

#### MINUTES OF THE BOARD OF CARBON COUNTY COMMISSIONERS REGULAR MEETING Tuesday, July 16, 2013 **County Courthouse** Rawlins, Wyoming

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, July 16, 2013 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson; Deputy County Attorney Mike Kelly; and County Clerk Gwynn Bartlett.

Chairman Chapman called the meeting to order at 9:00 a.m.

#### **BUDGET**

Clerk Bartlett presented resolutions pertaining to the Carbon County fiscal year ending June 30, 2014 budget.

Commissioner Jones moved to approve Resolution No. 2013-30. Appropriations Resolution for the 2013-2014 fiscal year ending June 14, 2014 and Resolution No. 2013-31. Resolution to Provide Income Necessary to Finance the Budget in the amount of \$36, 677, 943.85. Commissioner Espy seconded and the motion carried unanimously.

#### RESOLUTION NO. 2013-30 **APPROPRIATIONS** RESOLUTION

The entire text of this resolution is available at the County Clerk's Office or online at www.carbonwy. com.

#### RESOLUTION NO. 2013-31 RESOLUTION TO PROVIDE INCOME NECESSARY TO FI-NANCE THE BUDGET

The entire text of this resolution is available at the County Clerk's Office or online at www.carbonwy. com.

Commissioner Espy moved that the county will pay the employee's 0.50% increase to Wyoming Retirement effective September 2013. Commissioner Johnson seconded and the motion carried unanimously.

# ADDITIONS/CORRECTIONS

There were no additions or corrections.

# **VOUCHERS**

Commissioner Johnson moved to approve the report of expenditures in the amount of \$348, 991.82. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to approve payment to Sunrise Sanitation in the amount of \$60.00, Rawlins Automotive in the amount of \$422.49 and True Value in the amount of \$974.89. Commissioner Espy seconded with all voting for the motion except Commissioner Jones and Commissioner Glode who abstained due to personal conflicts.

Vendor, Detail Line Description, Total: ALCO, SUPPLIES, \$39.94: ALLEN, PATRICK C MD PC, AUTOPSY, \$1,040.00 : ALS-CO, AMERICAN LINEN DIVISION,

TEMS INTEGRATORS, SHERIFF MATERIAL SALE, \$336.60: BAGGS, TOWN OF, WATER SER-VICES, \$87.10: BANK OF COM-MERCE (DEBIT CARD), VARIOUS CHARGES, \$3,015.41: BEHAV-IORAL INTERVENTIONS, ELEC-TRONIC MONITORING, \$900.00: BESEL, KEN, MILEAGE, \$24.00: BI-RITE PHARMACY, PRESCRIP-TIONS, \$210.94: BRESNAN COM-MUNICATIONS, CABLE SER-VICES/FIBER LINE, \$2,502.15: BUCHANAN, KAREN, MILEAGE, \$73.80: BUILD RITE LUMBER SUPPLY, SUPPLIES, \$26.49: CALDWELL, RICK, HOURS/ MILEAGE, \$340.00: CANDY MOUNTAIN, SUPPLIES/EQUIP-MENT RENTAL, \$60.00: CAPITOL COMMUNICATIONS, E911 PHONE SYSTEM INTEGRATION. \$2,450.85: CARBON COUNTY SENIOR SERVICES, HEALTH SUBSIDY/MEALS, \$3,018.00: CARBON MERCANTILE CORPO-RATION, SHERIFF UNIFORMS, \$63.98: CARBON POWER & LIGHT INC, ELECTRICAL SER-VICES, \$2,055.72: CASPER WIN-NELSON CO, SUPPLIES, \$806.44: CBM FOOD SERVICE, JAIL MEALS, \$8,966.74: CDW GOV-ERNMENT, INC., SUPPLIES, \$1, 941.09: CENTURY LINK, TELE-PHONE SERVICES, \$117.12: CENTURYLINK, TELEPHONE SERVICES, \$12,793.12: CENTU-RYLINK-PHOENIX, TELEPHONE SERVICES, \$436.24: CESKO FAMILY MEDICINE, PC, MEDI-CAL SERVICES, \$535.00: CNA SURETY, BOND, \$100.00: CON-LEY, MARCI, LOVE & LOGIC FACILITATION, \$300.00: CORO-NERME.COM. CORONER DATA-BASE MAINTENANCE FEE, \$200.00: CULLIGAN WATER CONDITIONING, SUPPLIES, \$276.00: DAILY TIMES, NEWS-PAPER ADS, \$729.38: DAVIDSON FAMILY DENTAL, DENTAL SER-VICES, \$837.00: DELEON, JOHN, LEGAL SERVICES, \$1,993.50: DIRTY BOYZ SANITATION, INC, GARBAGE SERVICES, \$207.00: DIXON, TOWN OF, WATER SER-VICES, \$334.50: DOI/BLM ROCK SPRINGS, FY 2013 CON-TRIBUTION, \$500.00: DRUM-MOND REFRIGERATION LLC, VACCINE COOLER REPAIR, \$195.00: DUBOIS TELEPHONE EXCHANGE, TELEPHONE SER-VICES, \$957.51: EICHENBERG-ER, MELISSA, MILEAGE, \$40.00: ELK MOUNTAIN, TOWN OF, WATER SERVICES, \$54.50: EN-CAMPMENT, TOWN OF, WATER SERVICES, \$72.00: ENGSTROM, JAMES D. DDS, JAIL DENTAL SERVICES, \$2,500.00: ERICK-SON & ROBERTS, LEGAL SER-VICES, \$1,001.46: FARMER BROTHERS COFFEE, SUPPLIES, \$289.78: FEDEX, SHIPPING CHARGES, \$24,42: FORSTER LANDSCAPE & CONSTRUCTION, INC., BUILDING REPAIRS, \$277.00: FRUDE, CANDICE, MILEAGE, \$23.00: GALLS/ QUARTERMASTER, NAME-PLATE, \$11.99: GERMAN, JEN-NIFER, MILEAGE, \$45.00: GOLD-EN, MARY, MILEAGE, \$31.00: GRAINGER. SUPPLIES \$1,300.07: GREATER WY BIG PENCE AND MACMILLAN LLC, BROS/SISTERS, CSBG GRANT PAYMENT, \$4,767.28: HAGOOD, VICKI, MILEAGE, \$19.65: HAN-NA, TOWN OF, WATER SER-VICES, \$538.69: HERITAGE FOOD SERVICE EQUIPMENT INC, STOVE REPAIR PARTS, \$58.88: HERRING, ROS, LAWN CARE, \$70.00: HI COUNTRY LANDSCAPES & LAWNCARE LLC, LAWN CARE, \$2,600.00: HIGH DESERT WELDING & MA-

