

SARATOGA PUBLIC NOTICES

**SARATOGA TOWN COUNCIL REGULAR MEETING MINUTES
AUGUST 16, 2022 AT 6:00 P.M.
SARATOGA TOWN HALL COUNCIL CHAMBERS**

Mayor Creed James called the meeting to order at 6:00 p.m. Members present were: Councilman Jon Nelson was on conference call, Councilwoman D’Ron Campbell, and Councilman Hutchins.

APPROVAL OF THE AGENDA

Councilwoman Campbell added Emelia Anderson’s raise to ‘Recreation Department’. Councilman Nelson made a motion to add Letter of Interest to ‘Town Hall’. Councilman Hutchins made a motion to approve the agenda as amended. Councilwoman Campbell seconded the motion. Motion carried.

APPROVAL OF THE MINUTES

Councilwoman Campbell made a motion to approve the regular meeting minutes on August 2, 2022. Councilman Hutchins seconded the motion. Motion carried.

Councilwoman Campbell made a motion to approve the special meeting minutes of August 9, 2022. Councilman Hutchins seconded the motion. Motion carried.

APPROVAL OF THE BILLS

Mayor James read the Deposits, Accounts Payable, Payroll and Transmittal bills as follows:
For August 16, 2022

Deposits: from 8/1/22-8/14/22 \$309,990.88
Accounts Payable: for 8/16/2022 \$156,585.25
Net Payroll: for 8/4/2022 \$42,567.64
Transmittals: for 8/4/2022 \$73,086.60

Councilman Hutchins made the motion to approve the deposits from 8/1/22-8/14/22 for \$309,990.88. Councilwoman Campbell seconded; the motion carried.

Councilwoman Campbell made the motion to approve accounts payable for 8/16/22 in the amount of \$156,585.25. Councilman Hutchins seconded; the motion carried.

Councilman Hutchins made a motion to pay the net payroll for 8/04/2022 in the amount of \$42,567.64. Councilwoman Campbell seconded; the motion carried.

Councilwoman Campbell made a motion to pay the 8/04/2022 transmittals in the amount of \$73,086.60. Councilman Hutchins seconded; the motion carried.

CORRESPONDENCE

1) Food Bank of Wyoming- Proclamation for Honoring Hunger Action Month Clerk Marie Christen to ask for a representative to come to a September meeting.

COUNCIL COMMENTS

No Council comments.

ITEMS FROM THE PUBLIC

Food Trucks - Amanda Knotwell came to represent some restaurants and food truck businesses. Amanda said it is odd that the vendors don’t have to fill out permits or follow ordinances of the town. All the local food trucks are usually by invite only for special events and people that live in the community. Amanda stated that as a town, we should have them fill out a permit and pay for a fee. Other towns have the vendors fill out a permit several days in advance and get checked off by the health inspector. Danny Burau stated that food truck vendors must have a commissary agreement on restrooms. Councilman Nelson stated that any place that does not have any regulations will get abused so we need to be proactive to set up those regulations. Joe Parsons stated that there should be a vendor fee associated and to look elsewhere to copy /paste.

REPORTS FROM DEPARTMENTS

Town Hall:

- 1) Never Forget Park - Mayor James spoke to the owner, and they will not be selling their piece of land. Councilman Nelson spoke to the landscapers and one of the 3 landscapers is ready to submit a bid and the other 2 will have their quotes for the next meeting.
- 2) State of WY Worker’s Comp Report - Director Winter has contacted someone to update the first aid kits and has completed 25% of the list.
- 3) Valley Village Day Care - Mayor James has a meeting tomorrow with Ellie Dana and they had an inspection of the clinic on Monday. They will be following up on questions that the board has.
- 4) Invoice Cloud - Clerk Marie Christen stated that this invoice module speaks with Caselle and can give residents their utility balance and can take payments over the phone and online. She is still in negotiations with prices and will update the Council at the next meeting.
- 5) Pitney Bowes - \$1000 in postage

Councilwoman Campbell made a motion to put \$1000 in the postage machine. Councilman Hutchins seconded. Motion carried.

