ately thereafter.

The work shall consist of furnishing and delivering a 150' x 8' pedestrian bridge.

The Owner may reject any and all Bids and reserves the right to waive minor irregularities in any Bid. Bidders may bid on a single schedule or both.

Each Bid must be accompanied by Bid Security payable to the Town of Saratoga for 5% of the total amount of the Bid, to be forfeited to the Owner as liquidated damages if the Bidder is awarded the Contract and fails to enter into an Agreement with the Owner within thirty (30) days from his notification.

All Bids shall remain open for forty-five (45) days after the day of the Bid opening.

The successful Bidder shall perform the Work and furnish a Performance Bond and a Payment Bond, each in the amount of 100% of the contract price with a corporate surety approved by the Owner.

The successful Bidder shall guarantee all materials and equipment furnished and work performed for a period of one year from the date of final acceptance. The Performance Bond shall remain in full force and in effect through the guarantee period.

The Notice to Proceed shall be issued within thirty (30) days of the execution of the Agreement by the Owner. If the Notice to Proceed is not issued within this period, this period may be extended by mutual agreement between the Owner and the Sup-

plier. If the Notice to Proceed has not been issued within the thirty (30) day period or within any mutually acceptable extension thereof, the Supplier or the Owner may terminate the Agreement on written notice to the other party, and in such case, there shall be no liability under the Agreement or otherwise on the part of either party.

Contracts will be awarded to the lowest Bidder who has met the minimum requirements set forth in Article 3, Instructions to Bidders, and who is determined to be responsible in the sole discretion of the governing body.

Resident Wyoming laborers, workmen and mechanics shall be used upon all work in this contract whenever possible.

Qualified Disadvantaged Business Enterprises (DBE's) are encouraged to submit bids on this project. Contractors that use a subcontractor(s) are required to make a good faith effort at soliciting DBE subcontractor participation.

The Contract Documents may be examined at the Saratoga Town Hall, 110 E. Spring Avenue, Saratoga, Wyoming 82331.

Copies of the Contract Documents may be obtained at the Saratoga Town Hall, 110 E. Spring Avenue, Saratoga, Wyoming 82331.

Town of Saratoga  
John Zeiger, Mayor

**Legal #6196**  
**Published in the Saratoga Sun**  
**Sept. 11, 18 and 25, 2013**

**Saratoga Sun**  
**326-8311**