



# Public Notices

## MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL HELD OCTOBER 17, 2017 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilman Steven Wilcoxson, Councilwoman Jennie Lou Garland and Councilman Richard Raymer.

**APPROVAL OF AGENDA:** Councilman Raymer made a motion to approve the Agenda as presented. Councilwoman Garland seconded and the motion carried.

**APPROVAL OF THE MINUTES:** Councilman Raymer made a motion to approve the minutes of the October 3, 2017 meeting as presented. Councilman Wilcoxson seconded and the motion carried.

**APPROVAL OF THE BILLS:** Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$36,276.74; Payroll and FICA for pay period 10/17/2017 in the amount of \$53,003.23; and manual checks in the amount of \$504.92 for a total of \$89,784.89.

Councilman Raymer made a motion to pay the Shively Hardware bills in the amount of \$1,132.59. Councilman Wilcoxson seconded. Mayor Glode declared a conflict and abstained, the motion carried.

Councilwoman Garland made a motion to pay the remaining bills in the amount of \$88,652.30. Councilman Wilcoxson seconded and the motion carried unanimously.

**CORRESPONDENCE:** Nothing to report

**COUNCIL COMMENTS:**

Mayor Glode reported that Brush Creek Ranch had a shuttle bus available for sale that was purchased to be put into service as a local shuttle for citizens to get a ride to appointments, shopping, etc. Participants will be asked to give a donation to help cover some of the cost for operation of the shuttle.

**ITEMS FROM THE PUBLIC:** Carol Beach, on behalf of Bridge Street Bargains, addressed the council and provided a rough draft of the proposals for "Odd Fellows Park". They would like to add a small flower box, stating it will not be a pollinator box but a flower box, and will be taken care of and watered by members of the BSB group with the help of Danny from the Firewater Public House restaurant. A discussion followed addressing maintenance issues for the street crew.

Councilman Raymer made a motion to approve the new "flower box" at Odd Fellows park unless it is determined that it will cause problems during snow removal. Councilman Wilcoxson seconded and the motion carried unanimously.

The town thanked Ms. Beach and the Bridge Street Bargains group for their generous donation of funds to purchase additional lights to be installed at the Municipal Pool. They are a great addition to the lights already installed along the pathway to the hot pool. Installation of the earlier lights was also made possible by a donation from the Bridge Street Bargains group.

## REPORTS FROM DEPARTMENTS:

**Town Hall:** Mayor Glode reported that the WAM Region VI meeting and Legislative exchange meeting will be held at the Community Center on October 18, 2017 at 5:30 pm.

Mayor Glode read the nomination application form from LGLP indicating that there is one nomination for a county commissioner position and one for a special district position.

Will Faust made a motion to nominate County Commissioner John Johnson for the commissioner position and Jeb Steward as the special district nomination. Councilman Wilcoxson seconded and the motion carried unanimously.

**Fire Department:** No report

**Police Department:** Chief Robert Bifano reported from the police department as follows:

The 911 system line change-out is to be completed this week

Three applications have been received for the part time dispatch position

One patrol unit has been taken to Squirrel Tree Automotive for repair. Requesting permission to have repaired if cost will be reasonable.

Councilman Raymer made a motion to approve the repair to the patrol unit if cost is reasonably anticipated. Councilman Wilcoxson seconded and the motion carried.

**Recreation Department:** Recreation Director Burton updated the council on the Community Center's website. A page has been set up for the recreation department that lists the amenities that the recreation department offers and provides a link to the recreation department's website and facebook.

**Department of Public Works:** Director Jon Winter reported on the street, water and sewer, hot pool, lake and park departments as follows:

**Street Department:** Had requested estimates for the

repair of the north bay door at the street shop and will continue looking into costs and options to bring back to the council

Ordered replacement parts to repair the broken skid steer door

Flushed and charged the heated sidewalks on Bridge Street

Put up snow fence at parks and library

Performed O&M on equipment

**Water & Sewer:** Submitted 3rd quarter DMR

Repaired water line at the old concession stand at the old ball field

Repaired leaks at 4th and Spring, East Veterans street and at the Overlook Subdivision

JPB Submitted drawdown #9 to SLIB for Element Engineering Invoice #3

Trouble shoot level sensor problems at the lagoon headwaters

Replace motor switch at the lagoon

Respond to service calls as necessary

**Weed and Pest:** Nothing to report

**Hot Pool / Parks / Lake:** **Hot Pool:** Evaluating replacement options for hot pool heat exchanger

Made repairs to the pump at the not-so-hot hot pool

**Parks and Lake:** The boat dock has been pulled for the winter

## REPORTS FROM BOARDS AND COMMISSIONS:

**Airport Board:** Mayor Glode read the following:

Request for Reimbursement (RFP) for ASAA13B

Payment #1 for State funds in the amount of \$564.30 and Payment Request #1 for Federal Funds in the amount of \$8,464.50 for the construction phase of the Runway Rehab Project with permission for the Mayor to sign.

Councilman Raymer made a motion to submit the above RFR's with permission for the Mayor to sign. Councilman Wilcoxson seconded and the motion carried unanimously.

Councilman Raymer noted that the town's share of this portion of the project is \$376.50.

Councilman Raymer reported that the board discussed the need to replace the NDB and repair the AWOS. Both items are critical to the pilots coming in and departing from the airport.

Request for permission to submit a Grant to WYDOT Aeronautics for the replacement of the NDB [Non Directional Transmitter] and repair of the AWOS [Automated Weather Observing System] in the amount of approximately \$8,034.00

Councilman Faust made a motion to submit the above grant application. Councilman Raymer seconded and the motion carried unanimously.

Mayor Glode noted that the state share will be 80% and the town share will be 20%.

The next Airport Board meeting will be Wednesday, November 8, 2017 at 1:00 p.m.

**Community Center Joint Powers Board:** The next meeting of the Community Center Joint Powers Board will be November 13, 2017 at 4:30 p.m.

**Water and Sewer Joint Powers Board:** Councilman Raymer reported that the board held a short 12 minute meeting.

The next Water and Sewer Joint Powers Board meeting will be November 8, 2017 at 6:00 p.m.

**Landfill Board:** The next meeting will be November 1, 2017 in Saratoga at 7:00 p.m.

**Medical Board:** Councilman Faust reported that Joe Jones will no longer do maintenance at the medical clinic and the foundation and they will be contracting with Prairie Dog Electric to take care of maintenance issues as necessary.

**Planning and Zoning:** Councilman Faust reported that the board reviewed the following permits and recommend that the council approve the following:

A special use permit for a Verizon Wireless Tower was approved at the last planning meeting and although Verizon Representative Irene Cooke was unable to attend the council meeting all appropriate paper work, signatures and documentation was properly submitted.

Councilman Wilcoxson made a motion to approve the Verizon Wireless Tower special use permit. Councilman Faust seconded and the motion carried unanimously.

A variance for the North Fork Engineering sign was approved at the planning meeting. All appropriate paper work, signatures and documentation was properly submitted.

Councilman Raymer made a motion to approve the variance for the North Fork Engineering sign. Councilman Wilcoxson seconded and the motion carried unanimously.

ORDINANCE # 842 Amending Chapter 18.51 of the Municipal Code Concerning Planned Unit Development

*See legals on page 10*