6) Council Vacancy- Mayor James stated that he spoke with Gwynn Bartlett from the County Clerk’s office. Attorney Jane France stated that the governing body can appoint someone to serve until the next general election. Whoever is appointed will serve until the end of the year. There is a vacancy on the Council and the Council can nominate a person to fill the vacancy on the ballot by September 9. Mayor James stated that he spoke to Kathy Beck and was not clear on the Council position and will be getting answers from the attorney. The next meeting is September 6, and we can decide who to put on the ballot at that time. Councilman Nelson stated to tie this up so that they can decide at the next council meeting. Councilwoman Campbell made a motion to table. Councilman Hutchins seconded. Motion carried.

Police Department:

1) 2020 SHSP Grant Extension - The grant extension needs signatures to get last \$10,000 from the grant. Councilwoman Campbell made a motion to get signatures. Councilman Hutchins seconded the motion. Motion carried.

2) Officer Glen Casner \$1/hr increase for advanced law enforcement certification

Councilwoman Campbell made a motion to increase at the next pay period. Councilman Hutchins seconded. Motion carried.

3) Kinsco Quote for \$3,993.30 for Officer Vests - Chief Lehr would like permission to purchase and then apply for a grant to cover 50% of the total cost. Potential police officer, Martin Peterson, is leaving on the 29th of the month. Councilman Nelson asked where this was budgeted because it does not look like it was on there. Councilman Nelson said that it is not an argument against bullet proof vests, it’s an argument to look at the budget throughout the year. Mayor James stated that they increased budget numbers under supplies and maybe they can absorb the costs there. Councilwoman Campbell made a motion to table to figure out where to put the expense to the town. Councilman Hutchins seconded. Motion carried. Chief Lehr stated he will dig and see where they can cover it in the budget. Councilman Hutchins stated that this is a priority, and we need to see where we can cover it.

4) Officer Casner is doing an interdiction class in Casper and will be back at the end of the week.

Fire Department:

Training every Wednesday. Mid-September there will be pump testing.

Recreation Department:

1) Open gym supervisor \$1 wage increase - Councilwoman Campbell made a motion to increase Emelia Anderson’s wage to \$10/hour. Councilman Nelson seconded the motion. Motion carried.

2) Baseball Fields - Ben Spaulding came in to speak with the Council. The little league would like the town to split the cost of the fence 50/50 and the bill will be around \$4,500. Councilman Hutchins made a motion for the town to share the cost of the fencing with the little league. Councilwoman Campbell seconded the motion. Motion carried. Councilman Hutchins will look up the demo permit and get with Ben and speak with him about it.

3) The pool will have an abbreviated schedule. The school would like a pool party for 1st-5th graders. The last day of the pool will be September 9th.

Next meeting is September 12, 2022 at 6:00 p.m. at the Town Hall Council Chambers

Department of Public Works:

1) Permission to order ice melt- Order 2 loads at \$4500 each for \$9,000. Councilman Hutchins made a motion to order the ice melt. Councilwoman Campbell seconded. Motion carried.

2) Permission to order hole patch for the streets - \$1495. Councilman Nelson asked if there was a priority list made for streets to get fixed. Councilman Hutchins will ask Director Winter. Councilman Hutchins made a motion. Councilwoman Campbell seconded. Motion carried.

3) On August 9th, there was an inspection on the hot pool. The inspector stated that all public pools should be protected by an enclosure. She stated that there needs to be gates to the pool. We have until August 2023.

4) There will be a new person to log monthly fire extinguishers.

Campground - William McDonald, from Colorado and would like the Council to reinstate \$100/monthly rate for the \$10/day nonelectric rate. He said he would like to stay for the month of September. Mayor James stated that Game and Fish will close part of the campground to kill off the fish. Councilman Nelson stated that because there are not full hookups out there, it doesn’t lend itself to longer stays.

Mayor James stated that maybe they speak with Jon Winter about the monthly fee. Councilman Hutchins stated if we label it better out at the campground, we can better account for the spots.