CHINE LLC, FUEL TANK RE-

POWER, ELECTRICAL SER-VICES, \$396.91; HIGH PLAINS VISION CENTER, VISION SER-VICES, \$364.00: HILLCREST SPRING WATER, INC., EQUIP-MENT RENTAL, \$13.00: HILLTOP CONOCO, FUEL, \$78.82: HILL-TOP LUBE & AUTOMOTIVE, VEHICLE MAINTENANCE, \$839.72: HI-TECH AUTO, VEHI-CLE MAINTENANCE, \$60.74: HORIZON LABORATORY, LLC, BLOOD TESTS, \$87.00: HOW-ARD, HEATHER, MILEAGE/ POSTAGE, \$31.45: J H KASPAR OIL COMPANY, FUEL, \$11. 909.22: JACKALOPE PRINTING. SUPPLIES, \$826.58: JACK'S BODY & FENDER REPAIR, TOW CHARGES, \$380.00: KAISER, DON, LAWN CARE, \$210.00: KENCO SECURITY AND TECH-NOLOGY, CCTV SVCE/ALARM MONITORING, \$114.00: KIL-BURN TIRE COMPANY, VEHICLE MAINTENANCE, \$289.22: KING SOOPERS CUSTOMER CHARGES, SUPPLIES, \$97.18: KIRSCH, ARCHIE P, COUNTY HEALTH OFFICER, \$1,500.00: KONE ELEVATORS ESCALA-TORS, ELEVATOR MAINTE-NANCE, \$3,605.87: L & L ELEC-TRIC, REPLACE SHERIFFS OF-FICE FIXTURES, \$932.45: L N CURTIS & SONS, VALVE/VALVE HOLDER, \$23,20: LARAMIE YOUTH CRISIS CENTER, WAG-ES/BENEFITS, \$4,170.79: LEX-BO LLC, OFFICE RENTAL, \$500.00: LIPPINCOTT WILLIAMS & WILKINS, SUPPLIES, \$95.80: LOVE AND LOGIC INSTITUTE INC., THE, EDUCATIONAL MA-TERIAL, \$900.00: LS COUNSEL-ING, ASI EVALUATION/DUI CLASS \$350 00: MACPHERSON KELLY & THOMPSON, LLC, LE-GAL SERVICES, \$165.00: MAD-DOX, TROY, MILEAGE, \$34.80: MATTHEW BENDER & CO, INC., COURT RULES, \$1,770,76; MED-ICINE BOW HEALTH CENTER, MEDICAL SERVICES, \$170.00: MEDICINE BOW, TOWN OF, WA-TER SERVICES, \$183.00: MEMO-RIAL HOSPITAL OF CARBON COUNTY, MEDICAL SERVICES, \$13,319.00: MENDOZA, TERRI, INTERPRETER SERVICES, \$25.00: MIDWEST FIRE EQUIP-MENT & REPAIR CO, INC, TANK LEVEL GAUGE KIT, \$189.75: MOSS, BARBARA, MILEAGE, \$63.60: MOTOROLA, MTR 3000 BASE RADIO, \$6,907.60: MPM CORP / EVERGREEN DISPOSAL. GARBAGE SERVICES, \$120.00: MURANE & BOSTWICK, LLC., PROFESSIONAL SERVICES, \$576.00: MY AUTOMOTIVE, INC., VEHICLE REPAIRS, \$212.99: MY OFFICE ETC., SUPPLIES, \$473.15: NORCO, INC., SUP-PLIES/CYLINDER RENTAL, \$1, 256.82: OPTIMUM, CABLE/IN-TERNET/PHONE, \$242.65: O'REILLY AUTO PARTS, OIL, \$3.99: OTOOLE, PATRICK "EA-MON", MILEAGE, \$60.00: OUT-RIDERS EQUESTRIAN CLUB. HIGH RISK YOUTH ACTIVITIES \$500.00: PAIN CARE CENTER, MEDICAL SERVICES, \$280.00: PATHFINDER LAW OFFICES LLC, LEGAL SERVICES, \$375.00: LEGAL SERVICES, \$364.69: PERKINS OIL CO, FUEL, \$3, 235.07: PHILLIPS 66-CONO-CO-76, FUEL, \$502.70: PITNEY BOWES INC, POSTAGE MA-CHINE RENTAL, \$1, 478.19: PLATTE VALLEY COMMUNITY CENTER, 2014 POLLING PLACE RENTAL, \$500.00: PLATTE VAL-LEY MEDICAL CLINIC, MEDICAL SERVICES, \$175.00: POLY BAG CENTRAL, SUPPLIES, \$80.18:

GAS, GAS SERVICES, \$19.44: QUILL CORPORATION, SUP-PLIES, \$83.65: RAWLINS AUTO-MOTIVE, SUPPLIES, \$422.49: RAWLINS EYE CARE, VISION SERVICES, \$1.154.45; RAWLINS FAMILY MEDICAL, P.C., MEDI-CAL SERVICES, \$118.00: RAW-LINS FIRE EXTINGUISHER, FIRE EXTINGUISHER INSPECTIONS, \$1,079.00: RAWLINS URGENT CARE, MEDICAL SERVICES, \$276.00: RAWLINS, CITY OF, WATER SERVICES/SUPPLIES, \$3,582.50: REDWOOD BIOTECH, SUPPLIES, \$569.91: REMICK, JOE B, MEAL/MILEAGE/MO-TEL, \$455.64: REMICK, SHELIA, MILEAGE/SUPPLIES, \$232.88: RICOH USA, INC, COPIER RENT-AL, \$13,386.81: ROCKY MOUN-TAIN POWER, ELECTRICAL SER-VICES, \$13,695.02: ROWAN, KRISTY, NOTARY FEES, \$97.00: RYAN ELECTRONICS INC, MAIN-TENANCE/SITE RENTALS/SUP-PLIES, \$6,456.50: S/D, INC., ACCESS DOOR, \$255.00: SARA-TOGA SUN, NEWSPAPER ADS, \$215.25: SARATOGA, TOWN OF, WATER SERVICES, \$108.43: SECURENET SYSTEMS INC, BOCC MEETING STREAMING, \$198.00: SHEPARD'S, FUEL, \$3,019.03: SHOPKO, SUPPLIES, \$61.39: SHOPKO PHARMACY. PRESCRIPTIONS, \$198.42: SMITH, MAE, REIMBURSEMENT, \$40.25: SNAKE RIVER PRESS, CLERK NEWSPAPER RENEWAL, \$30.00: SOURCE GAS, GAS SER-VICES, \$5.592.88; STANLEY CONVERGENT SECURITY SOLU-TIONS, MAINTENANCE CHARGES, \$2,275.29: STAPLES ADVANTAGE. SUPPLIES. \$108.21: STATE OF WYOMING A & I, TITLE OFFICE MAINFRAME ACCESS, \$10.80: STEPHENSON, LEE ANN, MILEAGE, \$37.80: SUNRISE SANITATION SERVICE, LLC., GARBAGE SERVICES. \$60.00: SUPERCIRCUITS, INC. MONITORS, \$799.98: SWEETWA-TER COUNTY SHERIFF'S OF-FICE, INMATE HOUSING, \$1, 260.00: SWISHER HYGIENE FRANCHISEE TRUST, CLEANING SUPPLIES, \$189.64: SYMBOL ARTS, SUPPLIES, \$95.00: SYS-TEMS CONSULTING, INC, 2013 TREASURER REFERENCE UP-DATE, \$285.00: TANDAN SANI-TATION SERVICES, GARBAGE SERVICES, \$50.00: TERMINIX, PEST CONTROL, \$919.00: THE QUIK LUBE, OIL CHANGE, \$104.68: THOS. Y. PICKETT & CO., INC., VALUATION CON-TRACT PAYMENT, \$5,500.00: TRADING POST, FUEL, \$334.37: TRIPLE X CONTRACTING, INC., GARBAGE SERVICES, \$100.00: TRUE VALUE OF RAWLINS, SUP-PLIES, \$974.89: T'S KEYS, FRONT DOOR LOCK REPAIR, \$120.00: TYLER TECHNOLO-GIES, INC, SOFTWARE/TRAIN-ING, \$1,788.87: U S POSTMAS-TER-RAWLINS, PO BOX RENT, \$58.00: UNION TELEPHONE COMPANY, E911 SYSTEM LINE, \$523.45: US BANK, VARIOUS CHARGES, \$1,650.57: UTILITY BILL SOLUTIONS GROUP, UTIL-TTY SAVINGS, \$136.64; V-1 PRO-076.95: VAN'S WHOLESALE LLC, SUPPLIES, \$477.08: VERIZON WIRELESS, TELEPHONE SER-VICES, \$656.05: W.A.R.M. PROP-ERTY INSURANCE POOL, INSUR-ANCE, \$148,938.15: WEB STORES AMERICA, INC, HEPA FILTERS, \$312.00: WELLS, JAC-QUELIN, MILEAGE, \$28.50: WEST PAYMENT CENTER, MONTHLY CHARGES, \$1,263.00: WEX BANK, FUEL, \$85.47: WIM-

SUPPLIES, \$285.62: API SYS- PAIRS, \$109.44: HIGH PLAINS DRUG TESTS, \$91.00: QUESTAR TAL SERVICES, \$715.00: WY BRAND INDUSTRIES, SUPPLIES, \$526.40: WY COUNTY ASSES-SOR'S ASSOCIATION, CONFER-ENCE REGISTRATIONS, \$230.00: WY DEPT OF TRANSPORTATION ACCOUNTING, ROAD MAINTE-NANCE, \$7.03: WY PUBLIC HEALTH LABORATORY, LAB SERVICES, \$14.00: WY STATE FORESTRY, SUPPLIES, \$522.29: WY WASTE SERVICES-RAWLINS, GARBAGE SERVICES, \$1,343,75: XEROX CORPORATION-RENT, IT COPIERS, \$841.89: YAMPA VAL-LEY ELECTRIC, ELECTRICAL SERVICES, \$935.22: YOCUM, LEO, MILEAGE, \$24.00: GRAND TOTAL, \$350,449.20

#### **CLERK**

Minutes Commissioner Jones moved to approve the minutes of the July 2, 2013 regular meeting, July 11, 2013 budget and department workshop and July 15, 2013 budget hearing of the Board of Carbon County Commissioners as presented. Commissioner Glode seconded and the motion carried unanimously.

Bonds Commissioner Glode moved to approve a bond for Jana C. Cook, Clerk/Treasurer for the Town of Riverside in the amount of \$50,000,00 Commissioner Johnson seconded and the motion carried unanimously.

Monthly Receipts Clerk Bartlett reported fees were collected from the Clerk of District Court in the amount of \$1,597.00 and County Attorney totaling \$91.90 both for the month of June 2013.

24-Hour Malt Beverage Permit Clerk Bartlett reported she issued a 24-hour malt beverage permit to Duke's Bar & Grill for the Platte River Rodeo at the Buck Springs Arena for July 12 and 13.

Coalition of Local Governments Clerk Bartlett presented a letter to the Coalition of Local Governments declining to join this year due to budgetary reasons.

**Secure Rural Schools Act Funds** Clerk Bartlett advised it is time to elect the secure rural school forest reserve payments and asked if the BOCC would like to do the same percentages as last year. She recommended a public hearing on September 17 in Elk Mountain for the Title III projects for the best use of these funds.

Commissioner Glode moved to authorize publication of a public hearing to be held September 17 at 4 p.m. at the Elk Mountain Senior Center regarding the use of Forest Reserve funds, Commissioner Johnson seconded and the motion carried unanimously.

Carbon Building HVAC Project Clerk Bartlett requested authorization to pay Klingsporn Engineering from the HVAC project lease purchase for engineering services and noted there is still PANE, PROPANE SERVICES, \$1, no contract with Klingsporn Engineering. Attorney Kelly noted he has been in discussions with the project manager Long Technologies on the matter. The contract should be available after a meeting with the involved parties next week. Mr. Kelly recommended waiting on the invoice until after next week's meeting.