REPORTS FROM BOARDS AND COMMISSIONS:

Community Center Joint Powers Board:

Next meeting is September 12, 2022 at 4:30 p.m. at the PVCC Water and Sewer Joint Powers Board: Councilman Nelson stated that the bylaws for the board was tabled. It will be at the next meeting. Discussion on the Spring Street Project. No update on the ordinances. Mayor James and Councilman Hutchins stated they sat in on a construction meeting and they are working in the intersection by the school. Next meeting is September 14, 2022 at 6:00 p.m. at the PVCC

Planning Commission:

1) Lot on Hickory & 1st -Notice has been issued and the owner has hired a contractor and the lot will get cleaned up. Mayor James stated there are 10 days to respond and 30 days to abate.

2) Saratoga Resort Sign Variance - Mayor James gave an update on the sign variance. Attorney Alan Harding spoke about the sign variance. The Planning Commission did not recommend approving the sign variance to the Town Council. Mayor James stated that we may be setting a precedence if the neighbors approve the sign and the Council and Planning Commission disapprove the sign. Councilman Hutchins stated that the sign is in the back of a parking lot and needs a large sign to get the public’s attention. They also have a sign that is only facing their business and no one else. Councilman Hutchins stated that we need to support our local businesses after Covid. Councilman Nelson stated that the sign is distasteful and should not be of that size. He stated that if they approve the variance, that it would change the characteristic of the zoning. Councilman Nelson was concerned that the variance was dead at the Planning Commission meeting and now is being brought to the Council for positive action. McCall Burau stated that the sign is excessive, and it is over a lot of square footage for 1 sign. Attorney Alan Harding went through the items of fact. Councilwoman Campbell made a motion to send the variance back to the planning commission. Councilman Nelson seconded. Motion carried. There was a public hearing on another sign variance, short term rentals, and this will be brought up at the next council meeting. Next meeting is September 13, 2022 at 5:30 p.m. at the Town Hall Council Chambers

Saratoga Airport Advisory Board:

1) ASA003A Request for Reimbursement \$323,500.00 Councilwoman Campbell made the motion for Mayor James to sign. Councilman Hutchins seconded the motion. Motion carried.

2) ASA004A Request for Reimbursement \$323,166.00 Councilman Hutchins made the motion for Mayor James to sign. Councilwoman Campbell seconded the motion. Motion carried.

Next meeting is September 12, 2022 at 3:30 p.m. at the Town Hall Council Chambers

South Central Wyoming Emergency Services Board:

Next meeting is September 19, 2022 at 6 p.m in Medicine Bow.

NEW BUSINESS

No new business.

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a)(ii) and (iii) Councilwoman Campbell made a motion to enter executive session at 8:30pm. Councilman Hutchins seconded the motion; motion carried.

Councilwoman Campbell made a motion to exit executive session at 9: 12pm and seal the minutes and note that no action was taken. Councilman Hutchins seconded the motion; motion carried.

FURTHER BUSINESS

No further business.

ADJOURNMENT

There being no additional business to come before the council, Councilwoman Campbell made a motion to adjourn at 9:12 pm, Councilman Hutchins seconded the motion, and the motion carried. The next regular meeting of the Saratoga Town Council will be held on Tuesday, September 6, 2022, at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

-s- Mayor, Creed James

-s- Marie Christen, Town Clerk

Legal #8431

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September 22, 2022

SARATOGA PUBLIC NOTICES

**PUBLIC NOTICE
NOTICE OF SUBSTANTIAL COMPLETION OF CONTRACT**

To all persons, firms, or corporations who have any claim for any work done, or any material furnished to Dustbusters Enterprises Inc. for Carbon County Roads 291, 701, 340, 605N & 500 Magnesium Chloride project:

You are hereby notified that Carbon County has accepted substantial completion according to the contract documents and rules set forth in the contract between Carbon County and the aforesaid Contractor of the work in connection with the Carbon County Roads and the said Contractor is entitled to final settlement thereof.

You are further notified that upon October 18th, 2022, being the 41st day after the first publication of the notice, said Carbon County will pay Dustbusters Enterprises Inc. the full amount due under the said contract, and in the event your claim is not filed with Carbon County prior to that date, the same shall be waived.