County Vehicle Clerk Bartlett asked if the BOCC would consider QUEST DIAGNOSTICS, RANDOM PENNY, ROBERT G DDS, DENdonating the old Medicine Bow

the airport board told her they would own, insure, fuel, and the old pumper. maintain it.

Commissioner Espy moved to donate the old Medicine Bow pickup to Rawlins-Carbon County Airport Board. Commissioner Jones seconded and the motion carried unanimously

**Health Insurance** Clerk Bartlett discussed adopting the health insurance changes and noted Cobecon will be coming to the August 6 BOCC meeting to discuss these changes.

#### **ELECTED OFFICIALS/** DEPARTMENT HEADS

**Attorney** Deputy Attorney Mike Kelly presented a bill of sale for the propane tank at the Encampment Senior Center. Mr. Kelly reported he has the amendment for Quorum Health Resources and has concerns that the term is extended however potential fee increases are not addressed. Clerk Bartlett noted this is on the agenda August 6. There was further discussion on the term and potential fees.

Mr. Kelly reported that the county is within the 90 day window for comments on the draft Environmental Impact Statement for the Transwest Express Project. He requested comments from the Commissioners so he can combine them on the board's behalf. Mr. Fox volunteered to put the comments together for Mr. Kelly's final review.

Mr. Kelly reminded the board this Thursday prospective consultants and engineers will be interviewed for the Dixon Airport. He noted Mr. Hoffman requested the BOCC consider entering into a mineral rights lease for the airport and Mr. Kelly asked the BOCC to consider what they might request as compensation under the lease.

Mr. Kelly drafted a letter to the Industrial Siting Division requesting a formal meeting for the Department of Environmental Quality to hear proposed changes to the DKRW plant. The Chairman signed it per a previous motion authorizing him to do so and Mr. Kelly noted he would serve all required parties.

Mr. Kelly reported he drafted a letter of response to a concerned citizen, Mr. Leys and that the Chairman had signed it and it has been sent.

**Assessor** County Assessor Cheryl Ross presented several rebates and abates for the Chairman's signature.

Public Health Public Health Nurse Bridget Hettgar reported the Saratoga Public Health Of-Buildings Manager Craig Jones reported an interior door was damaged and the police department told him the nine towers if they change from damages would be covered in restitution.

Fire County Fire Warden John Buildings Manager Buildings Rutherford noted that the Rawlins-Carbon County Airport Board requested a fuel trailer be donated to them.

Mr. Rutherford noted the new

pickup to the Rawlins-Carbon 2013 pumper has been picked room not being sound proof per with outside agencies in April, feels it is not prudent to deny li-County Airport Board noting up and is in service in Hanna. He noted Medicine Bow would like

> Commissioner Jones moved to donate a 1990 Pierce custom pumper truck to the Town of Medicine Bow. Commissioner Johnson seconded and the motion carried unanimously.

> Mr. Rutherford noted this truck needs some pump work however it can be down rated to not require

> Mr. Rutherford explained that the City of Rawlins offered to take a truck and assist with fire calls. He noted that most of the city engineers that go out on wildland calls are considered county employees. He stated that the city just wants to help and there are roughly 25 folks on each department and that just adds to the county's protection. He stated that Rawlins Fire Chief Scott Hannum is willing to do this for nothing and feels this is a good deal and legally the county is covered.

> Commissioner Johnson asked about extending Medicine Bow's fire boundaries. Mr. Rutherford said discussions are continuing and he thinks the town is interested in doing an agreement for a 2-3 mile radius around their town. Commissioner Johnson asked how an annual operating plan is moving forward with Hanna. Mr. Rutherford stated he has a sample that Attorney Kelly had

> Chairman Chapman asked how negotiations are going with Sweetwater County. Mr. Rutherford stated he is still compiling information on past calls and Carbon County has responded 64 times in 5 years into Sweetwater County for highway incidents. Chairman Chapman suggested a lump sum deal to recoup costs for the average of rescue calls made.

> Commissioner Johnson asked if a floto-pump could be a first response effort for ranches around Medicine Bow. Mr. Rutherford stated as long as there is a static water source available this would

Commissioner Johnson moved to donate a homemade fuel trailer from the County Fire Department to the Rawlins-Carbon County Airport Board. Commissioner Espy seconded and the motion carried unanimously.

Planning & Development Planning Director Sid Fox discussed conversations he has had with Bill Smeaton of Gamesa Corporation, a wind energy development who has been working with the Platte River Power Authority to purchase and upgrade nine operational wind towers permitted in approximately 1997, located southwest of Medicine Bow. Mr. fice had been broken into over Fox explained the direction he has given Gamesa Mr. Kelly advised that the county would continue to get the generation tax on these one company to another and the existing towers are upgraded.

> Manager Craig Jones noted he is waiting for a second estimate on the Hanna sun room. He noted he will likely install the rain gutter on the Crisis Center. He is also concerned about the counseling

the specification and that may need fixed. He is waiting on an estimate for some final electrical

Sheriff County Sheriff Jerry Colson reported the enhanced 911 system is now up and running. He stated Carbon County now has their own enhanced 911 system that runs to the jail dispatch center and that if someone calls 911 on a land line, the system tells exactly where the call comes from. Prior to this system if the call was in a rural area or a smaller municipality, the provider of the phone service would have to go to their facility and manually trace the call. Currently 911 calls from cell phones go to Rawlins dispatch however this will change so that cell calls bouncing from rural towers would come to the Sheriff. With upgrades in cell towers the GPS location of a cell call will be available.

Treasurer County Treasurer Cindy Baldwin reported she will begin tax sale advertising and the sale will be August 15 at the Jeffrey Center. She reported the Carbon County Council of Governments meets tomorrow in Baggs and the 5th penny tax will be discussed. She reported in the past the county has sold the tax by designating it for specific projects and asked the BOCC if they would like to consider designating the funds for anything. There was discussion of essential public services, buildings and emergency services.

Road & Bridge Road & Bridge Superintendent Bill Nation reported on area work noting periodic road closures will continue on the Sage Creek road south of Rawlins.

Mr. Nation presented a Certificate of Completion for the 2009 CMAQ project, CM 00.00CM09003 for the Dad/Wamsutter Road.

Commissioner Espy moved to authorize the Chairman to sign the Certificate of Completion for the 2009 CMAQ project, CM 00.00CM09003 for the Dad/ Wamsutter Road contingent on Attorney Kelly's review. Commissioner Johnson seconded and the motion carried unanimously.

# RECESS

Chairman Chapman called a recess at 10:38 a.m. and reconvened at 10:48 a.m.

#### COMMISSIONERS **DISCUSSION**

Chairman Chapman asked for a discussion about renewing Quorum Health Resources (QHR) contract for the hospital. Commissioner Johnson agreed with Commissioner Glode's earlier statement about potentially renewing for 2 years rather than 4 and potentially negotiating the fee down from a 5% increase. Chairman Chapman suggested the State of Wyoming's CPI and there was further discussion about the necessity for a management company but that there are options other than QHR. Mr. Kelly reported there is a termination clause but that he would review the contract before Memorial Hospital of Carbon County presents the amendment August 6.

Commissioner Glode requested the budget process begin earlier. Clerk Bartlett suggested meeting

county departments in May and cuts or additional meetings in June.

Clerk Bartlett asked if the BOCC still desired to talk with the Little Snake River Events Center about them taking ownership of the Russell Events complex in Baggs. The BOCC asked that the group come in August to discuss this further.

Sharon Knowlton, Bureau of Land Management (BLM) Project Manager for Transwest Express was asked to provide an update on projects running through the

#### LIQUOR LICENSE RENEWALS

Public Hearing Chairman Chapman opened a public hearing at 11:30 a.m. to hear requests to renew liquor licenses.

Clerk Bartlett stated notices were placed in the Daily Times for four consecutive weeks specifically on June 5, 12, 19, and 26, and presented the following renewal Liquor Licenses and Malt Beverage Licenses for the Board's consideration.

Malt Beverage Licenses: Brush Creek LLC dba Brush Creek Ranch, Michael Allen Konrath dba Elk Mountain Conoco, Seminoe Boat Club Inc. dba Seminoe Boat Club, Ken & Kimberly Thyne dba Ten Mile Inn, The Place at Ten Mile Inc. dba The Place at Ten Mile, Manjeet Inc. dba Three Forks Muddy Gap Service and Robert F. Konrath dba Walcott Service.

Retail Liquor Licenses: Cody Resources LP dba A Bar A Ranch, Rendezvous Lodge LLC dba Rendezvous Lodge, Three Forks Lodge Inc. dba The Lodge at Three Forks and Whistle Pig Inc. dba Whistle Pig Saloon / Beaver Liquor.

Resort Liquor License: Old Baldy Corporation dba Old Baldy Club.

Restaurant Liquor Licenses: White Lodging Services Corporation dba Brush Creek Saloon and Ailport C Store LLC dba Rocky's Quik Stop.

Limited Retail Liquor License (Club): Sinclair Golf Club LLC dba Sinclair Golf Club.

Sharon Simnitt reported she is opposed to the liquor license renewals as she has heard of a 2010 study that determined alcohol abuse is a huge problem in Wyoming. She proposes none of the licenses be renewed unless they prove the license is necessary for their business and for the residents of Wyoming. She then read information from her genealogy about a death in her family due to an alcohol related crash. She quoted Bob Beck about the costs of alcohol in Wyoming. She discussed the social cost of alcohol. County Clerk There being no further public comments, Chairman Chapman Approved this 6th day of August closed the public hearing at 11:36

Commissioner Glode moved to approve all liquor license and malt beverage renewals as read by Clerk Bartlett each for a term of one year expiring August 31. 2014. Commissioner Espy seconded and Commissioner Johnson stated he appreciated the comments made however he

censes because this is a personal decision and alcohol is available across county and state lines anyway. Chairman Chapman agreed and the motion carried unanimously.

#### TRANSWEST EXPRESS

Sharon Knowlton, BLM Project Manager and Heather Schultz of the Rawlins Field Office reported public meetings are scheduled for mid-August on the Transwest Express Project in Rawlins and Baggs. Ms. Knowlton reported on the Transwest Express Transmission Project Environmental Impact Statement. She discussed the questions from the county including if lines could be seen from Baggs and the Little Snake River Valley, how much of Alternative I-D could be seen from Highway 789, could simulations be created from 13 locations suggested by the county and what are the viewsheds from the suggested locations.

To answer these questions in order Ms. Knowlton stated the consultant reports Alternative I-D could not be seen from Baggs or the Valley area however other alternatives not currently preferred could be seen if constructed. Approximately 24 miles of Alternative I-D could be seen from Highway 789 with 9 miles of Alternative I-A visible from the Highway. Simulations were provided for I-D and I-A. Finally viewshed analyses were performed from the county and BLM suggested locations. Ms. Knowlton overviewed the simulation maps to show how the towers would look from the proposed routes.

Sid Fox, County Planner noted last year, the county submitted comments to the BLM in cooperation with other agencies and at that time the county could evaluate the agency proposed. After this time, the BLM came up with I-D, the agency preferred. Mr. Fox asked what the BLM was trying to mitigate with the I-D route. Ms. Schultz replied there were serious issues with two of the three other routes which left the only one real alternative. The BLM felt there should be some balance in a proposed route therefore created the I-D route. Commissioner Johnson stated he struggled to understand why the BLM did not prefer the tri-county and Governor's preferred route. Mr. Nation clarified and Ms. Knowlton agreed that the agency preferred would include future lines, in essence making this a corridor.

# ADJOURNMENT

Commissioner Glode moved to adjourn the meeting at 12:25 p.m. Commissioner Espy seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon

2013

BOARD OF COUNTY COMMIS-SIONERS, CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman

Legal #6176 Published in the Saratoga Sun August 14, 2013

### PUBLIC LEGAL NOTICE

Notice is hereby given that the Board of Carbon County Commissioners will hold a public hearing on Tuesday, September 3, 2013 at 1:30 p.m. in the Commissioners Room, located at the Carbon County Courthouse, 415 W. Pine St., Rawlins, Wyoming, to listen to all interested parties and receive public comment concerning the following:

Z.C. Case File #2013-06: Request for a Zone Change from Residential (RD-20) to Forestry Production and Seasonal Recreation (FPSR-20) on approximately 40 acres. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses.