This notice is pursuant to Wyoming Statutes, Section 16-6-116.

Dated this 19th day of August 2022.

By:-s- Kandis Fritz

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September 8, 15 and 22, 2022**

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HANNA PUBLIC NOTICES

**NOTICE OF ACCEPTANCE AND FINAL PAYMENT FOR
THE TOWN OF HANNA OLD TOWN WATER SYSTEM
REHABILITATION PROJECT – PHASE 1
HANNA, CARBON COUNTY, WYOMING**

PLEASE TAKE NOTICE that pursuant to Wyoming State Statute §16-6-116, notice is hereby given that the Town of Hanna, a Wyoming Municipal Corporation has accepted as substantially complete according to plans, specifications and rules governing the same, the work performed, materials, equipment or tools furnished or used and services rendered under that certain contract dated May 11, 2021, between the Town of Hanna, a Wyoming Municipal Corporation, the Owner, and Viper Underground Inc., the Contractor, for the Old Town Water System Rehabilitation Project – Phase 1, Hanna, Carbon County, Wyoming and the Contractor is entitled to full release of retainage thereof. **You are further notified that the Town of Hanna will cause Viper Underground, Inc., to be compensated in full, according to the terms of said Contract on or after November 2, 2022, being the 41st day after the first publication notice of September 22, 2022.** All corporations, firms or persons having claims against this contract are hereby notified to file and present them to the Town of Hanna prior to the date specified for release of retainage at the address below and any failure to file and present claims prior to the payment date shall be waived.

Town of Hanna
Town Clerk
Attention: Old Town Water System Rehabilitation
Project–Phase 1–Claim
P.O. Box 99
Hanna, WY 82327

**Legal #8429
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September 22, 29, and October 6, 2022**

BAGGS PUBLIC NOTICES

TRANSFER OF A RETAIL LIQUOR LICENSE

NOTICE IS HEREBY GIVEN that on the 9th day of September 2022, Postkutsche, Inc, dba Stage Stop, filed an application for transfer of a retail liquor license from Scott and Rhonda Herold in the office of the Clerk of the Town of Baggs, WY for the following described place and premises, to-wit:

Lots 17 & 18, Block 6, Ledford Addn
Town of Baggs, Carbon County, Wyoming.
And protest, if any there be, against the issuance of such license will be heard at 7 pm on the 27th day of September 2022 in the Town Hall, Baggs, Wyoming.

-s- Alex Foster, Clerk/Treasurer

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MEDICINE BOW PUBLIC NOTICES

**NOTICE OF ACCEPTANCE AND FINAL PAYMENT
FOR THE MEDICINE BOW ROADS PHASE 2, WYOMING**

PLEASE TAKE NOTICE that Pursuant to Wyoming State Statute §16-6-116, notice is hereby given that the Town of Medicine Bow, a Wyoming Municipal Corporation has accepted as substantially complete according to plans, specifications and rules governing the same, the work performed, materials, equipment or tools furnished or used and services rendered under that certain contract dated May 17, 2022; between the Town of Medicine Bow, a Wyoming Municipal Corporation, the Owner, Oftedal Construction Inc., the Contractor, for the Medicine Bow Roads Phase 2, Medicine Bow, Carbon County, Wyoming and the Contractor is entitled to final payment thereof. You are further notified that Town of Medicine Bow will cause Oftedal Construction Inc., to be compensated in full, according to the term of said Contract on or after October 26, 2022, beginning the 41st day after the first publication notice of September 15, 2022. All corporations, firms or persons having claims against this contract are hereby notified to file and present them to the Town of Medicine Bow prior to the date specified for final payment at the address below and any failure to file and present claims prior to the payment date shall be waived.

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PUBLIC NOTICE OF INTENT

The Town of Medicine Bow intends to apply for funding of a 2022 Dodge Durango Patrol Vehicle from USDA Rural Development’s Community Facilities programs in the amount of \$37,675.00 loan and/or grant.

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