Applicants: Joseph "Skip" and Darlene O'Melia

Land Owner: Omstrom, LC

**Location:** Approximately 16 miles east of Dixon off HWY 70; approximately one-half mile south of HWY 70 within the Medicine Bow National Forest; east of the Stemp

Legal Description: A portion of Tract 52 described as the SW1/4NE1/4, Section 24 under Original Survey, T13N, R88W, 6th P.M., Carbon County, Wyoming together with all buildings and improvements thereon situate and appurtenances thereunto belonging, and together with those certain reservations for easement described in the Warranty Dated August 6, 1987 and recorded August 13, 1987 in Book 828 at Page 496 and the Warranty Deed dated July 10, 1993 and recorded July 20, 1993 in Book 897 at Page 688 of the records of the Carbon County Clerk.

For additional information, please call the Carbon County Planning and Development Department at (307) 328-2651.

-s- Joseph "Skip" and Darlene O'Melia (Applicants) and Omstrom, LC (Land Owner)

Legal #6177 Published in the Saratoga Sun August 14, 2013

# **INVITATION TO BID**

Carbon County will accept bids for all labor, material, equipment and services required for the Carbon County - Carbon Building and Courthouse Window and Door Replacement located at 215 West Buffalo Street and 415 West Pine Street in Rawlins, WY until August 29, 2013 at 2:00 P.M. MDT. Bids shall be submitted in a sealed envelope labeled "Carbon County - Carbon Building and Courthouse Window and Door Replacement" and addressed to Carbon County. C/O Dale Buckingham Architects, 45 East Loucks Street, Suite 301, Sheridan, WY 82801. Bids shall be delivered no later than the date and time above to 215 West Buffalo Street, Suite 336, Rawlins, WY.

A Mandatory PRE-BID CONFER-ENCE will be held August 22, 2013 @ 1:00 P.M. at the Carbon Building at 215 West Buffalo Street, Rawlins, WY.

Drawings, Specifications and Bid Forms are available after August

7, 2013 for a refundable deposit of \$100.00 per set at the office of the Architect: Dale Buckingham Architects, LLC, 45 East Loucks Street, Suite 301, Sheridan, Wyoming 82801; Phone: 307.672.8270. Digital (PDF) copies of the Drawings and Specifications are available via internet from the office of the Architect at no charge. Digital copies of the Drawings and Specifications are available on CD from the office of the Architect for a non-refundable price of \$25.00 per copy.

Bidders are required to include a bid bond in the amount of 5% of the base bid, payable to Carbon County in accordance with the Instructions to bidders.

The successful bidder shall furnish and pay for a Performance Bond and a Labor and Material Payment Bond each in the amount of 100% of the original contract price as originally bid or subsequently modified.

Carbon County reserves the right to accept or reject any or all bids and to waive any irregularities or informalities in the bidding.

Legal #6178 Published in the Saratoga Sun August 14 and 21, 2013

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL HELD JULY 16, 2013, AT 6:00 P.M. IN THE COUNCIL **CHAMBERS OF THE** SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order.

The Pledge of Allegiance was recited. Members present were Councilman Steve Wilcoxson, Councilwoman Susan Howe and Councilwoman Judy Welton. Councilman Mike McWain was absent from the meeting.

APPROVAL OF AGENDA: Councilwoman Welton made a motion to approve the agenda with the addition of Warden Biff Burton under Council Comments. Councilwoman Howe seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilwoman Welton made a motion to approve the minutes of the July 16, 2013 meeting as presented. Councilman Wilcoxson seconded and the motion carried unanimously.

**APPROVAL OF THE BILLS: Coun**cilwoman Welton read the following bills for approval: Accounts Payable: \$161,101.29; Payroll and FICA for 7/15/2013 in the amount of \$64,374.67; and manual checks in the amount of \$231.23, for a total of \$225,707.19.

Councilwoman Howe made a motion to pay the bills in the amount of \$225,707.19. Councilman Wilcoxson seconded and the motion carried unanimously.

**COUNCIL COMMENTS:** Warden Biff Burton addressed the council and members of the public concerning the black bear that had been seen in town from January 5th and which had eluded any attempt to be captured. The bear had been seen regularly at night on the east side by the golf course and on the north side of town. The bear did not appear to be aggressive but there was some concern

that the bear would become too familiar with humans and easy access to food sources. The discussion continued and Warden Burton cautioned the public to make sure to keep their windows and doors closed and garbage secured and then continued to answer questions from those present.

#### REPORTS FROM **DEPARTMENTS:**

Town Hall: Members of the Wyoming Conservation Corp gave a presentation on some of the projects that they have been doing throughout the state and in Carbon County.

The Wyoming Conservation Corp is an organization that brings youth together and this year there are forty-eight students involved in the program. These students are divided into six man teams with two supervisors per team. They are involved in trail building, fence building and improving habitat or helping other groups when needed.

The Council thanked them for their presentation.

The council held a discussion on the meter project and water bill

Clerk Suzie Cox addressed the meter reading issues and noted that in the council packets they would find an update of the adjustments that she and Assistant Clerk/ Treasurer Johnathon Moore had made over the last two weeks totaling \$14,283.00. The adjustments were made on those accounts that appear to be misread or the individual was very sure that they had not used that much water either consumable or for irrigating purposes. It was also explained that the July readings will be taken directly from the meters through the Sensus program on July 1st as a beginning number and then on July 29th as an ending number. Those numbers will then be manually put into Caselle for billing. The hope is that there will be an accurate number to begin with for August. Then we will work with Sensus and Caselle to make sure that the program is integrating the correct information for future billings. There was no way to continue with basic rate billing unless we continue to manipulate the readings.

Clerk Cox addressed the issue of penalty billing and stated that the town began using Caselle in 1993. Having used this program since coming to work for Saratoga I did not question that we should not be charging penalties to delinquent accounts. The penalties were never added until the third month in which no payment had been made.

Caselle has told me that all other municipalities, including the other Wyoming municipalities, using their software use the penalty service integrated in the program. Fire Department: Fire Chief the issue. Councilwoman Welton charge penalties on delinquent accounts and are not forgiving when it comes to disconnecting services. Clerk Cox stated that Saratoga Municipal Code - Ordinance 13.60.010 (C) states - "A late charge of one dollar and twenty-five cents per service will be charged on the fifteenth day of each month that the bill remains delinquent." Clerk Cox then stated that at the direction of the council

charge to bills delinquent after motion passed unanimously. thirty days.

There was additional discussion on specific delinquent accounts which will not be noted in these minutes.

Mayor Zeiger read Ordinance 818, an Ordinance Amending, Section 2.08.031 concerning term of appointment of the Town Clerk. Treasurer, Chief of Police, Attorney and Municipal Judge, on third and final reading.

Councilwoman Welton made a motion to approve Ordinance No. 818 on third and final reading, seconded by Councilman Wilcoxson. The motion passed unanimously.

Mayor Zeiger read Ordinance No. 819 an Ordinance consenting to and approving the Assignment of the Cable Franchise and System to BCI James Cable, LLC, on third and final reading.

Councilman Wilcoxson made a motion to approve Ordinance No. 817 on third and final reading, seconded by Councilwoman Howe. The motion passed unanimously.

Mayor Zeiger reviewed the Special Event Applications submitted by Sharon Robbins for a wedding at Veteran's Island on September 1st, including an open container

Councilman Wilcoxson made a motion to approve the Special Event Application submitted by Sharon Robbins, seconded by Councilwoman Welton. The motion passed unanimously.

Mayor Zeiger read a Special Event Applications submitted Joe Elder on behalf of the Rec. Board for a 5-K run to benefit the Sgt. Tyler Pickett Park and will take place on August 17, 2013 beginning at 8:00 a.m. The run will begin at what will be the Tyler Pickett Park and will follow the road around the Saratoga Inn golf course back to Veteran's Island around the walk path and ending at Veteran's Island. Cost for participation will be \$20.00 per person.

Councilwoman Welton made a motion to approve the Special Event Application submitted by Joe Elder on behalf of the Rec. Board for a 5-K run to benefit the Sgt. Tyler Pickett Park, seconded by Councilman Wilcoxson. The motion passed unanimously.

Clerk Cox reported that a board training had been set for August 29th at 5:00 p.m. presented by Bill Miller from LGLP. The board training will follow a mandatory ethics class scheduled for earlier in the day for all town employees. In addition to the board training Mr. Miller will be discussing the open meeting laws with all board and commission members.

All other utility providers, CP&L, Randy Sikes submitted a Special explained to Mr. Hodgkiss that Source Gas and Union Telephone Event Application for the 90th they had found a similar problem anniversary open house to be held at their home and had resolved at the fire station on August 3rd from 11:00 a.m. until 2:00 p.m. The application included a street closure permit that would close East Spring Avenue from the town hall to River Street.

> Councilwoman Welton made a motion to approve the Special Event Application submitted for an open house at the fire station, seconded

she would begin adding this late by Councilman Wilcoxson. The

Councilman Wilcoxson made a motion to approve the street closure permit submitted by Fire Chief Sikes, seconded by Councilwoman Howe. The motion passed unanimously.

Police Department: Mayor Zeiger reported that the police department put several hours in this past week investigating the recent burglaries and attempted burglaries. The investigation ended with the apprehension of two adults and two juveniles. The adults are currently incarcerated in the county jail and the juveniles have been released to their parents.

Recreation Department: Recreation Director Lisa Burton reported that the Spike Frog Volleyball camp has fifty-three middle/high school girls participating. The participants include girls from Saratoga, Encampment, Hanna, Rock River, Rawlins and Colorado.

Director Burton reported that the Challenger British Soccer Camp has seventeen girls participating. And she asked for council approval to schedule next year's camp with permission for the Mayor to sign the contract. Ms. Burton indicated that the camp needs to be booked now for next year and it will be scheduled in July of 2014.

Councilwoman Welton made a motion to allow Lisa Burton to schedule next year's Challenger British Soccer Camp for July 2014 with permission for the Mayor to sign the contract, seconded by Councilman Wilcoxson. The motion passed unanimously.

Director Burton reported that they have finished the third and final session of swim lessons.

# **Department of Public Works:**

Street Department: DPW Supervisor Chuck Bartlett reported that the crews have been working on equipment (the street sweeper blew a couple of hydraulic hoses), cutting weeds, assisting the water crew with water leaks and cleaning the sewer line at the hot pool.

Mr. Bartlett reported that the green steel bridge at the Saratoga Inn will be closed on July 23rd from 8:00 till 12:00 noon for WYDOT to complete inspection.

Water & Sewer: DPW Supervisor Chuck Bartlett reported that the crew has been working on water meter pit leaks (three leaks will have been repaired this week) and cleaning sewer lines.

Dan Hodgkiss addressed the council and reviewed the issues with his sewer which connects into his service line before reaching the main on Veterans crossing the Deorio property. Mr. Hodgkiss directed the town to make plans to resolve the issue by installing a new sewer line, however they had done so at their own expense.

There was a discussion on alternative options that might be used to correct the property owner's service line issues which have been reviewed by the water and sewer department.

Chuck Bartlett explained to the **Community Center Joint Powers** council that he had been in contact with Mr. Deorio concerning an easement across his property. A meeting was being set up with Mr. Deorio the other four impacted property owners to resolve the easement issues across the Deorio property either with or without cost to those property owners.

Weed and Pest: DPW Supervisor Chuck Bartlett reported that both of the older foggers are down and one new fogger has been purchased. They will be fogging with one fogger and two employees to complete fogging every night weather permitting.

**Hot Pool:** No report

#### REPORTS FROM BOARDS AND COMMISSIONS:

**Airport Board:** Mayor Zeiger read the requests for reimbursement for the airport Master Plan as follows:

Request for federal funds in the amount of \$7,080.00 with permission for the Mayor to sign; and Request for state funds in the amount of \$472.00 with permission for the Mayor to sign.

Mayor Zeiger noted that the town's share of this portion of the project is \$315.00 and added that the Sage Engineering summary of work performed and billing in the amount of \$7,867.00 for work on the Master Plan was also included.

Councilwoman Welton made a motion to approve the Request for Reimbursement for federal funds in the amount of \$7,080, with permission for the Mayor to sign, seconded by Councilman Wilcoxson. The motion carried unanimously.

Councilman Wilcoxson made a The next meeting of the Water and motion to approve the Request for Reimbursement for state funds in the amount of \$472.00, with permission for the Mayor to sign, seconded by Councilwoman Howe. The motion carried unanimously.

The next Airport Board meeting will be on August 14, 2013 at 1:00 p.m.

Board: Councilwoman Welton reported that they had met on July 15th and that Rocky Feidor had requested not be be reappointed and Lynn Accord will be filling his position

The next meeting will be held Monday, August 19, 2013 at 4:30 p.m.

Water and Sewer Joint Powers Board: Mayor Zeiger read the reimbursement request for Requisition # 2012-40 in the amount of \$6,424.50 for the Water Meter Replacement Project.

Councilwoman Welton made a motion to approve the reimbursement request for Requisition # 2012-40 in the amount of \$6,424.50 for the Water Meter Replacement Project with permission for the Mayor to sign, seconded by Councilman Wilcoxson. The motion passed unanimously.

Ken Schwerdt reported that the engineers are in town completing the punch list.

Councilwoman Howe reported that at the last meeting the Water and Sewer Joint Powers Board passed a recommendation to the council to take no action at this time on the July water bills but to make adjustments as necessary on a case by case basis.

Councilman Wilcoxson made a motion to approve the recommendation of the Water and Sewer Joint Powers Board to take no action at this time on the July water bills but to make adjustments as necessary on a case by case basis, seconded by Councilwoman Welton. The motion carried unanimously.

Sewer Joint Powers Board will be August 14, 2013 at 6:00 p.m.

**Landfill Board:** Mayor Zeiger read the new proposed landfill rates which will raise most rates by \$2.00 per service.

hundred five tons of recycled waste to be shipped in the last eighteen months. Mayor Zeiger thanked Mr. Hodges for his continued efforts in encouraging community recycling. The next meeting will be August 7, 2013 at 7:00 p.m.

Medical Board: Councilwoman Welton reported that there had been a fundraiser held at the Brush Creek Ranch that had been very well attended.

Planning Commission: Chuck Bartlett reported that there was a Variance Permit in the council packets submitted by Steve Kuster for the council to review for the next meeting.

Councilman Wilcoxson noted that the planning commission had discussed home occupations at the last meeting which had been discussed earlier with the council and he was now asking for clarification and affirmation from the council to include firewood services and products to the list of allowed home occupations. Discussion followed and Councilman Wilcoxson put that request in a motion.

Further discussion took place and it was suggested that the planning commission continue to discuss the options of firewood services and products and commission member Bob Thrasher stated that he thought that firewood options is one issue already included and that it will continue to be discussed. Councilman Wilcoxson then withdrew his motion.

The next meeting of the planning commission will be Tuesday, July 9, 2013 at 5:30 p.m.

Recreation Commission: The next meeting of the recreation commission will be Monday, August 12, 2013 at 5:00 p.m.

Community Garden Board: Ken Mayor John Zeiger Schwerdt reported that a work day is planned for July 27th beginning at 8:00 a.m.

Richard Hodges reported that The next meeting of the Saratoga the landfill had filled the second Community Garden Board will be

trailer making it a total of one Monday, August 12, 2013 at 6:00 p.m. at the Town Hall.

> South Central Emergency Services Board: Mayor Zeiger reported that the minutes of the last meeting had been provided to the council and would be available for review upon request.

> Business: Mayor Zeiger encouraged the council and any board or commission members to attend the LGLP training on August 29th at 5:00 p.m.

> Items from the Public: Art Leys addressed the council concerning violations against the nuisance ordinance and asked that the council give direction to the enforcement officer to enforce the ordinance.

> A discussion ensured on who is the enforcement officer and what direction had been given to them on enforcing the nuisance ordinance to make sure that it was fairly enforced. It was noted that many of the properties are being clean up but a number of violations exist.

> Councilman Wilcoxson stated that it is his understanding that it is the police department who is the enforcement agency to write citations for violations. The council discussed the municipal code that directed that complaints go to the police department and a warning is issued following that a citation would be given for the violation.

**Adjournment:** Being no further business, to come before the meeting, Councilwoman Welton made a motion to adjourn, seconded by Councilman Wilcoxson. The meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on August 6, 2013 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

ATTEST: Suzie Cox, Clerk

Legal #6179 Published in the Saratoga Sun August 14, 2013

#### Town of Saratoga Cash requirements Aug. 6, 2013

American Express	663.00
Load# 004105	
Saratoga Do It	200.43
Best Lumber	
In the Swim-Cortz Inc.	400.51
Dana Kepner Co.	438.00
Dana Kepner Co.	96.53
Franklin McVey	450.00
Source Gas	100.90
MPM Corp.	910.00
Normont Equipment Co.	180.00
	,437.50
Pete Lien & Sons	416.43
Prairie Dog Electric, LLC	110.12
Rocky Mtn Formation	25.00
Network	
Saratoga Auto Parts	439.91
Union Telephone Co. 1	,509.23
Union Telephone Co.	302.52
Valley Foods	147.07
	,100.00
WAMCAT	130.00
Waterworks Industries	65.00
Xerox Corp.	607.95
Neve's Uniforms Inc.	243.24
	,226.40
Solutions LLC	,
Wyoming Machinery	117.76
Company	
Wyoming Machinery	118.98
Čompany	
Gayle Bateman	325.13
	,563.09
Services	
	,949.00
John E. Reid &	550.00
Associates Inc.	
110000000000000000000000000000000000000	

Legal #6180 Published in the Saratoga Sun August 14, 2013

# LEGAL NOTICES

#### Town of Saratoga Manual checks and liabilities Aug. 6, 2013

Child support services \$96.46 Child support services \$134.77 Blue Cross/ \$31.390.93 Blue Shield

Wyoming retirement \$18,886.07 Prarie Dog Electric NCPERS Group Life \$32.00 \$900.00 Total: Deferred Compensation

AFLAC Insurance

Accounts payables \$34,822.70

Manual checks \$52,640.05 Payroll for \$51,824.11 7/29/2013 FICA for \$12,746.28

above payroll \$151,923.02 Total:

\$110.12

\$152,033.14

\$1,119.82 **Legal #6181** \$52,640.05 Published in the Saratoga Sun August 14, 2013